

**MINUTES OF THE 30<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE OF THE NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HELD AT 02.30 PM ON FRIDAY THE 09<sup>TH</sup> JANUARY 2015 AT DIRECTOR'S OFFICE CONFERENCE ROOM, ADMINISTRATIVE BLOCK, NIT CALICUT**

**Members Present**

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|---|-----------------|
| 1. <b>Ms.Aruna Jayanthi</b><br>Hon.Chairperson,BoG, NIT Calicut   | Hon.Chairperson |
| 2. <b>Prof.G R C Reddy</b><br>Director,NIT Calicut                | Member          |
| 3. <b>Mr.R.Srinivasan</b><br>Director (TE), Higher Education,MHRD | Member          |
| 4. <b>Mr.Alex P Thomas</b><br>AFA, Integrated Finance Bureau,MHRD | Member          |
| 5. <b>Dr.Vineeth Kumar</b><br>Nominee of the Senate, NIT Calicut  | Member          |
| 6. <b>Dr.B.Sukumar</b><br>Registrar, NIT Calicut                  | Secretary       |

The Hon.Chairperson,Board of Governors, NIT Calicut called the meeting to order at 02.30 pm. The Director welcomed the members, and members of the FC joined the Director in expressing gratitude to the previous Chairperson Dr.C.G.Krishnadas Nair and Mrs.Uma Pillai, member of the FC (nominee of the Govt. of India) and appreciated their valuable services. The following decisions were taken at the meeting:

<b>Subject</b>	<b>FC30.01 Passing the minutes of the 29<sup>th</sup> FC meeting</b>
<b>Decision</b>	The minutes of the 29 <sup>th</sup> meeting of the FC was confirmed and ratified.
<b>Subject</b>	<b>FC30.02 Report of action taken/pending on decisions taken by the 29<sup>th</sup> meeting of FC</b>
<b>Decision</b>	The FC noted the report of the action taken/pending on the decisions taken at is 29 <sup>th</sup> meeting.
<b>Subject</b>	<b>FC30.03 Consideration of Annual Accounts of 2013-14</b>
<b>Decision</b>	The FC discussed and recommended to the BoG that the annual accounts for the FY 2013-14 for its approval.

<b>Subject</b>	<b>FC.30.04 Proposal for PG Programmes in Architecture and Chemical Engineering.</b>
Decision	The FC discussed the proposals to start Post Graduate Degree courses in Chemical Engineering {M.Tech (Chem. Engg)} and Architecture (M.Plan), and recommended to the BoG for approval.
<b>Subject</b>	<b>FC.30.05 Consideration of the proposal on waiver of Tuition Fee in respect of SC/ST students of Post-Graduate and Research Scholars (Ph.D) of the Institute</b>
Decision	The FC noted the waiver of 100% tuition fee for SC/ST students of UG,PG and Ph.D programmes from the academic year 2014-15.
<b>Subject</b>	<b>FC.30.06 Consideration of the Proposal to grant suitable remuneration to the Faculty Members for offering contact courses</b>
Decision	The FC discussed the matter at length and requested the Director to collect the information from other NITs in this regard, and also requested the Director to recommend suitable remuneration to the Faculty members for offering contact courses to the Chairperson,BoG for approval.
<b>Subject</b>	<b>FC.30.07 Proposal on fees to be collected at the time of Admission to UG, PG and Ph.D programmes of the Institute</b>
Decision	The FC discussed in detail and decided to maintain the status quo.
<b>Subject</b>	<b>FC.30.08 Request to extend the benefit on implementation of Kerala State Pay Revision to the non-teaching staff members retired on or after 01-07-2004</b>
Decision	The FC decided to defer this item.
<b>Subject</b>	<b>FC.30.09 Proposal for engagement of adhoc staff for the evening OP in the Health Centre</b>
Decision	<p>The FC discussed the request of RMO for engagement of the following staff on adhoc/contract basis in addition to the existing staff members:</p> <ul style="list-style-type: none"> <li>• Medical Officer 2</li> <li>• Male Staff Nurse 2</li> <li>• Male Nursing Assistant 2</li> </ul> <p>The FC considered and recommended to the BoG for engagement on adhoc basis.</p>

<b>Subject</b>	<b>FC.30.10 Replacement of old vehicles</b>																				
Decision	<p>The FC noted that the Institute is having four motor cars in possession as per the details following:</p> <table border="1"> <thead> <tr> <th>SI No</th> <th>Registration mark of the vehicle</th> <th>Classification of the vehicle</th> <th>Year of Manufacture</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>KL 11 U 1814</td> <td>Motor car</td> <td>2004</td> </tr> <tr> <td>2</td> <td>KL 11 J 9765</td> <td>Motor car</td> <td>1999</td> </tr> <tr> <td>3</td> <td>KL 11 8435</td> <td>Motor car</td> <td>1990</td> </tr> <tr> <td>4</td> <td>KL 11 1671</td> <td>Motor car</td> <td>1989</td> </tr> </tbody> </table> <p>The FC recommended to the BoG to dispose all the four vehicles and to procure new vehicles of latest models observing Govt of India guidelines in this regard.</p>	SI No	Registration mark of the vehicle	Classification of the vehicle	Year of Manufacture	1	KL 11 U 1814	Motor car	2004	2	KL 11 J 9765	Motor car	1999	3	KL 11 8435	Motor car	1990	4	KL 11 1671	Motor car	1989
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<b>Subject</b>	<b>FC.30.11 Consideration of the minutes of the BWC meetings dated 04<sup>th</sup> August 2014, 27<sup>th</sup> October 2014 &amp; 08<sup>th</sup> January 2015</b>																				
Decision	The FC recommended to the BoG for approval of the minutes of the BWC meetings dated 04 <sup>th</sup> August 2014, 27 <sup>th</sup> October 2014 & 08 <sup>th</sup> January 2015.																				
<b>Subject</b>	<b>FC.30.12 Consideration of Air travel</b>																				
Decision	<p>The FC noted that as Calicut does not have direct air connectivity to important cities like Delhi, Hyderabad, Mumbai etc by Air India.</p> <p>The FC recommended to the BoG for granting approval for the Director, experts, Institute officials etc to travel by other Airlines, other than Air India, with the approval of the Director. The FC also suggested to the BoG that all efforts are to be made to travel by Air India as far as possible subject to availability.</p>																				
<b>Subject</b>	<b>FC.30.13 Proposal for revising the Honorarium for various selection committees/meetings</b>																				
Decision	The FC recommended to the BoG for enhancement of honorarium @ Rs.5000/- for the meetings such as BWC, regular Faculty/Staff Selection committee and other statutory in nature as the case being followed for FC & BoG meetings.																				

<b>Subject</b>	<b>FC.30.14 Procurement of Management Information System (MIS)</b>
Decision	<p>The FC noted the process of procurement procedure of a Management Information System (MIS) for the Institute.</p> <p>The FC recommended to the BoG for constituting a committee by the Director for examining the matter as done in other NITs and for submission of the report for further action.</p>
<b>Subject</b>	<p><b>FC .30.15 Any other matters with the permission of Chair</b></p> <p><b>i).Enhancement of remuneration of Faculty with Ph.D qualification appointed on adhoc basis</b></p>
Decision	<p>Dr.Vineeth Paleri presented a request for granting higher remuneration of Rs.42,000/- (consolidated) for adhoc faculty with Ph.D qualification.The request is in order to attract and retain candidates with Ph.D qualification, and at par with other NITs like Goa, Tiruchirappally and Warangal.</p> <p>The FC recommended to the BoG for enhancement of the remuneration to Rs.42,000/- for Adhoc Faculty with Ph.D qualification.</p>

The meeting concluded at 03.30 PM with vote of thanks to the Chair.