

**MINUTES OF THE 29th MEETING OF THE FINANCE COMMITTEE OF
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HELD AT 3.30PM ON
7th MAY 2014 AT HOTEL CLASSIC INN, BANGALORE**

Members Present

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| 1. Dr. C. G. Krishnadas Nair
Hon. Chairperson, BoG, NIT Calicut | Hon. Chairperson |
| 2. Dr. M. N. Bandyopadhyay
Director, NIT Calicut | Member |
| 3. Smt. Uma Pillai IAS
Former Secretary to Govt. of India | Member |
| 4. Mr. Navin Soi
Director, IFD, MHRD, GoI | Member |
| 5. Mr. Raju Srinivasan
Director (TC), MHRD, GoI | Member |
| 6. Dr. P. Vineeth Kumar
Nominee of the Senate, NIT Calicut | Member |
| 7. Dr. Santosh G Thampi
Registrar, NIT Calicut | Secretary |

The Hon. Chairperson, Board of Governors, NIT Calicut called the meeting to order at 1.30PM and welcomed the members. The following decisions were taken at the meeting.

Subject	FC29.01 Passing the minutes of the 28th meeting of the FC
Decision	The minutes of the 28 th meeting of the FC was confirmed and ratified.
Subject	FC29.02 Report of action taken/ pending on decisions taken by the 28th meeting of the FC
Decision	The FC noted the report of action taken/ pending on the decisions taken at its 28 th meeting.
Subject	FC29.03 Rectification of pay rationalization anomaly of non-teaching staff – reporting of current status and request for direction on the future course of action
Decision	The FC took note of the submissions made with regard to payment of rationalised pay w.e.f. 01.10.2012 and pension and retirement benefits to employees who retired from service after 01.10.2012. The FC also noted the contents of the FAX received on 05.05.2014 from Mr. Raju Srinivasan, Director (TC), MHRD. It recommended to the BoG to maintain status quo on the issue of payment of arrears. The FC also recommended that payment of pension and retirement benefits be based on the last drawn pay and this along with the issue of booking the extra expenditure to the interest earned on the ‘Growth Fund’ shall be handled and settled at the Institute level itself.

Subject	FC29.04 Request for charge allowance for holding additional charge of higher post
Decision	The FC considered the request of some employees who are holding additional charge of higher posts for granting them charge allowance. After deliberations, the FC recommended to the BoG that charge allowance may be granted in case of employees holding additional charge of higher posts as per the relevant provisions in the FR.
Subject	FC29.05 Request for adoption of Model Recruitment Rules for various posts in the Official Language Cell
Decision	The FC discussed the Model Recruitment Rules for various posts in the Official Language (OL) cadre in Central Autonomous Institutions issued vide letter No. AB-1407/46/2011 dated 19.09.2013 by the Department of Personnel and Training, Ministry of Personnel, Public Grievances & Pensions, Government of India and resolved to recommend adoption of the Model Recruitment Rules for various posts in the Official Language (OL) cadre in Central Autonomous Institutions in the Institute. Regarding the posts to be sanctioned in the Official Language Unit of the Institute, the FC recommended to the BoG to approve the request for initially sanctioning one post of Jr. Translator in the Grade Pay ₹ 4200/- by appropriation from the 16 posts of Superintendents/ Accountants in the Ministerial Higher Cadre approved by the BoG as part of the proposal for restructuring non-teaching staff positions and submitted to the MHRD for approval.
Subject	FC29.06 Request for permission to strengthen the Internal Audit Wing
Decision	The FC deliberated in detail on the proposal of the Internal Audit Officer seeking urgent measures to resolve some problems and practices related to the Institute accounts. Taking note of the points raised the FC recommended to the BoG to accept the proposal for providing adequate staff well versed in accounting works to him to conduct audit functions. It recommended to the BoG that one consultant @₹30,000/-p.m. and two junior consultants @₹25,000/-p.m. may be appointed for this purpose for a period of six months. Qualifications of these personnel may be finalized and approved by the Director.
Subject	FC29.07 Request for permission to appoint a Security Officer on contract
Decision	The FC deliberated on the proposal to engage a Security Officer on contract basis till a regular posting is made after restructuring of non teaching staff positions and recommended to the BoG to grant permission for the same. Qualifications as prescribed in the Model Recruitment Rules may be followed and the monthly emolument will be ₹30000/- p.m. consolidated.
Subject	FC29.08 Request for approval of a 24 x 7 hired ambulance service (already provided on emergency basis)
Decision	The Registrar informed the FC that following the tragic incident involving death of a student Mr. M Venkateswarlu on 15.02.2014 in an accident inside the campus, a 24 x 7 Ambulance service has been provided by the Institute for use by the student community and others in the event of any emergency. The service was arranged on competitive quotation basis and awarded to the agency which quoted the

	lowest monthly rent of ₹50,000/- (inclusive of the charges for the driver and arrangements for essential medical care facility to be available in the ambulance). The FC discussed the matter and recommended to the BoG to approve the arrangement already made for engaging the services of an ambulance on a regular basis through competitive quotation/ tender. It also recommended to the BoG that quotations shall be invited on competitive basis for continuing the arrangement on long term basis.
Subject	FC29.09 Proposal for infrastructural development of Technology Business Incubator (TBI) – approval requested
Decision	The FC observed that the proposal put forward was a good step and recommended to the BoG that the Director shall approach the Govt. of Kerala/ Kerala State Council for Science Technology and Environment and other govt. agencies that are funding such proposals. Once funding for the proposal is obtained, the proposal can be placed before the Building and Works Committee (BWC) and thereafter it may be submitted with the recommendations of the BWC for the approval of the FC and the BoG.
Subject	FC29.10 Consideration of the minutes of the BWC meetings held on 19.11.2013 and 27.03.2014
Decision	The FC considered the minutes of the meetings of the Buildings and Works Committee held on 19.11.2013 and 27.03.2014. The FC recommended to the BoG to grant approval for the minutes of these meetings and the following new constructions: (i) New Guest House with 40 double rooms, (ii) Subway between Architecture Block and New Academic Area, (iii) New Academic Buildings for the Departments of Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics & Communication Engineering and Computer Science Engineering. The FC also recommended to the BoG to grant extension of project management consultancy (PMC) to M/S Pithavadian & Partners for the Mega Hostel – I project upto 30.09.2014. The FC recommended to the BoG enhancement of compensation to the Consultant of the Mega Hostel – I project during the extended period (to ₹3.25 lakhs p.m. from the existing rate of ₹2.85 lakhs p.m.). Further it recommended approval of additional items and extra quantities for the Mega Hostel – I project under various heads to the BoG. The FC approved the recommendation of the BWC and recommended to the BoG to award the work of checking the integrity and safety of the main and departmental buildings and carrying out works pertaining to urgent repair and maintenance of these buildings to the CPWD. Further, it recommended to the BoG to entrust the task of coordinating preparation of a master plan for the NITC campus to the Dept. of Civil Engineering, NITC, and that this may be done in consultation with the Dept. of Architecture, NITC.