



NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

N I T Campus. P.O, Calicut, Kerala, India 673601



**Minutes of the
75th Meeting of
The Senate of NIT Calicut
(Approved by the 78th Senate)**

Date: 11th February, 2020

Time: 3.30 pm

Venue: Senate Hall, Institute Guest House

MINUTES OF THE 75th MEETING OF THE SENATE

Members Present:

1.	Dr.Sivaji Chakravorti, Director & Chairman
2.	Lt Col Pankajakshan.K (Retd) Registrar & Secretary
3.	Dr.Saly George, Dean (Academic)
4.	Dr.Nandita Das Gupta, Professor, IIT Madras
5.	Dr.Rowena Robinson, Professor, IIT Bombay
6.	Dr Sathidevi P S, Professor, ECED
7.	Dr. P. V. Indira, Professor, CED
8.	Dr.Jeevamma Jacob,Professor, EED
9.	Dr. Ashok S, Dean (R&C)
10.	Dr.Madhu Kumar S D, Professor, CSED
11.	Dr.Satyananda Panda, Professor, MAT
12.	Dr.VineethPaleri, Professor, CSED
13.	Dr. J. Sudha Kumar, Professor, CED
14.	Dr. Jessy John C, Professor, MAT
15.	Dr. Santosh G. Thampi, Professor, CED
16.	Dr. G. Unnikrishnan, Professor, CHY
17.	Dr. R. Manu, Professor, MED
18.	Dr. Sunil Jacob John, Professor, MAT
19.	Dr. Abdul Nazeer K. A., Professor, CSED
20.	Dr.Saleena N., AssociateProfessor, CSED- Invitee
21.	Dr.Suchithra T.V., Associate Professor, SBT - Invitee
22.	Dr. Praveen Nagarajan, Professor, CED
23.	Dr. Krishnamurthy, Professor, CED

24.	Dr. A. P. Shashikala,. Professor, CED
25.	Dr. T. RadhaRamanan, Associate Professor, SOMS, Invitee
26.	Dr.Rajanikant G. K., Professor, SBT
27.	Dr. P. K. Rajendrakumar, Professor, MED
28.	Dr. C. K. Ali, Professor, ECED
29.	Dr. Paul Joseph, Professor, EED
30.	Dr.Rijil Ramchand, Professor, EED
31.	Dr. T.K. Suresh Babu, Professor, SOMS
32.	Dr. P. P. Anilkumar, Professor, DAP
33.	Dr.Naseer M. A., Professor, DAP
34.	Dr. Jose Mathew, Professor, MED
35.	Dr. Shiny Joseph, Professor, CHED
36.	Dr.Sivasubramanian, Professor, CHED
37.	Dr. Sameer S M, Professor, ECED
38.	Dr.Parameswaran P., HOD, CHY, Invitee
39.	Dr. V. Madhusudanan Pillai, Professor. MED
40.	Dr.Chandrasekharan K., Professor, PHY
41.	Dr. Raghu C. Professor, PHY
42.	Dr. Lilykutty Jacob, Professor, ECED
43.	Dr. Lakshmi C., Professor, CHY
44.	Dr.Sajith V., HOD, SMSE - Invitee
45.	Dr.LityAlen Varghese, Professor, CHED
46.	Dr. Sindhu T K, Associate Dean (Academic) - Invitee
47.	Dr. George Varghese K, Associate Dean (Academic) – Invitee
48.	Dr. Ashish Awasthi, Assistant Professor, First year Coordinator - Invitee

The Secretary welcomed the members present to the 75th meeting of the Senate of the National Institute of Technology Calicut and the Chairman called the meeting to order at 3.30 P.M.

S.75.1: Passing of the Minutes of the 74th Meeting of Senate

The Senate resolved to approve the minutes of the 74th meeting of the Senate held on November 29, 2019.

S 75.2 Recommendations of the 45th Meeting of Board of Academic Council

S. 75.2.1 Considerations of the Recommendations from the committee for suggesting guidelines for Makeup examinations with revised Medical Certificate Format and Minutes of the committee.

The Senate resolved to approve the medical certificate format with the modification that the title “NITC health Centre” be removed so as to help the students to get the certificate from the hospitals where they get treatment and later to be endorsed by the medical officer in the institute health Centre, as per extant rules.

S.75.2.2: Considerations of the Recommendations from the committee formed for disposing corrected Answer Sheets

The Senate resolved to approve the committee report with the minor modification in the guidelines 3 (c) for the disposal of the materials: *“Records must be destroyed by shredding or any other appropriate means. If it is with an external agency, the process must be in the presence of Institute Representatives”* **is to be modified as ‘Records must be destroyed by shredding and within the institute in the presence of Institute representative(s).’**

S.75.2.3: Consideration of the Submission from Academic Affairs Secretary for revising the system of Tests/Assignments/Tutorials (AC45.04).

The Senate resolved that the weightage for mid-term test shall be 20-30% and the duration of the test shall be minimum of 90 minutes and maximum of 120 minutes. The Senate also decided that assignment or tutorial shall not be conducted along with the midterm test.

However, for the current winter 2019-2020 semester, it is resolved that the weightage of the mid-term test shall be 20-40%, preferably 30% for higher semesters and maintain status-quo for first year courses.

S.75.2.4: Consideration of the submission from HoD (Chy) to consider Dr.P.Ramesh, Scientist, Sree Chitra Thirunal Institute for Medical Sciences & Technology, Thiruvananthapuram as co-guide of Ph.D student Ms.Jasmine Joseph (P190056CY) (AC45.05)

The Senate approved the request.

S.75.2.5: Consideration of the Submission from HoD (SBT) for changing the course code for Economics course in B.Tech Biotech Curriculum – reg.(AC45.06).

The senate approved the code and title change to MS 3001D and Engineering Economics, respectively, *since it is a 3rd level course and is in line with the code and title of other branches.*

S.75.2.6: Consideration of the Request from HoD (SBT) for change in Ph.D admission criteria.(AC45.07)

The senate resolved to include the qualification MBBS with MD/MS/DNB also in the criteria for PhD admission.

S.75.2.7: Consideration of the request from HoD (T&P) for amending the CGPA to Percentage conversion rule followed by NIT Calicut. (AC45.08)

The senate resolved that changing the conversion rule from the existing rule without any change in the evaluation pattern and academic system is not appropriate. The matter is to be discussed in depth by the academic fraternity of the institute and to be taken up subsequently along with the justifications/modifications for the requested amendment in the conversion rule. The senate resolved that a committee be constituted for preparation of the detailed report.

S.75.2.8: Internal Auditing of academic programs as suggested by IQAC (any other matter of 45thBoAC)

Chairman, Senate, opined that the IQAC is an independent body and the BoAC resolution of auditing to be done by a single committee is not appropriate and it is also necessary to train faculty members of all levels in such auditing. Hence, the senate resolved that IQAC can form appropriate committees for auditing and the date for auditing can be decided in consultation with the departments.

S.75.3: Approval for academic calendar for winter semester 2019-2020 modified with REX/ make up exam

The senate ratified the academic calendar 2019-2020 modified with the inclusion of REX/ make up examination.

S.75.4: Approval for teacher evaluation form

The senate approved the teacher evaluation form submitted by the committee with the modification that the 3rd item in the questionnaire

*“The instructor presents the **course material** with clarity that facilitates learning and understanding” be modified to*

‘The instructor presents the **course content** with clarity that facilitates learning and understanding’.

The senate approved the teacher evaluation **implementation policy** with the following modifications.

‘Teacher evaluation shall be conducted **in the last instructional week of a semester** (just before the end semester examination) in each class and a faculty who is not handling any courses for that class shall be present in the class.’

S.75.5: Approval of the guidelines for direct admission of B Tech graduates to PhD programme

The senate approved the committee report with the following modification.

Instead of the age limit of 50 years, the eligibility criterion shall be modified to

‘Within 5 years of obtaining the B Tech Degree’.

The Senate also resolved that Direct Ph.D. programme shall be implemented only in Engineering Departments now.

S.75.6: Approval of guidelines regarding fee refund on withdrawal of admission

The senate approved the committee report.

S.75.8: Approval of norms to include external faculty/expert as Ph.D. co-supervisor

The senate approved the committee report with the following modifications.

- (i) “Ph.D. degree holder with permanent position in any government/private **institution with NIRF ranking within 100** or reputed industry/ R&D organization with minimum 5 years of teaching / research experience after Ph.D. degree” **is to be modified to** ‘Ph.D. degree holder **who is a regular employee** in an **institution with NIRF ranking within 100 in the last 3 years** or reputed industry/ R&D organization with minimum 5 years of teaching / research experience after Ph.D. degree’
- (ii) “Parent institute should be recognized by national agencies like UGC/AICTE/MCI or any other agencies recognized by MHRD, Government of India” **is to be modified to** ‘Parent institute should be recognized by national agencies like UGC/AICTE/MCI or any other agencies recognized by central/ **state governments**’.

S.75.9: Any Other Matter with permission of the Chair

S.75.9.1: Submission from SoMS regarding revision of Fee

The senate observed that the proposal for fee revision is to be submitted with proper academic justification such as value addition done in the programme to justify the fee hike. The School should provide the detailed justifications, which shall then be circulated among the Senate members. Decision will be taken thereafter through in-depth deliberations in Senate for onward submission to BoG.

S.75.9.2: Committee report on guidelines for offering online credit courses for B Tech programme

The senate accepted the committee report with the following stipulations that maximum 6 elective courses with maximum 18 credits can be credited from the online courses. ***(But this decision was reconsidered by the Senate when placed in its 78th meeting for approval. Hence this decision stands modified to the extent decided by the 78th meeting of the Senate)***

S.75.9.3: Request for amendment of rules for PhD admission of research staff under funded project

The senate resolved to amend the Rules R 3.1 and R.21 (of Ordinances and Regulations of Ph.D. Programme applicable to 2017 Admission onwards) related to the *Part-Time Ph.D. Programme for the research staff of the Institute*

The modified rules may be read as

R.2 Eligibility

(d) Registration under part-time scheme is available to full-time employees of NIT Calicut or research staff (*should have completed a period of not less than 6 months in the project and projects should be in force for at least two more years*) working on sponsored research projects in the Institute. Members of the faculty appointed on contract basis at NIT Calicut, for a period of 3 years or more can also apply under this scheme (see R.3).

R.3 Part-Time Ph.D. Programme for employees and research staff of the Institute

R.3.1. *The Institute offers Ph.D. programmes under part-time scheme for regular employees of the Institute (see R.2). They need to apply for the same at the normal time of admission with the recommendation of the Head of the Department in which he/she is employed in the Institute*

Research Staff, who are working on sponsored research projects in the Institute are eligible to apply for Part- Time Ph.D programme in the Institute, provided they have completed a period of not less than six months on the project and the project is in force for at least two more years, at the normal time for admission, with the recommendation of the Principal Investigator, Head of the department and Dean (R&C). A certificate to this effect from the Principal Investigator concerned should be attached to the application form. Such research staff shall register for Ph.D programme under Part-Time Scheme, once they successfully complete the Institute admission process (Test and/or interview) for the Ph.D programme. At the time of exhausting of fund from the project, a financial support may be provided as per the availability of scholarship in the Institute at that time, provided the scholar converts his/her part-time registration to full-time (R21). In any case, they shall be eligible for such scholarship only for a maximum period of five years from the time of first registration for the Ph.D programme.”

R.21 Change of Registration from Part-time to Full-time Programme and vice versa

R.21.1 *A research scholar admitted to part-time/external registration programme may be allowed to change his/her registration to full-time studies at the beginning of a semester on the recommendation of Doctoral Committee and with the approval of BoAC. In such cases, for determining the duration of the programme, one semester of full-time research work carried out in the Institute will be counted equivalent to two semesters of part-time research. A Part-time*

scholar can convert his registration to Full-time at any time without any additional financial support from the Institute on recommendation of the committee constituted by Dean (Academic) for the purpose. The scholar may be eligible for scholarship/additional financial support from the Institute provided he/she has a paper publication based on the research work in a journal recognized by NIRF. A Full-time scholar supported by any external funding agency may be eligible for financial support from the Institute at the time of exhausting the scholarship from the funding agency provided the scholar has one paper publication based on the research work in a journal approved by NIRF. A research staff working in a sponsored research project may be allowed to change his/her registration from part time to full time at the time of exhausting of fund from the project. In all the above cases, the financial support may be provided as per the availability of scholarship in the Institute at that time. In any case, they shall be eligible for such scholarship only for a maximum period of five years from the time of first registration for the Ph.D programme.

The meeting concluded at 6.30 PM.

Registrar & Secretary