

MINUTES OF THE 40th MEETING OF THE FINANCE COMMITTEE OF NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HELD AT THE OFFICE OF THE CAPGEMINI INDIA Ltd NAVI MUMBAI ON 30th OCTOBER 2017, AT 11.00 AM

Members Present

- | | |
|---|------------------|
| 1. Ms. Aruna Jayanthi
Hon. Chairperson, BoG, NIT Calicut | Hon. Chairperson |
| 2. Dr Sivaji Chakravorti
Director, NIT Calicut | Member |
| 3. Shri Sanjeev Kumar Sharma
Director, NITs (Representing JS (NITs) MHRD) | Member |
| 4. Dr P.K. Rajendrakumar
Nominee of the BoG , NIT Calicut | Member |
| 5. Prof Manju Bansal
Nominee of NIT Council | Member |
| 6. Lt Col Pankajakshan K (Retd)
Registrar, NIT Calicut | Secretary |

The Hon Chairperson, Finance Committee, NIT Calicut, called the meeting to order at 11.00 am. The Director welcomed the members.

The Agenda points and the decisions taken are enumerated below:-

Subject FC.40.01	Confirmation of the minutes of the 39th meeting of the Finance Committee
Decision	The minutes of the 39 th FC meeting held on 31/07/2017 at Brigade Metropolis Summit Tower, Bengaluru, were circulated among the members. The FC confirmed the minutes by incorporating the comments as received from the members.

Subject FC.40.02	Report of action taken and action pending on the decisions taken in the 39th meeting of the FC
Decision	FC noted the report of the action taken/pending on the decisions taken at its 39 th meeting.
Subject FC.40.03	Report of the circulation of the minutes of the BWC held on 23/09/2017
Decision	<p>FC was apprised that the minutes of the BWC meeting held on 22.09.2017 was circulated to all the members of FC by email on 25th September 2017 due to exigency of the matter. The members of the Hon'ble FC were requested to send their comments, if any, within 2nd October 2017. The email communication also mentioned that non-receipt of comment from any member within the stipulated time will be taken as consent of the concerned member in this regard.</p> <p>It was reported in FC that no comment was received from any member within the stipulated time. Hence, all members of the FC have been deemed to have given their consent to the minutes of the BWC meeting held on 22.09.2017.</p> <p>The FC also noted that the recommendation of the proposal as detailed in the minutes for approval to the BoG was done through circulation.</p>
Subject FC.40.04	Consideration of the Revised Budget Estimate for the year 2017-18 and Budget Estimate for the year 2018-19
Decision	<p>FC discussed the matter in details. After careful consideration, FC observed that fine tuning of Revised Budget Estimate for the year 2017-2018 and also that of Budget Estimate for the year 2018-2019 need to be done. FC decided that the RE for 2017-2018 and BE for 2018-2019 may be circulated by email to all the FC members after making necessary modifications and if no comment is received, then the same may be communicated to MHRD.</p> <p>FC recommended the above decision to BoG for approval.</p>
Subject FC.40.05	<p>Consideration of the items of the BWC meeting dated 24th October 2017 that requires FC recommendation</p> <p>BWC.2017:05:02 – Consideration of proposal for extension of time for contractor M/s Johnson Lifts Pvt. Ltd. for the work of SITC of 6 nos. lift for Mega Hostel-1 NIT, Calicut</p>

SITC of 6 nos lifts in Mega Hostel-I could not be completed by M/s Johnsons Pvt Ltd because the civil work have not been completed by the civil contractor, M/s Era Infra Engineering Ltd. Recently settlement has been arrived between M/s Era Infra Engineering Ltd and NIT Calicut through the Lok Adalat held at District Legal Service Authority Kozhikode. As per this settlement, the civil contractor will complete the duct for installing lift during May 2018. Thereafter, six weeks will be required to install the lifts. Hence, FC decided to recommend to BoG for approval of extension of time of completion up to 30th June 2018 for the installation of 6 lifts by M/s Johnsons Pvt Ltd without any cost escalation in rates quoted by the lift contractor.

BWC.2017:05:03 – Consideration of proposal for extension of time for the project management consultant M/s. Pithavadian and Partners for the work of Mega Hostel-1 at NIT, Calicut

Decision: FC was apprised that settlement has been arrived between M/s Era Infra Engineering Ltd and NIT Calicut through the Lok Adalat held at District Legal Service Authority Kozhikode regarding the project work of Mega Hostel-1. FC was also apprised that the service of the PMC, M/s Pithavadian and Partners, was previously extended upto 31st October 2016 as per the approval of the BoG. As per this settlement, the civil contractor will complete the project before 15th July 2018. Hence, FC decided to extend the service of the PMC, M/s Pithavadian and Partners, from 1st November 2016 to 15th August 2018. As it will require time for settlement of bills and reporting of residual works, an additional extension time of one and half month is given to PMC more than the contractor.

FC was further apprised that the civil contractor stopped the work at the project site from January 2017 to October 2017. However, the services of the PMC were required during this period in preparing the legal documents and other project related works. Hence, FC decided that a complete proposal with justification is to be made mentioning the works carried out by the PMC during this period and the amount payable to the PMC for such works in the next FC meeting.

FC recommended the above decisions to BoG for approval.

BWC.2017:05:04 – Consideration of the proposal for approval of

	<p>additional quantities of Mega Hostel-I</p> <p>Decision: FC was apprised that the structural glazing for covering the fire escape stair case in Block-A of Mega Hostel-I need to be done from the consideration of the safety of the students and also to comply with fire safety norms. Hence, FC decided that the structural glazing for covering the fire escape stair case in Block-A of Mega Hostel-I should be carried out by following the provisions of GFR. FC recommended the decision to BoG for approval.</p> <p>BWC.2017:05:05 - Consideration of the proposal for the estimate for urgent repair work of roof including replacement of damaged wooden material at G24 A&B, E3 A&B and E2 A&B (6 no.s)</p> <p>Decision: FC observed that the item falls within the powers of BWC and hence BWC should take appropriate decision in this regard.</p> <p>BWC.2017:05:06 - Consideration of the proposal for the maintenance of existing street light poles including replacing the damaged metallic junction boxes, plinth and painting of poles towards residential area</p> <p>Decision: FC observed that the item falls within the powers of BWC and hence BWC should take appropriate decision in this regard.</p> <p>BWC.2017:05:07 - Consideration of the proposal for annual repairs and maintenance of 100 nos. of Residential quarters of NITC during 2017-18</p> <p>Decision: FC observed that the item falls within the powers of BWC and hence BWC should take appropriate decision in this regard.</p>
<p>Subject FC.40.06</p>	<p>Consideration of Advance increments and waiver of Pension amount from salary in respect of Lt Col Pankajakshan K (Retd.), Registrar NIT Calicut.</p>
<p>Decision</p>	<p>The matter was discussed in FC and it was observed the matter involves the study of several Government Orders and guidelines. FC decided that a detailed proposal with supporting documents be prepared in relation to pay fixation based on last pay drawn and forwarded to MHRD for speedy consideration.</p>

	<p>The FC recommended the above decision to the BoG.</p> <p>Lt Col Pankajakshan K (Retd.), Registrar NIT Calicut, did not take part in the discussion on this agenda.</p>
Subject FC.40.07	Consideration of the Request from Dr.Anu Mary Chacko, Assistant Professor (on contract),CSED, for regularizing the services on acquiring Ph.D.
Decision	FC observed that the data as presented in the meeting was improper. It was resolved that a comprehensive status report in this matter incorporating all such cases at NIT Calicut with their background and justification for positive consideration by FC is to be prepared and placed before the next FC meeting.
Subject FC.40.08	Consideration of the request from Dr.Shijo Thomas, Assistant Professor, School of Nano Science & Technology for granting sabbatical leave for one year from 01/01/2018 to 31/12/2018
Decision	FC observed that the matter is to be taken up by the BoG and hence was not taken up by the FC, but was referred to the BoG.
Subject FC.40.09	Consideration of the request from Mr.Ratna Kumar, Assistant Professor, Mechanical Engineering Department for granting sabbatical leave for six months from 01/10/2017 to 31/03/2018
Decision	FC observed that the matter is to be taken up by the BoG and hence was not taken up by the FC, but was referred to the BoG.
Subject FC.40.10	Consideration of the submission from the Coordinator TEQIP II- for completing TEQIP Phase II- and adjustment of Expenditure incurred.
Decision	FC considered the matter of completion of the TEQIP Phase-II and achievement of 100% of target and adjustment of expenditure in its totality. FC was apprised that i) all procurements and other activities of TEQIP-II were completed within the stipulated time and the lifetime budget allocations following all the TEQIP norms, and ii) the annual internal audit and statutory audit as per the guidelines of NPIU have been completed and audit reports were submitted to NPIU in time. FC also was apprised that the Final Audit Report and UC have to be submitted to NPIU shortly. FC noted the funds released by NPIU, interests earned and the expenditure incurred in TEQIP-II and the outstanding payments. FC noted that the amount paid as fee to the National Board of Accreditation in aggregate was amounting to Rs.88,50,720/- and there was shortage of funds to

	<p>the tune of approximately Rs.88,00,000/- to pay the bills of the suppliers, the audit fee and the salary of staff in the TEQIP Project.</p> <p>Considering all the above and the significant achievement in TEQIP-II implementation, FC resolved that an amount of Rs. 88,50,720/- be granted from the institute's budget to TEQIP-II as adjustment of expenditure incurred for the NBA Fee so that the outstanding payments could be made and the accounts of TEQIP-II could be closed once for all.</p> <p>FC recommended the above decision to BoG for approval.</p>
Subject FC.40.11	Consideration of the proposal for creation of a new post of Database Administrator (Adhoc) in Management Information System (MIS).
Decision	<p>FC was apprised that i) the MIS of the institute is running with three adhoc technical staffs with a remuneration of Rs.19,000/- per month, ii) the attrition of such adhoc staff is high due to remuneration issue and iii) from technical consideration and also considering the criticality of the work involved, it is important to have experienced and skilled staff to manage the system.</p> <p>After careful study of the proposal, FC decided that i) a Contractual Database Administrator in MIS will be appointed with a consolidated remuneration of Rs.32,000/- per month with the following qualifications: MCA / B.Tech (Computer Science and Engineering) and the knowledge of Oracle, SQL, Installation of Oracle Server, Windows Server 2008/2003, Upgrading database, Programming in VB 6.0, ASP.Net, Turning of Applications in VB.Net, C#,ASP.Net With minimum 2 Year Experience in Oracle database administration, ASP.NET etc., Server Installation, Programming in Visual Basic, ASP.NET, c#, etc, ii) the contractual appointment will be made against one substantive post of Senior Technical Assistant, iii) For the recruitment against this post, all the other provisions of RR and Statutes have to be followed along with the qualifications as mentioned in (i) above.</p> <p>FC recommended the above decision to BoG for approval.</p>
Subject FC.40.12	Consideration of the disbursement of Non-Productivity Linked Bonus (ad-hoc bonus) to the Non-Teaching Employees of the Institute
Decision	<p>FC took note of the following: i) OM no. 320419/E.III(A)/2016 dated 9th January 2017 of Dept of Expenditure, Ministry of Finance, ii) OM no. 24-04/2016-IFD dated 20th January 2017 of Integrated Finance Division of MHRD, iii) letter No. F.No.33-2/2017-TS.III (Pt.I) dated 23rd February 2017 from</p>

	<p>Technical Section-III of MHRD. In the light of the above, FC decided that i) Non-Productivity Linked Bonus to the Non-Teaching Employees of the Institute cannot be disbursed at present and ii) a request letter be sent from the institute to the ministry for issuance of necessary orders at an early date for disbursement of such bonus to the employees of autonomous bodies.</p> <p>FC recommended the above decision to BoG for approval.</p>
Subject FC.40.13	Consideration of the proposal for disbursement of pension to pre-2006 pensioners as per the OM dated 20th September 2017
Decision	<p>FC was apprised that MHRD vide its order no.F.40-10/2017 TS.III (pt.) dated 20.09.2017 has mentioned that the OM no. 38.37/06-P&PW(A) (F) dated 6/4/2016 is applicable to pensioners of NIT Calicut. FC was also apprised that the benefits arising out of the above have been given to two pensioners as per the legal requirements. FC was also apprised that in line with the actions taken for two pensioners as per the orders of MHRD, pension needs to be disbursed to all eligible pensioners.</p> <p>Hence, FC decided that i) pension will be disbursed to the pensioners belonging to teaching (total 31 nos) and non-teaching (total 159 nos) categories, who have retired prior to 1.1.2006 with less than 33 years service, and ii) Ad-hoc increase of pension will be made to the Pensioners, including teaching and non-teaching categories, who have attained the age of 80, 85 and 90 (total 48 nos).</p> <p>FC recommended the above decision to BoG for approval.</p>
Subject FC.40.14(1)	Consideration of the proposal of Government of India to empower ten 'Institutions of Eminence' from the existing government institutions to emerge as world-class Teaching and Research Institutions
	<p>FC was apprised that i) Govt of India intends to empower ten 'Institutions of Eminence' from the existing government institutions to emerge as world class institutions, ii) UGC has already called for the applications from the eligible institutions, iii) NIT Calicut is one of the 12 NITs eligible to apply, iv) this is a rare opportunity get support in terms of additional flexibility and financial incentives, v) the application fee payable by the institute is Rs. 1 Crore, out of which 100% will be refunded if the institution is selected otherwise 75% will be refunded if the institution is not selected.</p> <p>FC decided that i) NIT Calicut is permitted to apply by paying an application fee of Rs. 1 Crore, ii) a comprehensive data based report is to be prepared</p>

	<p>giving time stamped milestones to be reached.</p> <p>FC recommended the above decision to BoG for approval.</p>
<p>Subject FC.40.14 (2)</p>	<p>Consideration of the implementation of the Revision of Pay of Faculty and Scientific/Design Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government Employees in the recommendation of 7th Central Pay Commission (7th CPC)</p>
<p>Decision</p>	<p>FC was apprised about the MHRD F.No. 15-4/2017-TC dated 27 October 2017 regarding the revision of pay of faculty and Scientific /Design Staff in Centrally Funded Technical Institutions following the pay revision of the Central Government employees on the recommendations of 7th Central Pay Commission (7th CPC).</p> <p>FC decided that the revision of pay of faculty and Scientific /Design Staff in NIT Calicut as per MHRD F.No. 15-4/2017-TC dated 27 October 2017 be implemented.</p> <p>FC recommended the above decision to BoG for approval.</p>

The meeting concluded at 01.00 pm with vote of thanks to the Chair.