



Minutes

of the **53rd** Meeting of the **FINANCE COMMITTEE**

of the National Institute of Technology Calicut

on Monday, 7th February 2022 at 3.00 P.M.

Through Video Conference hosted at NIT Calicut





MINUTES OF THE 53rd MEETING OF THE FINANCE COMMITTEE OF NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HELD ON 07.02.2022 AT 03.00 P.M. THROUGH VIDEO CONFERENCE HOSTED AT NIT CALICUT

Members present

1.	Shri.Gajjala Yoganand Hon. Chairperson, BoG, NIT Calicut <i>(Through Video conference)</i>	Hon.Chairperson
2.	Prof.Prasad Krishna Director	Member
3.	Shri. Indrajit Kuri Under Secretary, MoE <i>(Through Video conference)</i>	Member
4.	Ms Soumya Gupta Joint Secretary (NIT), MoE <i>(Through Video conference)</i>	Member
5.	Dr. Manu R Nominee of the BoG, NIT Calicut	Member
6.	Dr. Jeevamma Jacob Registrar (i/c)	Secretary

Chairperson, Finance Committee, NIT Calicut, called the meeting to order at 03.00 pm and welcomed the members. The members put on record their appreciation of the notable services of the former senate nominee to the finance committee, Dr. Shijo Thomas, who has completed his term in the recent past.

Ms. Darshana M Dabral JS & F.A., MoE, had informed her inconvenience to attend the meeting and communicated her comments on all the agenda points via email.

The Agenda points and the decisions taken are enumerated below

Section 1 - Procedural Items	
Subject FC.53.01	Confirmation of the Minutes of the 52nd Meeting of the Finance Committee held on 06/01/2021 at NIT Calicut through Video Conference hosted at NIT Calicut

	The minutes of the 52 nd meeting of the Finance Committee held on 06 th January 2021 at NIT Calicut through video conference were circulated among the members. No comment from any member was received within the stipulated time. The Finance Committee confirmed the minutes.
Section 2 - Action Taken Report	
FC.53.02	Report of action taken/pending on decisions taken in the 52nd Finance Committee held on 06/01/2021
Decision	FC noted the report on the actions taken on the decisions taken at its 52 nd meeting.
Section 3 - Items For Consideration and Approval	
FC.53.03	<p>Consideration of the minutes of the BWC meeting dated 28/07/2021.</p> <p>Approval of BWC Recommendation on Agenda Item 2021:01:02 – Proposal for the construction of Academic Block-II (G+6) for NIT Calicut</p> <p>Decision – After detailed deliberations, FC decided to recommend to BoG for the approval of the construction of Academic Block-II (G+6) for NIT Calicut with the funding from MoE under OH – 35.</p> <p>Approval of BWC Recommendation on Agenda Item 2021:01:03 – Proposal for the construction of 5 lakh litre capacity Overhead watertank near Guest House</p> <p>Decision - The FC recommended the proposal for the construction of 5 lakhs litre capacity Overhead water tank near Guest House to the Hon’ble BoG for further course of action in this regard.</p> <p>Approval of BWC Recommendation on Agenda Item 2021:01:04 - Proposal for the construction of 5 lakh litres capacity Ground level watertank - near Water Treatment Plant</p> <p>Decision – The FC recommended the proposal for the construction of 5 lakh litres capacity Ground level water tank - near Water treatment Plant to the Hon’ble BoG for further course of action in this regard.</p> <p>Approval of BWC Recommendation on Agenda Item 2021:01:05 – Proposal for the construction of a compound wall on the residential side at NITC along Kunnamangalam - Mukkam road</p> <p>Decision – The FC recommended the proposal for the construction of compound wall on the residential side at NITC along Kunnamangalam - Mukkam road to the Hon’ble BoG for further course of action in this regard.</p>

	<p>Approval of BWC Recommendation on Agenda Item 2021:01:06 - Proposal for the construction of approach road for the Subway across Calicut – Mukkam road at NIT Calicut</p> <p>Decision – The FC recommended the proposal for the construction of an approach road for the Subway across Calicut – Mukkam road at NIT Calicut to the Hon’ble BoG for further course of action in this regard.</p> <p>Approval of BWC Recommendation on Agenda Item 2021:01:07–Proposal for the construction of Mega Hostel I (Balance work) approved by the BWC for Rs. 11.13 Crores</p> <p>Decision – The FC recommended the proposal for the construction of Mega Hostel - I (Balance Work) to the Hon’ble BoG for further course of action in this regard.</p> <p>Officials from MoE informed that "All construction / capital projects except for the construction of Academic Block-II (G+6) under EWS may be met from HEFA window – 1”</p>
<p>Subject FC.53.04</p> <p>Decision</p>	<p>Consideration of the proposal for starting an M.Tech programme (Artificial Intelligence & Data Analytics) in the Department of Computer Science & Engineering</p> <p>The FC was apprised about the proposal by the Department of Computer Science and Engineering of the Institute to start a new M.Tech. programme in Computer Science and Engineering (CSE) with specialization in Artificial Intelligence & Data Analytics (A.I. & DA). It was informed that in the present day scenario, most of the I.T. industries are using A.I. techniques for their business, as it facilitates data analysis through automated analytical model building. This creates a high demand for trained manpower in A.I. and DA at various industrial and research organizations. Only very few top-tier higher educational institutes in India are offering Master’s programmes in these areas, which is not sufficient to meet the future requirements. Considering these facts, the proposed 2 year M.Tech. degree programme in CSE with specialization in A.I. and DA, has great relevance in India. It is proposed to commence the programme from July 2022 onwards with an intake of 30 students. A few seats can be offered in the ‘self-financing’ (Non-scholarship) mode as well. The proposal was recommended for approval by the 82-nd meeting of the Senate.</p> <p>Considering all merits of the proposal, the Finance Committee recommended the proposal by the Institute for the introduction of a new M.Tech. programme (Artificial Intelligence & Data Analytics) in the Department of Computer Science and Engineering on self-financing mode without any additional post creation or any additional financial burden on the MoE.</p>

**Subject
FC.53.05**

Consideration of the proposal for increasing the number of Associate Deans.

The FC was apprised about the need to increase the number of Associate Deans in the offices of various Deans stating the following reasons:

1. Increased intake of U.G., P.G. and Ph.D students after the implementation of EWS scheme.
2. Increase in the number of scholarship applications to be processed
3. More work related to the implementation of NEP 2020 and NISP 2019 guidelines
3. Increase in faculty strength
4. Increase in the number of R & D Projects & Consultancy works
5. Increase in the number of Research Collaborations with foreign universities/ industries, reputed hospitals etc.
6. Coordination of increased number of projects sponsored by Alumni etc.

The existing and the proposed number of Associate Deans along with their responsibilities are given in the table below

Decision

Office of the Dean	Current number of Associate Deans	Proposed number of Associate Deans	Responsibilities (Coordination and Monitoring)
Dean (Academic)	2	3	U.G. matters -1 PG Matters – 1 Ph.D Matters - 1
Dean (P&D)	2	3	Civil Works – 1 Purchase – 1 HEFA & CPWD related matters - 1
Dean (R&C)	1	2	Research Projects – 1 Consultancy Works - 1
Dean (Students' Welfare)	1	2	Welfare of Male Students – 1 Welfare of Female Students - 1
Dean (Faculty Welfare)	1	2	Faculty Recruitment – 1 Processing the requests of Faculty for CPDA, Foreign Travel for Conferences, Workshops etc. - 1
Dean (ACR)	1	2	Alumni Relations – 1 Corporate Relations - 1
TOTAL	8	14	

The present honorarium for Associate Deans is Rs.3,000/- per month. Hence, there will be an additional requirement of 18000/- per month due to the induction of six more Associate Deans.

The finance committee recommended inducting six additional Associate Deans as per the above proposal.

<p>Subject FC.53.06</p>	<p>Consideration of the allocation of funds for the operation of NCC Unit (Naval)</p>											
<p>Decision</p>	<p>The finance committee recommended allocating funds for the operations of the NCC unit (Naval).</p>											
<p>Subject FC 53.07</p>	<p>Consideration of the proposal for starting an NCC Unit (Army) at NIT Calicut</p>											
<p>Decision</p>	<p>The finance committee recommended allocating funds for the operations of the NCC unit (Army)</p>											
<p>Subject FC.53.08</p>	<p>Consideration of the proposal for enhancement of monthly remuneration to the Adhoc Ministerial/Technical Staff in various Departments/Offices/Sections.</p> <p>The FC was requested to revise the minimum wage rates of skilled and clerical Contract staff at entry-level as per relevant orders of the Ministry of Labour and Employment in force.</p> <p>It was brought to the notice of the FC that the 49th BoG of NITC held on 05/06/2019 vide item No.49.03 has considered such a similar agenda for enhancement of the rate of Labours/Skilled Labours engaged for Repair/Maintenance works for the Institute as per the latest CPWD/Gazette of Government of India schedule of rate.</p> <p>Further, the FC was apprised that the prevailing wage rates of skilled and highly skilled staff No.1/26(1)/2021-LS-II dated 28/10/2021 (Page-3), applicable to NIT Calicut (B Area) are as given below:</p> <table border="1" data-bbox="354 1460 1385 2022"> <thead> <tr> <th data-bbox="354 1460 944 1563">Category</th> <th data-bbox="944 1460 1117 1563">Daily Wage</th> <th data-bbox="1117 1460 1385 1563">Wage per month = Daily Wage x 26.</th> </tr> </thead> <tbody> <tr> <td data-bbox="354 1563 944 1729"> <p>Skilled/Clerical Adhoc (contract) Technical staff with Diploma in Engineering / Adhoc (contract) Clerical Staff with Graduate Degree)</p> </td> <td data-bbox="944 1563 1117 1729">Rs. 724/-</td> <td data-bbox="1117 1563 1385 1729">Rs. 18,824/-</td> </tr> <tr> <td data-bbox="354 1729 944 2022"> <p>Highly Skilled Adhoc (contract) Technical Staff with Graduate Degree in Engineering / Adhoc (contract) Ministerial Staff with Graduate Degree and Post Graduate Diploma/Degree in Accountancy /Commerce /Finance or other specialised areas as per requirements.</p> </td> <td data-bbox="944 1729 1117 2022">Rs. 795/-</td> <td data-bbox="1117 1729 1385 2022">Rs. 20,670/-</td> </tr> </tbody> </table>			Category	Daily Wage	Wage per month = Daily Wage x 26.	<p>Skilled/Clerical Adhoc (contract) Technical staff with Diploma in Engineering / Adhoc (contract) Clerical Staff with Graduate Degree)</p>	Rs. 724/-	Rs. 18,824/-	<p>Highly Skilled Adhoc (contract) Technical Staff with Graduate Degree in Engineering / Adhoc (contract) Ministerial Staff with Graduate Degree and Post Graduate Diploma/Degree in Accountancy /Commerce /Finance or other specialised areas as per requirements.</p>	Rs. 795/-	Rs. 20,670/-
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	<p>The Finance Committee recommended to regulate the daily wage as per the statement given above in accordance with the Government of India norms on minimum wages. (As per FC 43.04 dated 20/06/2020, the nomenclature of such staff should be made "Contract Staff" instead of "Adhoc Staff"). Officials from MoE suggested that no age limit is to be insisted for appointments made on contract basis in order to attract experienced candidates for various posts on short term basis. Finance Committee recommended the same to BoG for approval.</p>																		
<p>Subject FC.53.09</p>	<p>Consideration of the proposal for revising the delegation of financial powers to Heads of Departments/Schools, Chairpersons of Various Centres, Deans, Registrar, Deputy Director, and Director</p>																		
<p>Decision</p>	<p>The FC was apprised about the need for revising the financial delegation power (power to give administrative and financial sanctions) of the Director, Deputy Director, Registrar, HODs, and Deans as suggested below. It is also proposed to raise the imprest amount for all Deans and HODs from Rs. 20,000 to Rs. 50,000</p> <table border="1" data-bbox="504 891 1235 1218"> <thead> <tr> <th>Designation</th> <th>Existing Limit</th> <th>Proposed Limit</th> </tr> </thead> <tbody> <tr> <td>Director</td> <td>500 Lakhs</td> <td>500 Lakhs</td> </tr> <tr> <td>Deputy Director</td> <td>_____</td> <td>50 Lakhs</td> </tr> <tr> <td>Registrar</td> <td>5 lakhs</td> <td>10 Lakhs</td> </tr> <tr> <td>Deans</td> <td>5 lakhs</td> <td>10 Lakhs</td> </tr> <tr> <td>HODs</td> <td>75,000/-</td> <td>2.5 Lakhs</td> </tr> </tbody> </table> <p>The Finance Committee recommended that a rationalized limit may be considered for approval after checking the approved financial power of the officers based on their Grade Pay and GFR guidelines of the Government of India. FC suggested that the institute may send a proposal to MoE, for delegation of financial powers detailing the list of items, designation of authority, other conditions etc. for consideration and approval.</p>	Designation	Existing Limit	Proposed Limit	Director	500 Lakhs	500 Lakhs	Deputy Director	_____	50 Lakhs	Registrar	5 lakhs	10 Lakhs	Deans	5 lakhs	10 Lakhs	HODs	75,000/-	2.5 Lakhs
Designation	Existing Limit	Proposed Limit																	
Director	500 Lakhs	500 Lakhs																	
Deputy Director	_____	50 Lakhs																	
Registrar	5 lakhs	10 Lakhs																	
Deans	5 lakhs	10 Lakhs																	
HODs	75,000/-	2.5 Lakhs																	
<p>Subject FC.53.10</p>	<p>Consideration of the proposal for enhancing financial power to the Building and Works Committee from the existing level of Rs. 30 Lakhs to Rs. One Crore</p>																		
<p>Decision</p>	<p>It was brought to the attention of the FC that, based on the Letter No.F.No.10-5/2019-TS.III MHRD, Department of Higher Education, Technical Section.III dated 10th June 2019 regarding proposal of delegation of financial powers to execute additions/alterations/ modifications etc of Civil or Electrical works in the existing buildings and execution of original/minor works as per the provisions of GFR-2017, the 49 th BoG held on 05/07/2019 has approved the recommendation of the F.C. that,” after deliberations, F.C. decided to recommend to BoG for approval of continuation of delegation of power to BWC to give necessary administrative approval and financial sanction for</p>																		

minor works and also works pertaining to repair and maintenance up to an amount of Rs.30.00 Lakhs.

In the present circumstances of inflation of expenditure of various constructions/repair works etc, it is not being possible to take up many of the repair works which is affecting the quality of life in the campus. Hence the FC was requested to consider enhancing the financial power of the Building and Works Committee from the existing level of Rs. 30 Lakhs to Rs. One Crore.

The Finance committee recommended that the repair and maintenance work costing more than 30 lakhs and up to 100 lakhs should seek the administrative and financial sanction from the F.C. and such maintenance works can be executed by the Engineering unit of the Institute.

**Subject
FC.53.11**

Consideration of the proposal for appointing a Legal officer on contract basis

It was apprised to the FC that, considering the status of the large number of pending court cases, the BoG, in its 19th meeting held on 16.05.2012 (*vide* BG 19.04), approved the engagement of a Legal Officer on contract basis for a period of one year on a monthly consolidated remuneration of Rs.30,000-Rs.40,000/- per month. It was decided that the legal officer will act as a liaison with the standing counsels of NITC at the Hon'ble District Court, Kozhikode and the Hon'ble High Court of Kerala & will assist the CPIO/AA on RTI related queries. Accordingly, the Institute appointed a legal officer to look after the assigned duties as above.

After a period of time, the legal officer is not engaged by the Institute and the duties of legal officer are assigned to the administrative officer(s). The status of the court cases and the necessity for engaging legal officer was felt by the Institute at various times in order to give more attention to the court cases and matters connected to legal aspects.

Decision

Considering the present situation and staff strength of the Institute, it is requested to engage a legal officer on contract basis for an initial period of one year (with the option of extension-based on performance) on a monthly consolidated remuneration of Rs. 50,000/- . He/she will act as a liaison with the institute counsels before various legal forums, vetting the MoU/contracts/documents on legal aspects and other duties assigned by the Institute.

Minimum Qualification & Experience: First class Bachelor's Degree in Law from recognised University / Institute. At least Five years of experience as an advocate or law officer in the Legal Department of Central or State Government or any renowned organisation/established law firm.

The finance committee recommended to appoint a Legal Officer on contract basis with the above qualifications and experience. Officials from MoE suggested that no age limit is to be insisted for appointments made on contract basis in order to attract experienced candidates for various posts. Finance Committee recommended the BoG to engage a legal officer on

<p>Subject FC. 53.12</p>	<p>contract basis for an initial period of one year (with the option of extension up to a total period of three years -based on annual performance review by a Committee) on a monthly consolidated remuneration of Rs. 50,000/- The finance committee also recommended that the appointment made should be within the sanctioned strength of Non-Teaching Staff. FC suggested increasing the age limit at least to 55 years to attract experienced candidates.</p> <p>Consideration of the proposal for appointing a Public Relations Officer on contract basis</p>
<p>Decision</p>	<p>It was apprised to the FC that, in the present day scenario, the reputation of any institute depends heavily on its public perception and visibility among the rest of the world. Perception and reputation have now become important parameters for institutional ranking as well, including NIRF and Q.S. rankings. In the backdrop of the rising challenges in attracting the best talents in terms of students, faculty members, staff and research collaborations, it is of paramount importance for our Institute to improve our public perception in a systematic manner. With this objective in mind, NIT Calicut recently established a dedicated ‘Centre for Public Relations, Information and Media Exchange (C-PRIME)’.</p> <p>It is imperative that the activities of the Institute and the achievements of its stakeholders including faculty, staff, students and alumni have to be communicated to the outside world in a timely and effective manner for improving the perception of NITC. A dedicated Public Relations Officer (PRO) is essential to accomplish this task professionally and effectively. He/she can play a vital role in building a good rapport with the media and the general public through continuous interaction. The PRO can also act as a Single Point of Contact (SPOC) for replying to their queries consistently, thereby ensuring projection of the Institute among the public in the best possible manner.</p> <p style="text-align: center;">Proposed qualifications and Experience of PRO on Contract Basis</p> <p>Essential Qualifications and skills:</p> <ul style="list-style-type: none"> • Master’s degree in Journalism and Mass Communication / Public Relations / Media management OR Post Graduate Diploma in Journalism and Mass Communication • Mastery in the use of Languages (English, Hindi, Malayalam) • Excellent writing, oral presentation and communication skills • Proficiency in the use of basic office automation tools (Word processing, Spreadsheet, Presentations etc.), video/photo editing, Mobile applications and social media platforms (Facebook, Twitter, LinkedIn, Instagram etc.) <p>Desirable:</p> <ul style="list-style-type: none"> • Knowledge of Multimedia publication, Promotional material development, Advertising <p>Experience: Essential: Minimum 3 years experience with media or public relations in a Media Industry/ Institution of repute / University in the role of Public Relations Officer or similar P.R. role</p>

	<p>Desirable: Publication of Newsletters, Bulletins, Handling print, electronic and social media. Basic knowledge in social media content creation, photo/video shooting and editing</p> <p>Age Limit : 30 Years, Proposed Salary: Rs. 50,000/- per Month, Period of contract : One year initially and extendable up to 3 years.</p> <p>The finance committee recommended to appoint a Public Relations Officer on contract basis with the above qualifications and experience and also suggested increasing the age limit at least to 55 years to attract experienced candidates for the post on contract basis for an initial period of one year (with the option of extension up to 3 years -based on performance) on a monthly consolidated remuneration of Rs. 50,000/-. It is also recommended that the appointment should be within the sanctioned strength of Non-Teaching Staff.</p>
<p>Subject FC. 53.13</p> <p>Decision</p>	<p>Consideration of the proposal for appointing a Graphic Artist on contract basis</p> <p>It was brought to the notice of the FC that the incumbent Graphic Artist of the Institute is about to retire from the service in July 2022 who is also a member of Centre for Public Relations, Information and Media Exchange (C-PRIME)'.and his service is being utilized for developing and designing visual communication/graphic designs including logos, banners, brochures, leaflets, posters, documents, videos, presentations, content formatting etc.. Hence it is essential to appoint a graphic artist/designer on contract basis.</p> <p>Job Description</p> <p style="padding-left: 40px;">Name of the Post : Graphic Artist/Designer (On Contract Basis)</p> <p>Nature of duties</p> <ul style="list-style-type: none"> • Produce and oversee digital, social and print creative solutions to address NITC's requirements. • Design publicity material for the events organised by the Institute, including invitation cards, posters, hoardings, advertisements, social media, etc. • Designing annual reports, academic calendars, books, flyers, emailers, online flipbooks, brochures, invites, posters, banners etc. • Branding material preparation for the Institute & its events/programs etc. <p>Educational Qualification</p> <p>Bachelors or Masters Degree in Graphic Design / Product Design / Applied Arts / Multimedia Arts and other relevant subjects</p> <p>Work Experience</p> <p>At least two years of experience in design-related works/graphics design/print industry</p> <p>Desirable qualifications</p>

Experience in Adobe CC InDesign, Illustrator, Photoshop, Acrobat, Premiere Pro, Coral Draw, Adobe After Effects, Desktop Publishing tools.

Must be conversant with social media platforms

- In-depth knowledge of responsive design, web-mobile-app design will be an added advantage,

- Good proficiency in languages and communication

Age Limit : 30 Years, Proposed Salary: Rs. 40,000/- per Month, Period of contract : One year initially and extendable up to 3 years.

The finance committee recommended for appointing a graphic Artist/designer on contract basis with the above qualifications and experience and also suggested increasing the age limit at least to 55 years to attract experienced candidates for the post on contract basis for an initial period of one year (with the option of extension up to a total period of three years - based on annual performance review by a Committee) on a monthly consolidated remuneration of Rs. 50,000. It is also recommended that the appointment should be within the sanctioned strength of Non-Teaching Staff.

Consideration of the future course of action based on the Judgement on Writ petition W.P. (C) No: 21239 of 2021 filed by the former Registrar Lt. Col. Pankajakshan (Retd.)

**Subject
FC.53.14**

The FC was apprised that the former Registrar had filed the above Writ Petition in the Hon'ble High Court of Kerala and it was disposed of by issuing a direction to the Institute to take a decision on the request submitted on 23rd September 2021 by Lt. Col. Pankajakshan (Retd.) within a period of three months after affording an opportunity of hearing through virtual mode. Accordingly, he was given an opportunity for hearing on Virtual mode on 4th January 2022 upon which he did not submit any additional documents supporting his claim. It may please be noted that he refused to produce the details of pension drawn from the Dept. of Defense during the past 5 years and previous service records even after repeated written requests by the team of auditors from the internal audit wing of MoE.

Decision

Copies of the Writ Petition, Judgement and the steps taken by the Institute to obtain the necessary documents from him in support of his claims were forwarded to MoE for advising us on the steps to be taken as it involves financial implications. MoE in its letter dated 4th January 2022 informed that the present case is purely administrative in nature and the Institute BoG is the apex decision body for making decisions in such cases.

Following are the claims by the former Registrar in his request (Ext. P.13):

- 1.Reimbursement of the Defence pension deducted from his salary: Rs.12, 92, 375/-
 - 2.Reimbursement of Quarters Rent and allied Charges: Rs.53,375/-
 - 3.Reimbursement of Electricity Charges: Rs. 1,86,550/-
 - 4.Release of gratuity for 5 years of service at NITC: Rs.12,77,440/-
 - 5.Release of Leave Encashment for 148 days:Rs.12, 60,408/-
- Total Amount claimed by him : Rs, 40,70,113/-

As per the pension details available on the website of the Ministry of Defense, our Internal Auditor has calculated the financial liabilities of the former Registrar, and the excess amount paid to him is found to be Rs. 29,13,771/-.

It may please be noted that he was receiving DA from the Dept. of Defense as well as the Institute during the entire 5 years of service here.

The Institute was also contributing towards his NPS and the total amount under the employer's contribution is Rs.14, 92, 623/-.

As per the NIT Statutes, only permanent employees are eligible for the employer's contribution towards their NPS. But, it is silent about employees on short-term contract.

The finance committee deliberated on the subject at length and recommended that the Institute can take appropriate action as per the applicable DoPT guidelines of the Government of India in this regard.

Consideration of the proposal for enhancing the honorarium for expert lectures/talks and the meetings of various statutory committees & selection committees

The FC was apprised on the need to revise the honorarium for external members/ experts of the following categories as given in the table below. It is also proposed that no honorarium to be given to the members from the Institute (NITC) for attending various meetings.

**Subject
FC.53.15**

Decision

Category	Present Honorarium	Proposed Honorarium
Senate members (External)	5000/-	8000/-
Building committee experts (External)	5000/-	8000/-
Finance committee experts (External)	5000/-	8000/-
BOG members (External)	5000/-	10,000/-
Members of the selection Committees (External)	5000/- per day	10,000/- per day
Expert lecture given by all CFTIs experts (External)	2500/- per session (90 minutes)	5000/- per day

Expert lecture given by the faculty in the Institute	1500/- per session (90 minutes)	5000/- per day
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The total honorarium is limited to Rs. 10,000/- per day if one person attends two meetings in a day.

The Finance committee deliberated on the remuneration proposed and recommended to have a uniform honorarium of Rs 7000/- to the external members of Senate, Building Works Committee, Finance Committee, Selection Committee, Board of Governors of NIT Calicut & the internal and external faculty members for expert lectures.

Hence recommended honorarium for various categories are given below:

Category	Present Honorarium	Proposed Honorarium
Senate members (External)	5000/-	7000/-
Building committee experts (External)	5000/-	7000/-
Finance committee experts (External)	5000/-	7000/-
BOG members (External)	5000/-	7,000/-
Members of the selection Committees (External)	5000/- per day	7,000/- per day
Expert lecture given by all CFTIs experts (External)	2500/- per session (90 minutes)	7000/- per day
Expert lecture given by the faculty in the Institute	1500/- per session (90 minutes)	7000/- per day

**Subject
FC 53.16**

Consideration of the request for appointing a Security Officer on contract basis

Decision

It was notified that the tenure of the present Security Officer was over in the month of March 2021 as per the contract signed between him and the Institute. But he was granted extension till the BoG meeting or till a new recruitment takes place whichever is earlier, as it was very difficult to advertise the post and conduct the interview due to the pandemic conditions and the lockdown existing then. Hence, his term will be over on 7th February 2022. It is requested that approval may be given for the appointment of a Security Officer on contract basis with the same terms and conditions as decided in the 39th meeting of BoG held on 31/07/2017. It is also requested that the contract period of the present security officer may be extended for six months from 7th February 2022 onwards or till the new Security Officer joins whichever is earlier.

The Finance Committee recommended for appointing a Security Officer on contract basis with the same terms and conditions as decided in the 39th meeting of BoG held on 31/07/2017

**Subject
FC 53.17**

Consideration of the proposal for reimbursing telephone and internet charges for faculty from contingent expenses head of CPDA

Decision	<p>The Covid-19 Pandemic has been inducing far-reaching modifications to the content delivery and the teaching-learning-evaluation strategies in technical education in higher academia, so much, so that even in the post-pandemic world these strategies/methodologies are likely to be the new norm. Moreover, most of the conferences/ workshops/ trainings/ meetings etc. are now being held online only. Hence, it is proposed that faculty may be permitted to reimburse telephone and internet charges up to a maximum limit of Rs. 2000/- per month, from contingent expenses head of their CPDA to facilitate online teaching/learning/evaluations/ online conferences etc.</p>
Subject FC 53.18	<p>The Finance Committee recommended that the Director can permit the reimbursement of telephone and internet charges to faculty members from contingent expenses head of their CPDA.</p> <p>Consideration of the proposal for payment of P.G. stipend for a maximum period of 24 Months</p>
Decision	<p>Ministry of Education vide F No. 17 -2/2014 - T.S.I dated 18th Feb 2015 has revised the rate of stipend from Rs 8000 per month to Rs 12,400 per month for ME/ M Tech /MS/ M Des in AICTE funded and Centrally Funded Technical Institutions under the Ministry of Human Resources Development. In compliance, the M Tech/M. Plan students of the Institute are eligible and paid scholarship of Rs 12,400 per month. The expenditure is met from the Grant in aid General OH 31 released by MHRD.</p> <p>The above referred communication also mentions that the stipend is tenable for both 1st & 2nd Year of the program. Further the guidelines issued by AICTE for P.G. grant scheme for GATE/GPAT qualified students stipulates that the scholarship is tenable for 24 months or for the duration of the course i.e, from the date of commencement of classes till the date of completion of the classes whichever is lower and is not extendable under any circumstances.</p> <p>However, the Information Brochure for M. Tech. / M. Sc. Programmes 2012-13 released by the Institute stipulates that financial assistance in the form of scholarship is awarded based on the minimum academic requirements and is available for a maximum period of 22 months only and this practice has been followed in the coming years. Hence, scholarship is paid from August to the Month of May of the second year, by which the course completes constituting 22 months.</p> <p>In the year 2020, the student's affairs council had represented that the course duration for 2018-2020 P.G. Students have been extended till the end of July as the Institute was closed due to Covid 19 pandemic and had requested for grant of scholarship till the end of the July highlighting AICTE guidelines. The Board</p>

of Governors in its 53rd meeting held on 30th June 2020 approved the same and the scholarship was granted to the 2018-20 batch of P.G. (M.Tech/M.Plan) students accordingly. In line with this decision, the 2019-21 batch of P.G. students also are sanctioned with 24 months of stipend as the duration of their course was also extended to 24 months due to the Covid related situation.

Proposal: As the guidelines from MHRD/AICTE suggests 2 Year/24 months as the maximum duration for scholarship for P.G. students, request is made that scholarship may be granted for all the batches of P.G. students eligible for stipend from now onwards for a period of 2 Years/24 months or till the date of submission of the thesis whichever is earlier provided all the conditions mentioned in the guidelines for receipt of scholarship are adhered to.

The Finance Committee recommended that scholarship can be granted for all the batches of P.G. students eligible for stipend for a period of 2 Years/24 months or till the date of submission of the thesis whichever is earlier provided all the conditions mentioned in the guidelines for receipt of scholarship are adhered to.

Section 4 - Items for Reporting

**Subject
FC. 53.19**

1. Noting of BWC Approval of agenda item 2021:01:08 Proposal for extension of time of completion for the works of SITC of 6no.s of lifts for Mega Hostel- I

Decision – The finance Committee noted the item approved by BWC

2. Noting of BWC Approval of agenda item 2021:01:09 – Proposal for the renovation of faculty rooms in electrical P.G. Block including providing aluminium partition and others

Decision – The finance Committee noted the item approved by BWC

3. Noting of BWC Approval of agenda item 2021:01:10 – Proposal for the construction of Toilet block near Auditorium Building

Decision – The finance Committee noted the item approved by BWC

4. Noting of BWC Approval of agenda item 2021:01:11 – Proposal for the maintenance work to CAD/CAM building including providing sheet roof to machine room and water tank area

Decision – The finance Committee noted the item approved by BWC

5. Noting of BWC Approval of agenda item 2021:01:12 – Proposal for the construction of walkway from Mega Ladies Hostel premises to SOMS.

Decision – The finance Committee noted the item approved by BWC

6. *Noting of BWC Approval of agenda item 2021:01:13 – Proposal for providing aluminum partition in room no. 306 of Biotechnology Lab*

Decision – The finance Committee noted the item approved by BWC

7. *Noting of BWC Approval of agenda item 2021:01:14 – Proposal for the construction of a new steel staircase for high performance computer lab in old central library building first floor*

Decision – The finance Committee noted the item approved by BWC

8. *Noting of BWC Approval of agenda item 2021:01:15 – Proposal for the urgent maintenance of lecture hall complex, including replacing of A.C. sheet by sandwich roof sheet in Aryabatta hall*

Decision – The finance Committee noted the item approved by BWC

9. *Noting of BWC Approval of agenda item 2021:01:16 – Proposal for the renovation works of Director Bungalow*

Decision – The finance Committee noted the item approved by BWC

10. *Noting of BWC Approval of agenda item 2021:01:17 – Proposal for the construction of compound wall towards BSNL office to Cooperative store and old Post Office Building to Gymkhana Building premises near main road*

Decision – The finance Committee noted the item approved by BWC

11. *Noting of BWC Approval of agenda item 2021:01:18 – Proposal for the renovation works in E6 A&B staff quarters 2020-21*

Decision – The finance Committee noted the item approved by BWC

12. *Noting of BWC Approval of agenda item 2021:01:19 – Proposal for the maintenance works to roads including re-carpeting from Eastern main gate to ATM junction near main building*

Decision – The finance Committee noted the item approved by BWC

13. *Noting of BWC Approval of agenda item 2021:01:20 – Proposal for providing LED Street lights near Architecture Block and East Campus area*

Decision – The finance Committee noted the item approved by BWC

14. Noting of BWC Approval of agenda item 2021:01:21 – Proposal for the renovation works in E5 A&B staff quarters 2020-21

Decision – The finance Committee noted the item approved by BWC

15. Noting of BWC Approval of agenda item 2021:01:22 (a) - Termination of contract of M/s. Oriental Integrated Facility Management Pvt Ltd for the renovation works of Chanakya hall at NIT Calicut

Decision – The finance Committee noted the item approved by BWC

Section 5 - Any other matter with the permission of the Chair

Subject FC.53.20	Any other matter with the permission of the Chair
Decision	No other matter was discussed

The meeting concluded at 04.00 pm with vote of thanks to the Chair.