Department of Civil Engineering - N.I.T.Calicut
Students Progress Evaluation Log (SPEL) - B.Tech

Instructions for Filling

Note : Wherever space provided is not sufficient, use overleaf with proper reference

Item A

Name	In the last box, enter the Gender (M/F)
Category	Enter Op/SC/ST/DASA/NRI etc. as applicable
D.O.B:	Date of Birth.
Blood	Blood Group
Rank	Enter AIEEE rank followed by (State Rank and name of state in Brackets)
F.A	Faculty Advisor: Enter the standard initials in dept.
Hostel & Room	Enter in pencil only. Update as required

Item B

Start, End	Date of 1st & Last instructional day of the semester
Regn :	Semester & Year of Registration (Eg: M06, W06 etc). To be entered in pencil at the time of registration
	If registration in any course is repeated, enter the last regn and total number in brackets.
	On passing the course, the final regn, Grade and attendance made permanent with ink .
G	Enter Grade. If "F" leave blank until final grade is awarded

Elective code, short title and other details are to be entered for each of the electives credited in each semester

CR, CCR	Enter Credits earned in the semester and cumulative credits earned. (To be entered in pencil and updated)
Project, Sem etc.	Enter title of Project, Seminar etc.
Guide	Initials of Faculty guide/supervisor
Sub Date :	Date of Submission
Pres Date :	Date of Presentation.
Ind. Trg. Comp:	Name of Company if Industrial Training is credited. Name and short address as space permits.

Item C

For I&II semesters enter if any condonation has been granted after obtaining details from first year chairman.

Leave in higher semesters

For higher semesters, against each semester, enter *Period, No of days, Date of Appln, Eligibility-Y/N, Sanc or Not-S/NS*
for each of the MEDICAL leave applied   Eg : (01.Jun-05.Jun, 3, 06Jun, Y, S)

Condonation in higher semesters : Enter Deans sanction letter no and date

Department of Civil Engineering - N.I.T.Calicut
Students Progress Evaluation Log (SPEL) - M.Tech

Instructions for Filling

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Item A

Name	In the last box, enter the Gender (M/F)
Category	Enter Op/SC/ST/ST converted to SC/NonScharship/QIP/Spon/NRI etc. as applicable
D.O.B:	Date of Birth.
Blood	Blood Group
F.A	Programme co-ordinator. Enter the standard initials in dept.
Hostel & Room	Enter in pencil only. Update as required
NITC Rank :	Enter Institute Rank as alloted by admission office

Item B

Start, End	Date of 1st & Last instructional day of the semester

In each semester, code, short title and other details are to be entered for each of the courses credited in that semester.

Regn :	Semester & Year of Registration (Eg: M06, W06 etc). To be entered in pencil at the time of registration
	If registration in any course is repeated, enter the last regn and total number in brackets.
	On passing the course, the final regn, Grade and attendance made permanent with ink .
G	Enter Grade. If "F" leave blank until final grade is awarded
CR, CCR	Enter Credits earned in the semester and cumulative credits earned. (To be entered in pencil and updated)
Thesis, Sem etc.	Enter the title of Thesis, Seminar etc.
Guide	Initials of Faculty guide/supervisor
S3 Pres	Date of S3 presentation and remarks if any
Presub Date :	Date of Presubmission presentation
Sub Date :	Date of thesis submission
Viva	Date of Viva voce exam on thesis
Ext. Examiner	Name and Institute as space permits
Ind. Trg. Comp:	Name of Company if Industrial Training is credited. Name and short address as space permits.

Item C

For Class work under academic assistance, Enter course assigned, total hours per week and supervising faculty initials

For Fac Assist, Enter faculty initials to whom assigned, hours per week and any remarks by that faculty

Item D

For each semester enter details of casual & medical leave if any. For each leave application one row in a table to be used.

Date , A, B	Date - Starting date of leave applied, A - No of days of leave applied, B - Balance eligible leaves

Item D

For each of the dues reported, enter the details in one cell in the order specified.

If space is not sufficient, use reverse

Item J

Attempt :	Enter attempt number of the successful placement interview

Instructions for Filling

Note : Wherever space provided is not sufficient, use overleaf with proper reference

Item A

Name	In the last box, enter the Gender (M/F)
Category	Enter FT/PT/QIP/Others
Blood	Blood Group
Spouse :	Enter name of Spouse
NITC Rank	Enter Institute Rank as alloted by admission office
Hostel & Room	Enter in pencil only. Update as required
Thesis Title	Enter short thesis title/ Area for UG & PG
Work Exp.	Enter number of years and nature of all working experience.
Parent .Inst.Add.	Enter the Designation and Institute name in short (only for sponsored candidates)

Item B

For Course work, code, short title and other details are to be entered for each of the courses registered.

Regn :   Semester & Year of Registration (Eg: M06, W06 etc). To be entered in pencil at the time of registration

If registration in any course is repeated, enter the last regn and total number in brackets.

On passing the course with required minimum grade;

the final regn, Grade and attendance made permanent with ink .

G   Enter Grade. If "D" or lower, leave blank until final grade is awarded

Sub Date :   Date of submission

Item C

Academic Assistance : For Each semester (Sem) enter Class work alloted (CW) and Staff assistance (SA)

For Class work under academic assistance, Enter course assigned, total hours per week and supervising faculty initials

For Staff assistance, Enter faculty initials to whom assigned, hours per week and any remarks by that faculty

Item D

For each semester enter details of casual & medical leave if any. For each leave application one row in a table to be used.

Date , A, B   Date - Starting date of leave applied, A - No of days of leave applied, B - Balance eligible leaves