

**MINUTES OF THE 24th MEETING OF THE FINANCE COMMITTEE OF
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT
HELD AT 11.00AM ON 03rd JANUARY 2013 AT HOTEL CLASSIC INN, BANGALORE**

Members Present

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| 1. Dr. C. G. Krishnadas Nair
Hon. Chairperson, BoG, NIT Calicut | Hon. Chairperson |
| 2. Dr. M. N. Bandyopadhyay
Director, NIT Calicut | Member |
| 3. Smt. Uma Pillai IAS
Former Secretary to Govt. of India | Member |
| 4. Mr. R. Srinivasan
Director (TC), MHRD | Member |
| 4. Dr. T.K Suresh Babu
Nominee of the BoG, NIT Calicut | Member |
| 5. Dr. Santosh G Thampi
Registrar, NIT Calicut | Secretary |

The Hon. Chairperson, Board of Governors, NIT Calicut called the meeting to order at 11.00AM and welcomed the members. The following decisions were taken at the meeting.

Subject	FC24.01 Passing the minutes of the 23rd meeting of the FC
Decision	The minutes of the 23 rd meeting of the FC was confirmed and ratified.
Subject	FC24.02 Report on action taken/ pending on the minutes of the 23rd meeting of the FC
Decision	The FC noted the report on action taken/ pending on the decisions taken at its 23 rd meeting.
Subject	FC24.03 Proposal for filling up all vacancies including backlog vacancies of SC/ ST along with proposal for restructuring and mapping of existing staff
Decision	The Registrar informed the meeting that DPCs were constituted and meetings of these were held to consider eligible non teaching staff for promotion and make recommendations. The FC took note of this and the special situation that existed during the period of transition from CREC to NITC. The FC decided to recommend to the BoG that 5 supernumery positions may be created as a special case to accommodate eligible non teaching staff since it was informed that the resulting financial burden would not be substantial and the extra expenditure can be met from internal resources. These positions have to be adjusted during the process of restructuring of non teaching staff positions. The FC also noted that a proposal for restructuring non teaching staff positions has been submitted and observed that this shall be discussed in the meeting of the BoG and not in the FC. The BoG may consider.

Subject	FC24.04 Implementation of 8th Kerala State Pay Revision from 1.7.2004 to non-teaching staff as grievance redressal before shifting them to central scales
Decision	The FC observed that the process of implementation of 8 th Kerala State pay revision from 1.7.2004 to the non teaching staff and then shifting them to central pay scales involves financial burden. The process shall be carried out in accordance with the decision of the 20 th meeting of the BoG and the details of pay fixation performed shall be audited by the Internal Auditor. Recovery may be effected, if any excess payment has been made. The FC also noted the OM no. F.28-40/2007/TS.III dated 28.12.2012 from the Under Secretary (NITs) seeking certain clarifications on the proposal in this regard submitted by NITC to the MHRD, which is presently under the consideration of the Ministry of Finance. It was informed that a reply to this is being prepared and will be sent in the second week of January 2013.
Subject	FC24.05 Proposal pertaining to distribution of overheads in sponsored projects and testing and consultancy charges
Decision	The FC discussed the proposal in detail and recommended to the BoG that the present rules regarding distribution of charges towards consultancy and testing need not be changed. In the case of testing, the distribution of net income between the Institute and the Consultant will be in the ratio 60:40 and in the case of consultancy projects this ratio will be 40:60. Details regarding internal distribution of the Institute share shall be worked out and implemented internally. In the case of sponsored R&D projects, the FC recommended that the project overheads may be distributed as follows: (i) Institutional Development Fund (IDF) – for common institutional developmental activities – 60%, (ii) Departmental Development Fund (DDF) – maintenance and repair of equipment and other activities of the Department concerned – 20%, and (iii) Personal Contingency Fund (PCF) – for activities connected with professional development of the Principal Investigator of the project, including purchase of computer, printer, scanner, stationery etc – 20%. PCF can be used in combination with PDA. The BoG may consider.
Subject	FC24.06 Quarters allotment rules
Decision	The FC noted the quarters allotment rules submitted before it and recommended it to the BoG. The BoG may consider.
Subject	FC24.07 One rank one pension - issue of CREC pensioners - streamlining the pension structure of NITC
Decision	The FC observed that the issue is very old and the subject matter applies to some other NITs also. It recommended to the BoG to authorize the administration to verify the status in other NITs and to report the same to the FC for enabling to take a decision on the issue. Alternately, the matter could be taken up with the NIT Council for adopting a uniform policy in this regard for all those NITs where this problem exists. The BoG may consider.
Subject	FC24.08 Proposal for launching an Inclusive Innovation Centre at NITC
Decision	The FC noted the proposal and referred it to the BoG. The BoG may consider.

Subject	FC24.09 Request to increase the student intake for the MSc courses in Physics and Chemistry to 20 per year and to rationalize the fee structure of these courses
Decision	The FC recommended the proposal for increasing the student intake for the MSc courses in Physics and Chemistry to 20/year to the BoG. The FC observed that when proposals for new postgraduate courses are submitted, the fund requirement should be indicated. The BoG may consider.
Subject	FC24.10 Remuneration for evaluation of M Tech and PhD thesis
Decision	The FC observed that before the rates were proposed, no study seems to have been made to compare the rates proposed with that existing in other NITs and IITs and that this exercise should have been carried out before the proposal was put up for its consideration. It recommended that in view of the above, the existing scheme of remuneration shall continue. Only the proposal regarding thesis submission fee was recommended to the BoG. The BoG may consider.
Subject	FC24.11 Remuneration for guest and visiting faculty
Decision	The FC recommended the proposal for remuneration for guest/ visiting faculty to the BoG based on the qualification/ experience as outlined in the report of the Committee set up for submitting recommendations in this regard. It also recommended that the maximum remuneration paid to a guest/ visiting faculty shall not exceed ` . 3000/- per day. The BoG may consider.
Subject	FC24.12 Remuneration of adhoc employees
Decision	The FC observed putting up this proposal, a study should have been carried out to compare the rates proposed with that existing in other NITs and IITs and that the proposed remuneration should be consolidated. It recommended that, the existing scheme of remuneration shall continue till a fresh proposal is submitted and approved. The proposal was not recommended to the BoG.
Subject	FC24.13 Retirement age of Librarian and Personnel in Physical Education
Decision	The FC recommended to the BoG that the Government of India orders pertaining to the retirement age of librarian and personnel in Physical Education (60years) may be adhered to. The BoG may consider.
Subject	FC24.14 Creation and norms for operation of Student Welfare Fund
Decision	The FC discussed and recommended to the BoG the proposal for creation of a Student Welfare Fund (SWF) and norms for operation of the SWF. The BoG may consider.
Subject	FC24.15 Enhancing the limit for signing cheques consequent to enhancement of financial powers
Decision	The FC accepted the proposal to enhance the financial powers of the Deputy Registrar/ Officer on Special Duty in charge of Finance and Accounts and the Registrar with respect to signing of cheques and recommended the same to the BoG. According to the proposal, the Deputy Registrar/ Officer on Special Duty in charge of Finance and Accounts will be empowered to sign cheques for amounts upto ` . 50,000/- and the Registrar will have powers to sign cheques for amounts upto ` .5,00,000/-. Cheques for amounts above ` .5,00,000/- will be signed by the Director. The BoG may consider.

Subject	FC24.16 Any other matter permitted by the Chair
Decision	<p>(i) Request of Dr A. A. Celine, RMO for implementing Dynamic Assured Career Progression in place of MACP</p> <p>The representative of MHRD clarified that DACP cannot be extended to the staff of NITs and stated that only MACP can be granted to them. In view of the above, the FC did not recommend this case to the BoG.</p> <p>(ii) Request of Smt. Rosamma V. J., Staff Nurse, for sanctioning nursing allowances sanctioned by the Central Government as per 5th and 6th CPCs</p> <p>The FC recommended to the BoG that nursing allowances may be granted to Smt. Rosamma, V. J. as per the recommendations of the 6th CPC. The BoG may consider.</p> <p>(iii) Request for sanctioning sabbatical leave by Sri. Mokalla Srinivas, Assistant Professor, Dept. of Mechanical Engineering</p> <p>The FC deferred the matter to its next meeting.</p> <p>(iv) Request for regularizing the services of contract faculty on acquiring Ph D</p> <p>The FC observed that the proposal for this may be put up clearly, with a copy of the original advertisement against which they were selected, the minutes of the selection committee, terms of appointment, periodical appraisal reports during the period of contract, recommendation from the HoD of the respective Departments, and availability of permanent position in addition to the documents already presented before it to enable considering and deciding on the issue. Hence it did not recommend the case to the BoG.</p> <p>(v) Permission for publishing tender notices in national dailies at non-DAVP rates</p> <p>The FC recommended granting permission to publish tender notices in national dailies at non-DAVP rates whenever it was found necessary. The BoG may consider.</p>