NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HOSTELS

Hostel Office, NITC Hostels, NIT Campus (PO) 673 601, Calicut. Phone:- 0495 2287238

NITC/Hostels/67/2026-27/switch boards-MHL **Date: 11.11.2026**

QUOTATION NOTICE

Sealed competitive and super scribed Quotations are invited in prescribed format from individuals, companies and autonomous organizations for **"Supply and replacement of damaged switch boards at various toilets of MHL"**. Quotation should contain the detailed description of the work and name of the contractor. The bidders can quote the material and labour costs after inspecting the site. Relevant information's are available in the Hostel Main Office. The quotation form can be downloaded from the website www.nitc.ac.in. Quotation with all necessary specifications and enclosures should reach the Hostel Main Office on or before **26.11.2026** at **05.00 PM.**

Details are shown below:-

1. Notice No. : **NITC/Hostels/12/2026-27/Wiring-GHL**
2. Last date for receipt of Quotation : 26.11.2026, 05.00 PM
3. The rate should be valid up to : 3 months
4. Address to which Quotations are to be sent: The Chairperson (Council of Wardens)
   NITC Hostels,
   NIT Campus P.O, PIN- 673 601
5. Time for completing the work after placing order : 14 days
6. PAC of the work : ₹ 2,18,988/-(Rupees Two Lakh Eighteen Thousand Nine Hundred and Eighty Eight Only)
7. Those who are submitting the offer shall give complete details and fill up the details in Annexure-I
8. Format of submitting the quotation and requirements are given in Annexure II & III, shall be filled in by the bidder without any overwrite /corrections (If there is any corrections it should be recorded in Annexure III(a).
9. ***A firm/company having three (03) or more works, under execution at NIT Calicut Hostels as of the bid submission date, is <u>not</u> eligible for submission of this quotation/quotation.*** *This includes works that are already awarded, but the execution has not started by the contractor (except for the works wherein the site handing over is pending from the Institute's side and the works which the Engineer in Charge (EIC) has certified as <u>substantially completed</u>).*

Last date for Submission of Quotation	**:**	**05.00 PM**	**26.11.2026**
Opening (Time & Date)	**:**	**11.00 AM**	**27.11.2026**

Note:- Quotations received after the scheduled time/date will not be considered for evaluation. The institute shall not be responsible for any postal delay/non-receipt/non-delivery of the Quotations or due to wrong address.

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Assistant Registrar
Hostel Administration

Annexure I

Offer for "Supply and replacement of damaged switch boards at various toilets of MHL" with reference to NITC/Hostels/67/2026-27/switch boards-MHL

Name of the Contractor :

Permanent address :

Contact Address :

Phone No. :

E-mail :

Sl. No.	Particulars	Offered
1	Valid License /Registration No.	
2	PAN	
3	GST No.	
4	Aadhaar No.	
5	Experience	Attach copies as per clause 1.13
Enclose copies of the above		
	Total Amount (₹) (Inclusive of all Taxes)	
	(Rupees …… only)	

**Rate including All Tax & Transportation Charges*

Name of the bidder : Signature with Date :

Annexure II

Schedule of Quantities

Sl. No.	Quantity	Description	Rate in figures and words	Unit	Amount	
					Rs.	Ps.
1	40 mtrs	Supplying and fixing of 20 mm medium class PVC conduit along with accessories in surface/recess including cutting the wall and making good the same in case of recessed conduit as required		meter		
2	40 mtrs	Supplying and drawing 3 numbers 1.5 sq.mm FRLS PVC insulated copper conductor, single core cable in the existing surface/recessed steel/PVC conduit as required		meter		
3	30 mtrs	Supplying and drawing 3 numbers 4 sq.mm FRLS PVC insulated copper conductor single core cable (Red, Black & Green) in existing surface/recessed PVC conduit as required		meter		
4	480 Nos	Supplying and fixing 5/6 A modular switch outlet on the existing modular plate & switch box including connections but excluding modular plate etc. as required		each		
5	32 Nos	Supplying and fixing 15/16 A modular switch on the existing modular plate & switch box including connections but excluding modular plate etc. as required.		each		
6	32 Nos	Supplying and fixing 6 pin 15/16 A modular socket (3 module) outlet on the existing modular plate & switch box including connections but excluding modular plate etc. as required.		each		
7	64 Nos	Supplying and fixing 2 Module, GI box along with modular base & cover plate for modular switches in recess etc. as required.		each		
8	32 Nos	Supplying and fixing 3 Module, GI box along with modular base & cover plate for modular switches in recess etc. as required.		each		
9	96 Nos	Supplying and fixing 4 Module, GI box along with modular base & cover plate for modular switches in recess etc. as required.		each		
10	32 Nos	Supplying and fixing Modular blanking plate on the existing modular plate & switch box excluding modular plate as required.		each		
11	128 pts	Charges for removing the existing switch board and making good the damages of the wall/tile including cutting, painting other accessories without any damage and conveyance of the material to the godown etc. as required		each		
TOTAL (Including all Taxes)						

The amount quoted should include the total rate for all the Materials & Labour charges.
The vendor can make a proper site inspection if needed.

Name of bidder: Signature with Date:

Annexure III (a)

QUOTED RATE OF CONTRACTOR

I/We agree to undertake to execute the work at an amount of Rs.----------
----(Rupees ----------
---------- only) (in figures and words) less cost of all departmental materials specified to the supplied and recovered at the rates given in the conditions enclosed.

Signature of Contractor:

Name of Contractor :

No. of corrections:

No. of overwriting:

Officer opening the Quotation

Annexure III (b)

Name of Work:- **"Supply and replacement of damaged switch boards at various toilets of MHL"**

Time of completion: - **14 days**

Contractor

LIST OF APPROVED MATERIALS

Name of work: "Supply and replacement of damaged switch boards at various toilets of MHL"

Sl. No.	Materials and Specifications	Make
1	FRLS PVC insulated single core stranded copper wire	Gloster/ RR Kabel/ Polycab
2	PVC conduit/accessories, medium	Precision/Konseal/Balco
4	Blanking plate/modular switch/sockets/GI Plate/PVC box	Legrand-Myris

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Assistant Registrar
(Hostel Administration)

TERMS AND CONDITIONS:

1.01 **Authorised Signatory**

If the quotation is made by or on behalf of a company incorporated under the Companies Act (of 1956), it shall be signed by their managing director or one of the directors duly authorised on that behalf. If it is made by a partnership firm, it shall be signed with the co- partnership name by a member of the firm, who shall sign his own name, give the name and address of each partner of the firm, and attach a copy of the Power of Attorney authorising him to sign on behalf of the other partners with the quotation. A certified copy of the registered partnership deed shall also be submitted along with the quotation.

1.02 **Site Inspection**

Before submitting the bid, the bidder is advised to visit the proposed work site and its surroundings at his own cost before quoting his rates to assess and satisfy themselves about the local conditions, such as the working and other constraints at the site, approach roads to the site, nature of ground, soil and subsoil condition, underground water table level, availability of labour and materials, availability of water/electricity, accommodations/storage space they may require, etc. He must also go through all the drawings and documents. The bidder shall be deemed to have considered site conditions, whether he has inspected them or not, and have satisfied himself in all respects before quoting his rates, and no claim or extra charge whatsoever in this regard shall be entertained/payable by the Institute at a later date.

1.03 **Schedule of Quantities**

A schedule of approximate quantities of various items is given in the quotation schedule. It shall be definitely understood that the Institute does not accept any responsibility for the correctness or completeness of the schedule in respect of items and quantities, and this schedule is liable to alterations by omissions, deductions, or additions at the discretion of the Institute without affecting the terms of the contract, and the contractor's quoted rate is valid for all such variations. The Institute reserves the right to completely delete any item from the scope of the work without affecting the terms of the contract.

The contractor shall execute the schedule of quantities to any extent of variation. But the rate for the individual item so exceeded shall remain the same (i.e. agreement rate) up to a limit of 25% excess, exceeding which the rate applicable for such quantities (exceeded beyond the 25% limit) will be the least among the agreement rate, the rate derived from DSR (for DSR items) and the Local Market rate (for Non- DSR Items) However, the total value of execution shall not exceed the total value as per the agreement.

1.04 **Interpretation**

In interpreting the specifications, the following order of decreasing importance shall be followed:

(a) Nomenclature of the item as given in the Schedule

(b) CPWD Specifications

(c) Particular or special specifications

(d) General Specifications

(e) Drawings

Matters not covered by the specifications given in the contract as a whole shall be covered by the relevant Indian Standard Specifications. If such specifications for a particular item do not exist, the decision of the Institute shall be final and binding.

1.05 **Contractor's Rates**

The contractor's rates for each item must include the cost of materials, storage, tools, tackles, plant & machinery, temporary works, labour, transport, layout, repairs, rectifications, maintenance till handing over, supervision, labour colonies, establishment, services, roads, revenue expenses, overheads, profits & all other incidentals, contingencies, etc., complete with applicable **taxes, levies, and duties, including GST, water and electricity charges, etc.,** and all operations contemplated in the schedule and specifications. The institute will not provide Form 'C' or any other such certificates to the contractor.

The bidder shall quote in such a manner that the rates quoted shall be in line with the market rate/DSR. No abnormal quoting will be entertained. If the institute feels any particular item rate or the whole rate is abnormally quoted, the bidder should submit the rate analysis following the DSR rate analysis method or standard practice, which will be reviewed during quotation evaluation. In any case, if a particular item or number of items is found not acceptable and practically executable, in such cases the entire quotation will be rejected without any further clarification or intimation.

A schedule of approximate quantities of various items is given in the quotation schedule. It shall be definitely understood that the Institute does not accept any responsibility for the correctness or completeness of the schedule in respect of items and quantities, and this schedule is liable to alterations by omission, deductions or additions at the discretion of the Institute without affecting the terms of the contract, and the contractor's quoted rate is valid for all such variations. The Institute reserves the right to completely delete any item from the scope of the work without affecting the terms of the contract/utilize the full item as per BoQ anywhere within the NITC campus installation.

The rate quoted by the contractor as per this quotation is final and binding on the contractor; there is no revision of rates at a later stage, and there is no payment to the contractor towards cost escalation at a later stage.

All the work as per the BoQ is to be completed in line with the CPWD specifications, ensuring the functional requirements of the particular item. All the activities as per the CPWD specifications are to be treated as included in the rate and are to be followed while executing the work. All works should be executed as per the work procedures and quantity mentioned by IS standards / CPWD specifications.

1.06 **Alterations in Quotation Documents**

No alterations shall be made by the bidder in any of the quotation documents, and if any alterations are made or any special condition is attached, the quotation is liable to be rejected. Conditional quotations will not be acceptable. The conditions laid down by the institute are final and binding on all contractors.

1.10 **Registration**

The bidder shall have a valid registration with Kerala PWD, Kerala State Electrical Licensing Board, CPWD, MES, PSUs, or any government organisation.

In the case of electrical works, the bidder must hold a valid electrical contractor's licence of **class B and above**, issued by the **Kerala State Electrical Licensing Board**. If the bidder possesses a licence issued by another state government, it must be endorsed by the **Department of Electrical Inspectorate, Government of Kerala** (an endorsement copy needs to be produced along with the quotation documents).

The contractor has to register as per central labour laws.

1.11 **Income Tax**

Every bidder shall furnish, along with his quotation, a scanned copy of their income tax PAN card, without which his quotation is liable to be rejected. The Institute will deduct the amount towards Tax Deducted at Source (TDS) as per the latest Income Tax Rules from all payments made to the Contractor.

1.12 **Goods and Services Tax (GST)**

In the case of a contract involving materials required for the works, the contractor should have a valid registration number for GST before entering into the contract, and it is mandatory for the contractor to mention the registration number in the bills/claims. All payments made to the contractor will attract TDS liability, and therefore, it is the responsibility of the contractor to obtain the Liability Certificate from the Sales Tax Department for the release of the final payment against bills/claims as per GST rules.

1.13 **Certificate of experience**

Certificate of experience (original with copy) from a government/Public sector organisation from the agreement authority or Executive Engineer of the work executed showing the name of **a single similar work costing 80% of the P.A.C., or two similar works costing 60% of the P.A.C., or three similar works costing 40% of the P.A.C., completed by the contractor after 01-01-2019 with the total cost (final bill amount), date of commencement of the work,** date of completion as per agreement, and date of actual completion with a statement that the work was directly executed by the contractor without subcontracting with a good rate of progress.

1.14 **Acceptance of Quotation**

The acceptance of the quotation rests with the Institute, which does not bind itself to accept the lowest quotation. The Institute also reserves the right to reject any or all the quotations without assigning any reason(s) thereof. The Institute also reserves the right to accept the whole or any part of the quotations received, and the bidders shall be bound to perform the same at their quoted rates.

1.15 **Acceptance Period**

The quotation shall remain firm for acceptance for a period of **90 days** from the date of its opening. Any withdrawal during the firm period will entail the forfeiture of the EMD.

1.16 **Commencement of work/Period of Completion**

The Contractor shall commence work within **7 days** from the date of issue of the work order. This date shall be treated as the date of commencement of the work. **Time is the essence of the contract**. All works as per this contract shall be completed within **"Time of Completion"** from the date of commencement of the work as decided by the Institute.

The party shall maintain a hindrance register at the site to record any hindrances or issues that arise and affect the works that are beyond the control of the contractor. This register shall be countersigned by the EIC (Engineer-in-Charge) or his representative assessing the situation.

1.17 **Liquidated Damages**

The entire work shall be completed and handed over within the agreed time limit. The institute shall levy liquidated damages by way of compensation a sum of 2% (two percent) per month of delay to be computed on a per-day basis based on the quantum of damage suffered due to the stated delay on the part of the Contractor, subject to a maximum of 10% (ten percent) of the total value of work. After a delay of 200 days or the contract period, whichever is earlier, the Institute reserves the right to terminate the Contract.

1.18 **Part Occupation**

If the Institute wants to occupy areas in part, the Contractor shall have to complete the work of the areas in conjunction with the Institute and hand over the same to the Institute without affecting any of the clauses of the Contract agreement.

1.19 **Site Supervision**

The work shall be carried out under the direction and supervision of the Institute or its representative on site. On acceptance of the Work Order, the contractor shall intimate the name of his accredited, technically qualified representative in the prescribed proforma, who would be in charge of the construction and would be responsible for taking instructions from the Institute for the performance of the contract. If the PAC of the work is more than 15 lakhs, such personnel shall be a graduate engineer with two years of experience or a diploma engineer with five years of experience as a planning/quality/site/billing engineer. In the event of not fulfilling this condition, recovery will be made from the contractor at the rate of Rs.15,000/- per month per person.

1.20 **Supply of materials**

The Institute does not bind itself to supply any materials whatsoever required for the work. All materials for this work are to be brought by the Contractor. The quality/make of material to be purchased by the Contractor shall have the approval of the Institute before incorporation into the works. The Engineer-in-charge may allow use of alternative BIS marked makes of materials in the work, prior to the work. Non-BIS marked materials may be permitted by the Engineer-in-charge. For the purpose of payment, actual recorded quantities shall be taken into consideration. Rejected material shall be removed at once from the site of work at the contractor's cost.

All material shall comply with the latest edition of the Indian Standard Specification, and the required MTC (Manufacturer's Test Certificate) should be produced at the time of quality checks.

1.21 **Inspection During Construction**

The Contractor shall provide sufficient, safe, and proper facilities, including all equipment and training as necessary, for safe access at all reasonable times for observation and/or inspection of the Work by the Institute and its representatives. "Reasonable times" of inspection allow for sufficient monitoring of the quality of materials and installation without substantially impeding the progress of the Work.

1.22 **Water and Electricity**

The Contractor at his own expense, shall arrange water and electricity. In case of power failure, the contractor shall have alternate arrangements (DG Set, etc.) to keep the work in progress at his own cost.

1.23 **Extra Items**

Extra items shall be executed only after getting the instructions in writing.

a) The rates of all authorised extra items or additional, altered or substituted work shall be worked out as follows:-
   i) The rates shall be based on or derived from the existing rate in the contract or the CPWD Schedule of Rates, as far as possible, and to the maximum extent possible, from the same class and nature of work.
   ii) Where the rates cannot be derived in the manner of a(i) above, the same shall be worked out on the basis of the most competitive market rates, inclusive of any taxes, octroi, works contract tax, etc., plus 10% of the contractor's profit, overheads, and supervision charges.

b) The Contractor shall, within 3 days of the date of receipt of an order to carry out the above works or within 3 days after having carried out the above works, submit the rates that he proposes to claim for such items of work supported by rate analysis and vouchers. The Institute shall, with due analysis and justification, communicate to the

c) Contractor the rates admissible for these items within a period of one month.

1.24 **Quality**

The Institute's decision with regard to the quality of material and workmanship will be final and binding. Materials conforming to CPWD/BIS standards alone shall be used in the work. Any material rejected by the Institute shall be immediately removed by the contractor from the site at his own cost.

1.25 **Insurance**

The successful contractor **shall take out Contractor's All Risk (CAR) insurance policy**, in the name of the contractor, the beneficiary Director, National Institute of Technology, NIT Campus P.O. Calicut

– 673 601, Kerala and the original policy shall be deposited with the Institute. The policy shall cover clauses as under:-

(i) The Contractor shall at all times indemnify and keep indemnified the Institute and its officers, servants, agents and any other guest or person moving in the Campus Area premises from and against all third party claims whatsoever (including but not limited to property loss and damage, personal accident, injury or death of/to property or person of any Subcontractor and/or the servants or agents of the contractor, any subcontractor(s) and/or the Institute) and the contractor shall at his own cost and initiative at all times up to the successful completion of the defects liability period specified in Clause 1.33 hereof take out and maintain all insurable liabilities under this Clause, including but not limited to third party insurance and liabilities under the Motor Vehicles Act, Workmen's Compensation Act, Fatal Accidents Act, Personal Injuries Insurance Act, Emergency Risk Insurance Act and/or other Industrial Legislation from time to time in force in India with insurance company(ies) approved by the Institute, and such policy(ies) shall be of not lesser limit than the limits hereunder specified with reference to the matters hereunder specified, namely:

(a) **Workmen's Compensation Insurance** – To the extent to which compensation may be payable under the laws of the Republic of India.

(b) **Third Party Insurance -** Body injury and property damage to the limit of not less than Rs. 1.00 lakh (Rupees One lakh only) in each accident at each job site and to a limit of not less than Rs. 5 lakh (Rupees Five lakhs only) for all accidents at all job sites.

Provided that the limits specified above shall operate only as a specification of minimum limits for insurance purposes but shall not in any way limit the contractor's liability in terms of this clause to the limit(s) specified.

(ii) Should the Contractor fail to take out and/or keep afoot insurance as provided for in the foregoing sub-clause, the Institute shall be entitled (but without obligation to do so) to take out and/or keep afoot such insurance at the cost and expenses of the Contractor and without prejudice to any other rights or remedies of the Institute in this behalf to deduct the sum(s) incurred from the views of the Contractor.

(iii) **Period of Policies**

All insurance covers mentioned above shall be kept alive during the completion period of the contract and defects liability period.

1.26 **E.S.I. and Provident Fund Obligations**

The Contractor shall include in his rates all expenses towards meeting obligations under the Employees State Insurance Act and the Provident Fund Act. He shall follow all rules and regulations required under the Act as may be in force from time to time.

All employees engaged in the work shall be covered under these schemes, and the required amounts shall be deposited by the Contractor directly with the concerned authorities. All records in connection with the above shall be properly maintained by the Contractor and produced for scrutiny by the Institute whenever called for.

1.27 **Advances**

The Contractor shall not be entitled to get any sort of advance for the work.

1.28 **Payment of Bills**

Payments of the bills shall be made by the Institute following the procedures and guidelines issued by the Institute from time to time. This will be against the bills submitted by the party and duly accepted and certified by the EIC or the person authorised by EIC.

The bills shall be submitted along with supporting documents like Measurement books (computerised/manual) as prescribed and other documents as instructed by EIC and as per the agreement/quotation conditions. For the preparation of the Measurement books and connected works, necessary assistance shall be provided by the contractor. No claim in this regard will be entertained.

All statutory deductions will be made from the bill as per the direction of the Government.

1.29 **Defects Liability Period**

Any defects that develop within the 'Defect Liability Period' of **One year** from the actual date of completion will have to be rectified by the contractor at his own cost. The rectification of such defects shall be done immediately upon receipt of written notice from the Institute. In case of failure to do so, the Institute shall get the rectification work done by some other agency at the risk and cost of the contractor.

1.30 **Safety**

The contractor shall ensure that the labour and staff deployed by him follow all safety norms and religiously use all safety appliances. Similarly, all equipment deployed by him must have all the safety devices attached to it in good working condition, and the operator/labour deployed by the contractor must be fully conversant with the operation of such devices. Any eventuality arising out of non-compliance by the contractor shall be to his account only, and the Institute shall have no liability whatsoever.

1.31 **Compliance with the statutory laws**

The contractor shall comply with the statutory laws, rules, and regulations as applicable pertaining to the labour provided by him at the work site under this contract/work order.

The contractor shall also follow the rules and regulations, working schedule, etc. as notified by the Institute, without affecting the day to day functioning of the Institute.

1.32 **Jurisdiction**

The Courts at Calicut alone shall have exclusive jurisdiction in all matters arising out of this contract/work order.

1.33 **Risk and Cost**

In case the contractor fails to complete the work within the stipulated completion time including the extended period, if any, the EIC, without prejudice to any other right or remedy available to him under the contract, shall have the power to rescind the contract, take possession of the works, and get the part work/part incomplete work by any means at the risk and cost of the contractor. The sum, as determined by the EIC, recoverable from the contractor shall be recovered from all the sums that had remained due to the contractor at the time of rescinding the contract after giving due credit to the contractor for the value of the work done in all respects in the same manner and at the same rate as if it had been done.

1.34 **Termination**

The Institute reserves the right to terminate the contract/work order by giving 07 (seven) days' notice without assigning any reason thereof or even without any notice in the event the performance of the contractor is found to be unsatisfactory.

1.35 **Clearance of site after completion of works**

The contractor, after completion of work, shall clean and clear the site of all debris and remove all unused materials other than those supplied by the department and all plant and machinery, equipment, tools, etc., belonging to him within one week from the date of completion of the work, and the site shall be handed over to the Institute, or otherwise the same will be removed by the Institute at his cost or disposed of as per departmental procedure.

All construction debris, excess materials, and any unserviceable dismantled materials that are not required to be handed over to the Institute stores shall be removed from the campus and disposed of at the contractor's cost, irrespective of any notes, remarks, or lead/lift provisions mentioned in the BoQ item description. The expenditure for this is deemed to be included in the rate quoted by the contractor.

1.36 **Working Time**

The normal working hours for execution of the work shall be from 7:00 AM to 7:00 PM on all working days. The contractor is not allowed to execute any critical/important works (like concrete, etc) on holidays/Saturdays/Sundays. However, in case of essential/emergency activities such as concreting or similar time-bound operations, the contractor may be permitted to work on Saturdays, Sundays and holidays, with the prior permission of the Engineer-in-Charge/competent authority, without any extra claim. The contractor shall schedule and organize the site operations accordingly.

1.37 **Statutory Requirement**

For electrical work the following statutory requirement shall be met by the contractor on acceptance of work.

a) The contractor has to produce the OEM certified warranty certificate for luminaires, ceiling fan, applicable units.

b) The fitted drawing in CAD file, hard copy with licensed contractor sign and seal as required format for submission at KEI for regularization of load.
c) Proper marking of distribution board, cable size, MCB naming neatly with paint/sticker.
d) Proper segregation of 3 phase wire with proper colour coding as applicable.
e) Proper permission should be taken from EMU for taping temporary connections inside campus. Safety instruction should be followed as per instruction from EIC.

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Assistant Registrar
(Hostel Administration)