



**National Institute of Technology Calicut
NITC Campus P.O, Kozhikode – 673601, Kerala, India**

Advertisement No.: NITC/13-1/2022-RO dated 13.07.2022

Information to Candidates who have applied for Group A positions

Tentative Schedule for the Selection Process of Assistant Registrar and Deputy Registrar and other Group A positions

1. The Selection Process for the posts of Assistant Registrar (NITC/13-1/2022-RO/P2) and Deputy Registrar (NITC/13-1/2022-RO/P1) are likely to be held on 7th and 8th of December 2022
2. The Selection Process for the other Group A positions *vis-à-vis* Deputy Librarian, Assistant Librarian, Medical Officer, Superintending Engineer, Senior Scientific Officer / Senior Technical Officer and Scientific Officer / Technical Officer will most likely be held in the 4th week of December 2022 or later.

General Instructions for all the Candidates coming for the Selection Process

3. Verification of original documents will be undertaken during / after initial screening tests and prior to the interview. Candidates are to produce all original documents and a self-attested photocopies of the same. The photocopies shall be retained by the Institute
4. Candidates while appearing for the selection process should bring all the following relevant certificates and testimonials in original along with a set of self-attested photocopies.
 - a. 10th standard and 10+2 Mark sheets in original
 - b. Semester wise mark sheets of UG/PG Degree in original (CGPA/DGPA equivalency certificate, wherever applicable)
 - c. UG/PG Degree certificates in original
 - d. Proof of Age
 - e. ID Proof with photo (Aadhaar Card/ Passport / Voter ID)
 - f. Original documents in support of all credentials, claimed in the application.
 - g. Experience/Service certificates and Last Pay/Salary drawn certificate from the Institutes/Organizations (wherever applicable and if claimed in the application).
 - h. Candidates currently employed in Government/Semi-Government/Govt. Autonomous Organization/Institute, are required to produce 'No Objection Certificate' from their present employer at the time of verification of original documents.
 - i. All the candidates should bring letter(s) of reference/testimonial from two people under whom they have worked or a Group A officer or equivalent under GoI known to them. The details of the referee especially the contact details like e-mail and phone number must be clearly mentioned in the letters.

- j. SC, ST, OBC (Non-Creamy Layer)/EWS candidates should bring a valid original community certificate as per central list issued by competent authority. OBC (Non-creamy layer)/Income and Asset Certificate for EWS should be obtained on or after 01/04/2022 to be considered in that category.
 - k. Person with Disability (PwD) candidates should produce medical certificate obtained from Medical Board concerned including the percentage of their infirmity. Only those with percentage of disability above the minimum specified by Government of India shall only be eligible for the benefit of reservation.
 - l. Self-attested copy of online application with recent passport size photo affixed, copy of the fee challan (or proof of fee payment made) and this call letter in Original
5. Candidates will have to appear for the selection process at their own cost. No TA/DA shall be paid to attend the selection process.
 6. Request for change of date, venue, time, etc., shall not be entertained for any candidate.
 7. All candidates shall come prepared to stay for two full days to complete the selection process. Requests for accommodation in the Institute will not be entertained.
 8. Appearing for the selection process / interview will not, in any way, ensure any right to be selected. Canvassing in any form will be a disqualification.
 9. **Disclaimer:** Candidature of the applicant is purely provisional and subject to verification of their details and credentials as per the application. If any of the details is found to be false/incorrect during verification or during or after the selection process; his/her candidature will be disqualified and the candidate will be liable for disciplinary/legal measures as the Institute may deem fit in such cases.
 10. Decisions of the Selection Committee and the Board of Governors of the Institute are final and no correspondence shall be entertained regarding failure of email delivery, conduct and outcome of the interview.

Note: The exact date and time of selection process may change subject to the availability of selection committee members and, change if any will be updated in the website and in the individual call letters. Candidates may check the website regularly for updates.