

**MINUTES OF THE 49<sup>th</sup> MEETING OF THE FINANCE COMMITTEE OF NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HELD AT NIT TRANSIT HOUSE NEW DELHI, ON 04/11/2019 AT 10:30AM.**

**Members Present**

- |   |                  |
|---|------------------|
| 1. <b>Dr. Sivaji Chakravorti</b><br>Director, NIT Calicut and Chairperson, BoG, NIT Calicut | Chairperson      |
| 2. <b>Ms. Darshana Momaya Dabral</b><br>JS & FA, MHRD                                       | Member           |
| 3. <b>Mr. Indrajit Kuri</b><br>Under Secretary (NITs), MHRD                                 | Member           |
| 4. <b>Dr. A.V. Babu</b><br>Nominee of the BoG of NIT Calicut                                | Member           |
| 5. <b>Lt. Col. Pankajakshan K</b><br>Registrar, NIT Calicut                                 | Member Secretary |

Director, NIT Calicut and Chairperson, Finance Committee of NIT Calicut, called the meeting to order at 10.30am and welcomed the members.

The Agenda points and the decisions taken are enumerated below:-

<b>Subject</b> <b>FC.49.01</b>	<b>Confirmation of the minutes of the 48<sup>th</sup> meeting of the Finance Committee held on 5<sup>th</sup> July 2019 at NIT Transit House, New Delhi</b>
<b>Decision</b>	The minutes of the 48 <sup>th</sup> meeting of the Finance Committee held on 5 <sup>th</sup> July 2019 at NIT Transit House New Delhi were circulated among the members. No comment from any member was received. The FC confirmed the minutes as circulated.
<b>Subject</b> <b>FC.49.02</b>	<b>Report of action taken / action pending on the decisions taken in the 48<sup>th</sup> meeting of the FC</b>
<b>Decision</b>	FC noted the report on the actions taken on the decisions taken at its 48 <sup>th</sup> meeting.

<b>Subject FC.49.03</b>	<b>Consideration of the Approval of the Annual Reports for the year 2018-2019</b>
<b>Decision</b>	Annual report for the year 2018-2019 was presented to the Finance Committee. The FC discussed various aspects given in the report in detail.  The FC recommended to BoG for the approval of the Annual Report 2018-19.
<b>Subject FC.49.04</b>	<b>Consideration of Annual Accounts -2018-2019</b>
<b>Decision</b>	Annual Accounts for the Financial Year 2018-19 was presented to the Finance Committee.  Finance Committee recommended to BoG for approval of Annual Accounts for the Financial Year 2018-2019 for sending to CAG for audit without any delay.
<b>Subject FC.49.05</b>	<b>Consideration of the items of the minutes of the BWC meeting dated 11/10/2019 which requires recommendation of the FC</b>  FC noted the minutes of the BWC meeting dated 11.10.2019 and considered the following for recommendation to BoG.
	<b>FC.49.05.01 Noting of BWC Approval of agenda item BWC.2019:03:02 - Proposal for providing partitions, work benches and storage racks at rooms 108, 101, 303 of Chemistry Department</b>  <i>Decision:</i>  FC was apprised that the Head of the Department of Chemistry has requested for providing partitions, work tables and chemical storage racks at room no 101, 108, 303 of Chemistry Department in order to provide office and lab space for newly joined faculty members. Accordingly Engineering Unit made a site visit, noted the requirements and prepared estimate. The estimate includes provision for <ul style="list-style-type: none"> <li>● ACP partition for making office and working space</li> <li>● Shelves and racks with UPVC material for storage of chemicals</li> <li>● Working table with granite top, ceramic and vitrified tiles for floor,</li> <li>● Wood and grill work new windows,</li> </ul>

- PVC pipe lines for water supply and waste water disposal.

The estimate amount is of Rs. 12.00 lakhs. The estimate is prepared as per DSR 2016 of CPWD with cost index of 49%.

*The FC noted the approval of the BWC for the construction of partition, work bench and storage rack in Chemistry department for the estimate of Rs. 12.00 lakhs.*

**FC.49.05.02 Noting of BWC Approval of Agenda Item BWC.2019:03:03- Proposal for refurbishment of Chanakya hall (interiors and acoustical works)**

*Decision:*

FC was apprised that Chanakya Hall is one of the two halls available for all important functions and events in the Institute. It is provided with moulded fibre chair and fixed tables to accommodate 120 persons. People find it difficult to get in or get out of the row once the rear end rows of seat are occupied. The stage is of 3.8 m width and the space in front of the dais is inadequate for people to access during functions. There is no designated space for keeping control units of audio and video. The doors at the front on the side walls are not of adequate width and height. The side walls are not provided with any paneling and this causes acoustic problems. Windows, which are made of aluminum with glazed sliding panes, also add to the acoustical problems. False ceiling is also damaged at many places. AC distribution is not sufficient as only two ducts are provided. It is proposed to refurbish this hall to address the present problems and make it suitable for important functions. Department of Architecture and Planning conducted a detailed study of the hall and suggested the modifications to be carried out.

The proposed works are

- modification of the stage with increased width and space for keeping audio & video controls
- providing wooden flooring for stage and wall paneling

- making necessary arrangements for providing desklet chair fixed on the floor
- increasing the size and repositioning of main doors
- providing suspended ceiling over the stage, repair of ceiling
- providing acoustical treatment for walls.

An estimate amounting Rs. 21.00 lakhs was prepared based on the DSR 2016 rate with cost index of 49% for the same. It is proposed to refurbish the Chanakya Hall with TEQIP III funding. The Committee suggested giving anti-termite treatment for wooden flooring for longer life.

*FC noted the approval of the BWC for the refurbishment of Chanakya hall interiors for an estimate of Rs. 21.00 Lakhs with funding from TEQIP III and also the recommendation of the BWC that the work should be completed within the time frame specified in TEQIP III guidelines.*

**FC.49.05.03          Noting of BWC Approval of Agenda Item  
BWC.2019:03:04- Proposal for upgradation of electrical wiring &  
lighting with controls in Chanakya Hall**

***Decision:***

FC was apprised that Chanakya Hall is one of the two halls available for all important functions and events in the Institute. In order to meet the requirements of lighting for important functions and events, and wiring requirements for the increased electrical load the following are proposed.

- LED lights to provide required ambient lighting
- Panel board with programmable controls to control lighting at seven levels
- Single point control for lighting, audio and video
- Power supply points for projectors, additional lighting, track lights
- 3-phase distribution boxes
- Wall fans at critical locations for better distribution of AC cold air
- Skirting lights and
- Required wiring.

Engineering Unit has prepared the estimate based on DSR 2018 of CPWD with

cost index of 49% and the estimated amount is Rs. 12.30 lakhs.

*The FC noted the approval of the BWC for the upgradation of electrical wiring, installations and lighting in Chanakya hall for an estimate of Rs. 12.30 Lakhs with funding from TEQIP III and also the recommendation of the BWC that the work should be completed within the time frame specified in TEQIP III guidelines.*

**FC.49.05.04 Approval of BWC Recommendation on Agenda Item BWC.2019:03:05- Proposal for providing Partition, Counter, etc. in New Building for Central Library**

***Decision:***

FC was apprised that the construction of building for Central Library with estimate PAC of Rs.10,84,22,647/- started during August 2007 by PWD Contractor Sri K P Chandradasan, Viswa Hindu Bhavan, Chalapuram P.O, Calicut-673002. The contract was terminated on 10.09.2012 due to the delay in completion of the work as per the agreement. As per the decision of 33<sup>rd</sup> BoG meeting held on 21-11-2016, the balance work was entrusted with CPWD and it was reported by the CPWD that the balance work as per agreement has been completed.

FC further noted that it is very important that the new Library building be made fully functional at the earliest. The Sub-Committee constituted by Library Advisory Council (LAC) inspected the building and identified the requirements/facilities, which are essential for functioning of Library. An important work recommended by sub-committee is issuance of books and return counter, staff counter for easy and efficient operations. Subsequently CPWD was provided the drawings and was requested to make a site visit, and to submit an estimate for the same. CPWD submitted an estimate for Rs.35.26 lakhs based on DSR 2016 of CPWD with cost index of 49% and the works include

- Partitioning with wood work and glazing at the entrance
- Book issue counter in the stack rooms,

- Staff counters and book return counters with aluminum panel and glass, Aluminum doors with grill in cellar floor.

*FC noted that the BWC deliberated over the fact and decided to recommend for providing of partition, counter, etc. in new building for Central Library for an estimate of Rs. 35.26 lakhs.*

*After detailed deliberations, FC decided to recommend to BoG for approval for providing Partition, Counter, etc. in New Building for Central Library for an estimated amount of Rs.35.26 lakhs.*

**FC.49.05.05 Noting of BWC Approval of Agenda Item BWC.2019:03:06-Additional amount for providing Goods Lift (Service lift) in New Building for Central Library.**

***Decision:***

FC was apprised that the construction of Central Library was entrusted with Sri. K.P Chandradasan, Viswa Hindu Bhavan, Chalappuram, Calicut-673002 during August 2007. The contract was terminated on 10.09.2012 due to the delay in completion of the work as per the agreement. As per the decision of 33<sup>rd</sup> BoG meeting held on 21-11-2016, the balance work was entrusted with CPWD and it was reported by the CPWD that the balance work as per agreement has been completed.

FC noted that based on the request of the Chairperson, ETL, that the book lift is essential for operations in library, CPWD was asked to provide an estimate for the same. Accordingly CPWD submitted the estimate for service lift. An amount of Rs.13.75 lakhs was sanctioned for the same including the service connections.

FC further noted that the CPWD informed that e-Tender was called and the total amount is Rs. 16.10 lakhs for the lift and service connection. CPWD requested for approval of the additional amount.

***FC noted the approval of the BWC for granting an amount of Rs. 2.35 Lakhs***

*for service lift in new building for Central Library in addition to Rs.13.75 lakhs, which has been already sanctioned.*

**FC.49.05.06 Noting of BWC Approval of Agenda Item BWC.2019:03:07- Proposal for providing second lift in the New Lecture Hall Complex**

***Decision:***

FC was apprised that the New Lecture Hall Complex (NLHC) was constructed by NITC Engineering unit in 2009. It was designed for five floors and two lift wells. Three floors and two lift wells were constructed initially, but no lift was provided. Due to shortage of classrooms because of increase in student intake, CPWD was entrusted for providing additional floors in the existing building with one lift. The work of construction of one floor with four classrooms commenced on 21<sup>st</sup> April 2018 and is nearing completion. On completion of the additional floor, there will be twelve classrooms, each with a capacity of 120 students, in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> floors, in addition to the rooms in ground floor. Nearly 1400 students are expected to attend classes in these floors (excluding ground floor). Presently classes for the batches with physically challenged or disabled students are arranged in ground floor. Difficulties are faced if the number of batches with students with disabilities is more than four. Also, as per the GOI communications it is necessary to provide opportunities to all the students to go to any part of a building. So taking into consideration the number of students, peak hour rush and the requirement of physically challenged students, it is proposed to provide the second lift. It is informed that there are two lift wells in this building. Accordingly CPWD was requested to give estimate for providing the second lift. CPWD informed that the cost of providing the second lift is Rs. 24.00 lakhs.

***FC noted the approval of the BWC for providing of second lift in New Lecture Hall Complex at a cost of Rs. 24.00 lakhs.***

<b>FC.49.06</b>	<b>Consideration of the proposal for assigning power to Assistant Registrar (Finance) &amp; In-charge of Finance Section to sign Cheques up to Rs.25,000/-</b>						
	<p>FC was apprised that as per the BoG held on 03/1/2013, vide decision No.BG 21.17, it was decided to assign the power of signing the cheques as per the following details:</p> <table border="1" data-bbox="343 568 1398 703"> <tr> <td data-bbox="343 568 1114 613">Dy. Registrar/ Officer on Special Duty in charge of Finance</td> <td data-bbox="1114 568 1398 613">Up to Rs.50,000/-</td> </tr> <tr> <td data-bbox="343 613 1114 658">Registrar</td> <td data-bbox="1114 613 1398 658">Up to Rs.5,00,000/-</td> </tr> <tr> <td data-bbox="343 658 1114 703">Director</td> <td data-bbox="1114 658 1398 703">above Rs.5,00,000/-</td> </tr> </table> <p>It was further apprised that consequent upon the transfer of Deputy Registrar (Finance) as Deputy Registrar (Academic) and in the absence of any other Deputy Registrar in the institute, the Assistant Registrar (Finance) has assigned the duty as In-charge of Finance Section, vide Office Order dated 26/07/2019.</p> <p><i>After deliberations, FC decided to recommend to BoG for approval of granting permission to Assistant Registrar (Finance) to sign cheques up to Rs.25,000/- for a period of six months. FC also recommended that the institute should implement electronic payment at all levels within this six months time.</i></p>	Dy. Registrar/ Officer on Special Duty in charge of Finance	Up to Rs.50,000/-	Registrar	Up to Rs.5,00,000/-	Director	above Rs.5,00,000/-
Dy. Registrar/ Officer on Special Duty in charge of Finance	Up to Rs.50,000/-						
Registrar	Up to Rs.5,00,000/-						
Director	above Rs.5,00,000/-						
<b>FC.49.07</b>	<b>Consideration of the enhancement of monthly remuneration of Accountants in the Finance section appointed on contract basis.</b>						
<b>Decision</b>	<p>FC was apprised that the FC held on 27/04/2013, vide decision No. FC 20.14, has recommended to the BoG to authorize the Director to appoint qualified person with CA/ICWA on contract basis with a consolidated remuneration of Rs.30,000/-</p> <p>The FC further noted that the FC held on 31/07/2017 has observed that monthly remuneration of Rs. 30,000/- for the Accountants appointed on adhoc basis in the Finance section was last fixed in 2013. FC also noted the following:</p> <ol style="list-style-type: none"> <li data-bbox="368 1720 1398 1794">i) Qualified persons are required to be appointed as Accountants with CA/ICWA,</li> <li data-bbox="368 1805 1398 1872">ii) The service of the Accountants is essential towards rectification of entry, reconciliation of accounts, preparation of annual accounts report,</li> </ol>						



	<p>monitoring of investments, grant-in-aid &amp; expenditure and coordination for audit by various Govt departments,</p> <p>iii) Considerable efforts from the Accountants will be required for migrating to Tally from the present system shortly.</p> <p>It was further apprised that based on the above reasons, the then FC recommended to the BoG for approval for enhancing monthly remuneration to Rs. 40,000/- for the Accountants appointed on contract basis in the Finance section with effect from the forthcoming appointment. The recommendation of FC was approved by the BoG held on 31/07/2017, vide BG.No.37.07, and no hike was effected since July 2017.</p> <p><i>Considering all the above, FC recommended to the BoG for approval of enhancing the monthly remuneration to Rs. 45,000/- for the Accountants appointed on Contract basis in the Finance Section with effect from the forthcoming appointment.</i></p>
<p><b>Subject</b> <b>FC.49.08</b></p>	<p><b>Consideration of granting enhanced rate of allowances to the pensioners of the Institute as per the 7<sup>th</sup> CPC</b></p>
<p><b>Decision</b></p>	<p>FC was apprised that, the Dearness Relief (DR) for the pensioners was revised from 9% to 12% effective from 01.01.2019 by Ministry of Personnel, Public Grievances &amp; Pensions, Department of Pension &amp; Pensioners Welfare, vide their OM No. 42/04/2019-P&amp;PW(D) dated 6<sup>th</sup> March 2019. Thus, the DR of the pensioners of the Institute who are drawing pension as per 7<sup>th</sup> CPC may be revised as per above OM.</p> <p>FC noted that since the DR component in pension is revised every six months, it is to be enhanced as and when an OM revising the same is received from the concerned Ministry.</p> <p>It was also apprised that the Fixed Medical Allowance (FMA) for the pensioners of NITC was Rs. 500/- as per OM No. 4/25/2008-P &amp; PW(D) dated 19<sup>th</sup> November 2014. Consequent upon the implementation of the 7<sup>th</sup> CPC the FMA has been enhanced to Rs. 1000/-per month as per the OM No. 4/34/2017-P&amp;PW(D) dated 19<sup>th</sup> July 2017 issued by Ministry of personnel, Public grievances and pensions (department of pension &amp; pensioners welfare).</p> <p><i>Based on the above memoranda, the FC decided to recommend to BoG that it is agreed in principle and it will be implemented after receiving the necessary letter from the MHRD.</i></p>

<b>Subject</b> <b>FC.49.09</b>	<b>Consideration of the Letter No.F.No.4-7/2019-TS.III dated 04/06/2019 from Department of Higher Education, MHRD, GOI pertaining to representation Shri P.Purushothaman, Senior Steward (Rtd) NITC, regarding disbursement of payment towards terminal benefits, i.e. DCRG and leave encashment. (deferred vide FC48.04/BG49.03)</b>																										
<b>Decision</b>	<p>FC was apprised that the Accountant General (AG) (Audit), Kerala, conducted a special audit from 4.5.2009 to 15.5.2009 and pointed out seven cases of irregular fixation of pay and allowance of non-teaching employees. Shri P.Purushothaman, Senior Steward, is one among the seven cases. The pay fixation/grant of higher pay in all the cases, which were pointed out, were on the basis of the Board of Governors of erstwhile Calicut Regional Engineering College (CREC) decision. Audit contention was that decision of Board of Governors resulted in higher scale of pay, which was not contemplated in the pay revision order and also that as per Rule 12(x)(a) and 12(x)(b) of the Rules relating to Establishment of Regional Engineering College (Kozhikode) society, prior permission of the Ministry of Finance (Government of India) was required for altering the emolument structure ordered by State Government. Institute replied (April 2012) that the fixation was done as per Rules and also that CREC Board of Governors enjoyed the power to create administrative, technical, ministerial and other posts under the society and to make appointments in accordance with the Rules and Bye Laws. Further, Prior sanction of the Central Government was needed only for creation of posts under Group A and above only. However, this was not accepted by Audit. Out of the seven cases pointed out, in one case, the official took voluntary retirement in September 2010 and emoluments already drawn in excess was recovered from his retirement benefits and hence this case has been dropped by Audit. The details of six officials against whom objections have been raised and are pending and the present position are as follows:</p>																										
	<table border="1"> <thead> <tr> <th data-bbox="343 1753 426 1874">Sl No.</th> <th data-bbox="432 1753 683 1874">Name and designation</th> <th data-bbox="683 1753 802 1874">Pay fixed in the scale</th> <th data-bbox="802 1753 911 1874">Pay scale admissible</th> <th data-bbox="911 1753 1058 1874">Excess pay objected by audit</th> <th data-bbox="1058 1753 1201 1874">Whether in service or retired.</th> <th data-bbox="1201 1753 1409 1874">Action taken by institute</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl No.	Name and designation	Pay fixed in the scale	Pay scale admissible	Excess pay objected by audit	Whether in service or retired.	Action taken by institute																			
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1.	VC Stella , Fair copy Superintendent	5500-9000	5000-8000	59430	In service- due to retire in January 2020	....
2.	Shri MK Chandukutty, U D Storekeeper	5800-9425	5000-8150	Excess drawal from 22 April 1981 to 31 March 2003	Retired on 31.3.2003.	Retired before Audit, so no recovery could be initiated.
3.	Shri CK Ramachandran, UD Steward	5500-9075	5000-8150	59346	Retired on 31.5.2013	25% of DCRG and leave surrender withheld – Amounting to Rs 1,91,412
4.	Shri PP Vijaykumari, Matron	5500-9075	5000-8150	120750	Retired on 31.12.2011	25% of DCRG and leave surrender withheld – Amounting to Rs 2,57,602
5.	Shri KN Prabakaranurup, Sr.Store keeper	5500-9075	5000-8150	47850	Retired on 31.5.2008 and expired on 08.10.2015	Retired before Audit, so no recovery could be initiated. Subsequently expired.
6.	Shri P Purushothaman, Sr. Steward	5500-9075	5000-8150	142515	Retired on 31.8.2011	25% of DCRG and leave surrender withheld – Amounting to Rs 1,25,922
FC noted that Ministry in July 2014 had in consultation with IFD advised the						

	<p>institute to go through the old records and to ensure that no erroneous pay fixation has been done and settle the matter with AG Kerala and to release the withheld amount due the concerned staff. The same was taken up with AG, Kerala, in October 2014 , however in June 2015 AG Kerala replied that the closure of the audit objection would be considered only on receipt of concurrence from Ministry of Finance. However, The Accountant General (Audit) in a recent communication to the Ministry (December 2018) intimated that six cases are pending for want of appropriate action and as the comments are long pending the cases are brought to the notice of the department for necessary action. Further, also that considering the pendency period of the comments, office of the Principal Director of Audit (Central), Branch Kochi, is not keeping the comments as pending in their records. Reply based on this was communicated to the Ministry accordingly. The Ministry has requested to place the matter before the Finance Committee/Board of Governors of the Institute.</p> <p><i>After detailed deliberations, FC decided to recommend to BoG that</i></p> <ul style="list-style-type: none"> <li><b>i) re-fixation of the salary of the concerned persons be done.</b></li> <li><b>ii) recovery, if any, be done by adjusting the amount withheld by the institute.</b></li> <li><b>iii) re-fixation of the pension and the recovery, if any, be done following extant Govt. of India rules.</b></li> <li><b>iv) The institute should take appropriate legal opinion in this matter.</b></li> </ul>
<p><b>Subject</b> <b>FC.49.10</b></p>	<p><b>Consideration of the Minutes of the meeting of the Committee to formulate a common policy for empaneling the Hospitals/Diagnostic Centres in NIT Calicut</b></p>
<p><b>Decision</b></p>	<p>FC was apprised that NITC is located in the Chathamangalam Grama Panchayat, which is 25 km away from the Kozhikode City. At present, the Institute is housing more than 6000 students and 400 faculty &amp; non-faculty members. The BoG in its 20<sup>th</sup> meeting considered the need to extend the quality medical treatment to the staff of the Institute in accordance with CGHS rates</p>

	<p>and CS(MA) Rules and approved the recommendation of FC to enter into MoU with KMCT Medical College &amp; Hospital. Due to the recent developments in the Medical Sector in the nearby area, several Hospital &amp; Diagnostic Centre are expressing their willingness to provide the medical facilities to the staff members at CGHS rates &amp; CS(MA) Rules. The Institute has also felt the necessity to consider the above willingness in order to extend the medical facilities within the frameworks of the Rules/Regulations. A proposal received M/s.Sree Subramania Ayurvedic Nursing Home, Calicut is placed before the Finance Committee of the Institute in its 32<sup>nd</sup> meeting held on 05.02.2016 for consideration. During the meeting, it was apprised that there is no policy in regard with empanelment of Hospital. FC desired that empanelment should be done transparently and felt to have policy of empanelment. Hence, FC decided to form a committee to frame a common policy for empanelling the hospitals. The committee constituted for the above purpose deliberated the matter in detail and made its recommendation in the meeting held on 16.10.2019.</p> <p><i>The FC deliberated over the proposal along with the minutes of meeting of the committee constituted for this purpose and the draft version of agreement prepared for the same and decided that the committee constitute for this purpose should prepare a more detailed report by considering the following</i></p> <ul style="list-style-type: none"> <li><i>i) The empanelment of the hospitals/diagnostic centers with the agencies like CGHS, ESI, Govt of Kerala and similar other Govt. organizations.</i></li> <li><i>ii) Whether cashless transactions are allowable under the extant Govt. of India rules for serving employees.</i></li> <li><i>iii) Consequences of cashless transactions on the institute.</i></li> </ul>
<p><b>Subject</b> <b>FC.49.11</b></p>	<p><b>Consideration of the request from Mr. Suresh Kumar.G, Sr.Mechanic, Selection Grade, ECED, for reimbursement of medical expenses for his treatment.</b></p>
<p><b>Decision</b></p>	<p>FC was apprised that Mr. Suresh Kumar.G, Sr.Mechanic, ECED, vide his submission dated 24/06/2019 has explained that due to uneasiness and shivering</p>

occurred during the first week of January 2019, he had undergone for a medical checkup in the Baby Memorial Hospital Calicut. They advised him to take Positron Emission Tomography (PET) scan and informed him that the right part of kidney and right lobe of liver has been affected with some disease and advised him to take urgent medical treatment. For a second opinion, he approached Amrita Institute of Medical Science & Research Centre Cochin on 2<sup>nd</sup> February 2019 and they confirmed the observation made by Baby Memorial Hospital after detailed diagnosis and advised him to undergo urgent surgery by taking admission there on the same day itself. Even though the expenses for surgery will come around 3.5 to 5 lakhs and the surgery is very much essential for saving his life, his family has collected money from their relatives at that critical moment and he was admitted in Amrita Institute of Medical Science & Research Centre Cochin. He had given an application on 3<sup>rd</sup> February 2019 by mentioning all these factors and pleaded that the surgery was very much needed in this critical situation. Such type of major surgery was not handled by Baby Memorial Hospital Calicut and the same is being performed by the experienced hands in the Amrita Institute of Medical Science & Research Centre Cochin. He has approached the authorities to reimburse the amount incurred by him for the treatment in Amrita Institute of Medical Science & Research Centre Cochin.

*The FC observed that in the BoG meeting held on 13/02/2017, vide decision number BG.34.09, it was decided to reimburse the medical expenses as per CS(MA) rule, to Mrs. Sreeja V, Sr.Mechanic, CSED, for her husband who had undergone treatment in Sun Medical and Research Centre, Thrissur, even though the above hospital is not included in the list of recognized hospital under CCS Medical Attendance Rules.*

*The FC further noted that, in another occasion, while considering an item in the similar manner regarding the medical reimbursement claim submitted by Shri. K.T.Sasikumar, U.D.Clerk of this Institute, the Finance Committee vide item No.FC.31.14 dated 21/11/2015 has asked the Registrar to ascertain that it was an emergency. If it was an emergency, then the expenditure may be reimbursed limiting it to CGHS rates and the same was approved by the BoG vide item No.BG.29.19.*

***After detailed deliberations, FC decided that the matter be placed in the next FC meeting with the following additional information:***

- i) Whether any emergency treatment certificate has been issued by the hospital, where the treatment was done. If yes, the necessary***

	<p><i>documents are to be produced.</i></p> <p><i>ii) Whether the hospital, where the treatment was done, is empanelled with Govt. organizations like CGHS, ESI, Govt. of Kerala.</i></p> <p><i>iii) A detailed computation of the amount reimbursable as per the CGHS rules out of the total amount claimed.</i></p>
<b>Subject</b> <b>FC.49.12</b>	<b>Consideration of the request from Dr.V.Karthikeyan, Assistant Professor, EED, for granting permission for undergoing surgical and treatment procedures of his mother against breast cancer and reimbursement of the expenses.</b>
<b>Decision</b>	<p>FC was apprised that Dr.V.Karthikeyan, vide his submission dated 08/08/2019, has explained that his mother Mrs.V.Amsaveni Venkitusamy has been diagnosed with Invasive Papillary Carcinoma (Breast Cancer). The same has been confirmed through Trucut (Biopsy) Test. As per the advice from RMO, NITC Health Centre, he consulted Government Hospital Kozhikode. But they informed him that since the patient is in the stage-II, and the cancer is still growing, he was compelled to take surgery for his mother before the size of the Lump reaches to its abnormal stage and his mother was admitted in MVR Cancer &amp; Research Centre and done the surgery there. He requested that since his whole family is dependent on him and considering his poor financial condition, the expenses incurred in this regard may be reimbursed to him as per CGHS rate 2014.</p> <p>FC noted that NITC is currently having a MoU with MVR in various activities including teaching and research.</p> <p>The FC also noted the decisions taken in the BoG meeting held on 13/02/2017 pertaining to Mrs. Sreeja V, Sr.Mechanic, CSED and BG.29 relating to Shri.K.T.Sasikumar, U.D.Clerk, for reimbursement of the amount incurred by them as per the existing rule in force.</p>

	<p><i>After detailed deliberations, FC decided that the matter be placed in the next FC meeting with the following additional information:</i></p> <ul style="list-style-type: none"><li data-bbox="395 309 1348 450"><i>i) Whether any emergency treatment certificate has been issued by the hospital, where the treatment was done. If yes, the necessary documents are to be produced.</i></li><li data-bbox="395 472 1348 613"><i>ii) Whether the hospital, where the treatment was done, is empanelled with Govt. organizations like CGHS, ESI, Govt. of Kerala.</i></li><li data-bbox="395 636 1348 725"><i>iii) A detailed computation of the amount reimbursable as per the CGHS rules out of the total amount claimed.</i></li></ul>
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The meeting concluded at 12.00 noon with vote of thanks to the Chair.