

MINUTES OF THE 42nd MEETING OF THE FINANCE COMMITTEE OF NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HELD AT 10.30 AM ON MONDAY, 19th MARCH 2018, AT NIT TRANSIT HOUSE, SAFDARJUNG ENCLAVE, NEW DELHI

Members Present

1. **Dr. Sivaji Chakravorti** Chairperson
Director, NIT Calicut and Chairperson, BoG, NIT Calicut
2. **Shri Anil Kumar** Member
Director (Finance) (Representing JS & FA, MHRD)
3. **Shri K.Rajan** Member
Under Secretary (Representing JS (NITs), MHRD)
4. **Prof Manju Bansal** Member
Nominee of NIT Council
5. **Dr. A.V. Babu** Member
Nominee of the Senate, NIT Calicut
6. **Lt. Col. Pankajakshan.K** Secretary
Registrar , NIT Calicut

Director, NIT Calicut and Chairperson, Finance Committee, NIT Calicut, called the meeting to order at 10.30 am and welcomed the members.

Agenda points and the decisions taken are enumerated below:-

Subject FC.42.01	Confirmation of minutes of the 41st Finance Committee meeting
Decision	The minutes of the 41 st FC meeting held on 22/12/2017 at NIT Transit House, Safdarjung Enclave, New Delhi, were circulated among the members. No comment has been received from any member. The FC confirmed the minutes.
Subject FC.42.02	Report of action taken and action pending on the decisions taken in the 41st meeting of the FC

Decision	FC noted the report of the action taken/pending on the decisions taken at its 41 st meeting.
Subject FC.42.03	Consideration of the Separate Audit Report submitted by the Accountant General, Kerala
Decision	Finance Committee considered Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of the Institute for the financial year 2016-17. FC noted that the institute has started carrying out rectifications pertaining to the procedural part of accounting as per the advice of CAG. FC was apprised that the institute is in the process of finalization of an internal audit manual. FC directed the institute to take all remedial actions as suggested by CAG in the SAR.
Subject FC.42.04	Consideration of the approval for signing MoU between NIT Calicut and Ministry of HRD as per the General Financial Rules 2017 (GFR 2017)
Decision	The draft MoU along with all the supporting documents were presented before the FC. After detailed discussion, the FC recommended the MoU between NIT Calicut and Ministry of HRD as per the General Financial Rules 2017 (GFR 2017) to BoG for approval.
Subject FC.42.05	Consideration of the proposal for seeking funding of non-recurring nature from the Higher Education Funding Agency of India for the investment in Institutional Infrastructure Development of NITC
Decision	<p>FC considered the proposal for taking loan of Rs. 150 Crores from HEFA as per the following projects:</p> <ul style="list-style-type: none"> (i) Completion of the Project of construction of 1500 seated Boys Mega Hostel 2 – Rs. 75.00 Crores (ii) Construction of the 500 seated Mega Ladies Hostel 2 – Rs. 57.00 Crores (iii) Construction of 33kV Substation (cost sharing with KSEB) – Rs. 5.00 Crores (iv) Strengthening the Instrumentation Facility for advanced research(NMR,TEM,HPC, VNA) – Rs. 13.00 Crores <p>FC studied the preliminary report on the above projects and directed the institute to prepare the detailed project report as per HEFA guidelines and submit to MHRD at the earliest.</p> <p>FC decided that the matter of the construction of 33kV substation needs to be sent to MHRD for consideration.</p> <p>FC decided to recommend the proposals (i), (ii) and (iv) mentioned above to BoG for approval</p>

Subject FC.42.06	Consideration of the items of the minutes of the BWC meeting dated 17/01/2018 that needed recommendation of the FC
	<p>The minutes of the BWC meeting held on 17 Jan 2018 was placed before the FC. FC noted that the BWC items 2018:01:04, 2018:01:05, 2018:01:07 and 2018:01:08 fall under the competent financial power of BWC delegated as per the decisions FC32.04 and BG30.04. Therefore, these items were not considered in the FC meeting. FC noted also that the BWC items 2018:01:06, 2018:01:09 and 2018:01:10 do not necessitate FC recommendation and hence were not discussed in the FC meeting.</p> <p>The rest of the items were taken up for consideration in the FC meeting as appended below.</p> <p>2018:01:02 – Consideration of proposal for demolition of five old quarter buildings at the site for New Girls’ Hostel</p> <p>Decision:</p> <p>Based on the recommendation of the BWC, FC noted the following:</p> <ul style="list-style-type: none"> i) The proposed site for the construction of the building for new Girls’ hostel of 500 capacity is adjacent to other four blocks of ladies hostel and also Mega ladies hostel. Therefore, this is an ideal place for constructing the new Girls’ hostel to have a proper control by the institute authority keeping in view the security issues. ii) The proposed site has five quarter buildings (D35, D36, G20A&B, G21A&B and G22A&B), which are more than 30 years old. In all these five buildings, at present only two staff members are staying in quarters G20 and G21, while the rest are lying vacant for a considerable amount of time. iii) Vacant quarters are available at other buildings to relocate the two staff members presently staying in G20 and G21. <p>Considering all the above, FC recommended to BoG for approval of the demolition of the five quarter buildings (D35, D36, G20A&B, G21A&B and G22A&B) at the proposed site of the new Girls’ hostel after relocating the two staff members presently staying in G20 and G21.</p> <p>2018:01:03 – Consideration of the proposal for 33 kV sub-station at NIT Campus</p> <p>Decision:</p>

	<p>Based on the recommendation of the BWC, FC noted the following:</p> <ul style="list-style-type: none"> i) At present NIT Calicut is an 11kV consumer of KSEBL with a contract demand of 1200kVA and a connected load of 7367.6kW+699kVA+732kVAR. The maximum demand limit of 11kV feeder is 3MVA as per electricity regulations. ii) The projected electrical load of the institute in the next 15 years is about 14MW with a maximum demand of 5MVA against the present 1.2MVA. iii) Projected load growth necessitates HT supply and a substation at 33kV level in the campus. iv) The 33kV substation will reduce the power interruptions significantly. v) If NIT Calicut wants to install a substation of its own, the entire amount for setting up substation and the annual O&M expenses have to be borne by the institute. vi) KSEBL has given a proposal to install a containerized substation and also to install 2 nos 5MVA, 33/11kV transformers in NITC campus. Due to this installation, there will not be any recurring expenditure to NITC in future. <p>Based on all the above, FC further noted that the following need to be done in this context:</p> <ul style="list-style-type: none"> a) To provide 25 cents of land within NIT Calicut campus to KSEBL on a free lease for 30years. b) To deposit 50% of the project cost (presently budgeted as 6.5crores) to KSEBL. The accounts are to be settled upon completion of the work. c) The additional expenditure towards the distribution of 11kV supply from the proposed 33kV substation is to be met by NITC. The amount of which is to be recommended by BWC at the appropriate time in future. <p>Based on all the above, FC recommended to BoG that a comprehensive proposal be made and sent to MHRD for consideration.</p>
<p>Subject FC.42.07</p>	<p>Consideration of the items of the minutes of the BWC meeting dated 13/03/2018 as recommended by the FC</p> <p>The minutes of the BWC meeting held on 13 March 2018 was placed before the FC.</p>

FC noted that the BWC items 2018:02:02, 2018:02:06, 2018:02:07, 2018:02:08, 2018:02:09, 2018:02:10, 2018:02:11/12(a) and 2018:02:11/12(b) fall under the competent financial power of BWC delegated as per the decisions FC32.04 and BG30.04. Therefore, these items were not considered in the FC meeting. The rest of the items were taken up for consideration in the FC meeting as appended below.

2018:02:03 - Consideration of the proposal for maintenance and special repairs of B hostel entrusted with CPWD

Decision:

Based on the recommendation of the BWC, FC noted the following:

- i) The B hostel has 141 three seater rooms currently accommodating 475 students.
- ii) No maintenance works were carried out in these hostels in the last 12 years.
- iii) A joint inspection was conducted by the officials of CPWD, NITC and hostel wardens to identify the repair and special works to be carried out.
- iv) Subsequently, CPWD has submitted an estimate of Rs. 51.22 Lakhs based on the identified repair and special works.
- v) The hostel repair works need to be carried out during the summer vacation only, i.e. from May to June.

Considering all the above, FC recommended the estimate of Rs. 51.22 Lakhs to BoG for approval.

2018:02:04 - Consideration of the proposal for maintenance and special repairs of C hostel entrusted with CPWD

Decision:

Based on the recommendation of the BWC, FC noted the following:

- i) The C hostel has 132 three seater rooms currently accommodating 478 students.
- ii) No maintenance works were carried out in these hostels in the last 15 years.
- iii) A joint inspection was conducted by the officials of CPWD, NITC and hostel wardens to identify the repair and special works to be carried

out.

- iv) Subsequently, CPWD has submitted an estimate of Rs. 49.78 Lakhs based on the identified repair and special works.
- v) The hostel repair works need to be carried out during the summer vacation only, i.e. from May to June.

Considering all the above, FC recommended the estimate of Rs. 49.78 Lakhs to BoG for approval.

2018:02:05 – Consideration of the proposal for maintenance and special repairs of Old ladies hostel (block I & II) entrusted with CPWD

Decision:

Based on the recommendation of the BWC, FC noted the following:

- i) The Block I of the Old Ladies Hostel has 24 three seater rooms and 14 single seater rooms.
- ii) The Block II of the Old Ladies Hostel has 72 single seater rooms.
- iii) Block I and II currently accommodate 152 students in total. First year UG students are accommodated in these blocks.
- iv) No maintenance works were carried out in these hostels in the last 15 years.
- v) Bathrooms and water closets in these blocks are leaking profusely causing lot of health concerns.
- vi) Moreover, there are no shutters to the cupboards in the rooms, which is causing security problems.
- vii) A joint inspection was conducted by the officials of CPWD, NITC and hostel wardens to identify the repair and special works to be carried out.
- viii) Subsequently, CPWD has submitted an estimate of Rs. 133.02 Lakhs based on the identified repair and special works.
- ix) BWC did not recommend the works related to mosquito nets for doors and windows to be carried out immediately.
- x) BWC recommended an estimate of Rs. 96.44 lakhs.
- xi) The hostel repair works need to be carried out during the summer vacation only, i.e. from May to June.

Considering all the above, FC recommended the estimate of Rs. 96.44 Lakhs to

	BoG for approval.
Subject FC.42.08	Consideration of the proposal for reconciliation of the Grant-in-aid under object head OH-31 and OH-36
Decision	<p>Detailed status of the fund position in Object Head OH-31 and OH-36 during the last three years was presented in the FC. FC noted the actual fund available vis-à-vis the book values under OH-31 and OH-36.</p> <p>FC noted that it is prudent to carry forward the actual fund available and not the book values in the years to come and hence reconciliation of grant-in-aid under OH-31 and OH-36 is to be done. However, FC opined that the reconciliation is best done at the end of the financial year.</p> <p>Hence, FC decided to place it in the next FC meeting, wherein a complete proposal is to be placed for reconciliation of OH-31 and OH-36 up to 31st March 2018.</p>
Subject FC.42.09	Consideration of the proposal for enhancement of honorarium for Ph.D thesis examiners
Decision	<p>FC was apprised the following:</p> <ol style="list-style-type: none"> i) The honorarium currently paid are as given hereafter: Indian Examiner – Rs. 5000/-, Foreign Examiner – USD 200 and Viva-voce – Rs. 3000/- ii) The above rates were decided five years back. iii) A large number of Indian and Foreign Examiners are declining PhD thesis evaluation. iv) As per Govt of India guidelines, Income Tax is now being deducted at source. <p>FC was also apprised the rates as prevalent in some other neighboring NITs. After detailed deliberations, FC recommended the following to BoG for approval:</p> <ol style="list-style-type: none"> a) Honorarium for thesis evaluation – Indian Examiner Rs. 7000/-, Foreign Examiner – USD 400 b) Sitting fee for Viva-voce examination – Rs. 5000/-

The meeting concluded at 12 Noon with vote of thanks to the Chair.