

**MINUTES OF THE 21st MEETING OF THE BOARD OF GOVERNORS OF
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT
HELD AT 3.00PM ON 03rd JANUARY 2013 AT HOTEL CLASSIC INN, BANGALORE**

Members Present

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| 1. Dr. C. G. Krishnadas Nair
Hon. Chairperson, BoG, NIT Calicut | Hon. Chairperson |
| 2. Dr. M. N. Bandyopadhyay
Director, NIT Calicut | Member |
| 3. Prof. M. Vijayan
IISc, Bangalore | Member |
| 4. Smt. Uma Pillai IAS
Former Secretary to Govt. of India | Member |
| 5. Mr. R. Srinivasan
Director (TC), MHRD | Member |
| 6. Dr. K. Shoukath Ali
Nominee of the Govt. of Kerala | Member |
| 7. Adv. P.M.Suresh Babu
Nominee of the Govt. of Kerala | Member |
| 8. Dr. T.K Suresh Babu
Nominee of the Senate, NIT Calicut | Member |
| 9. Dr. K. Muralikrishnan
Nominee of the Senate, NIT Calicut | Member |
| 10. Dr. Santosh G Thampi
Registrar, NIT Calicut | Secretary |

The Hon. Chairperson, Board of Governors, NIT Calicut called the meeting to order at 3.00PM and welcomed the members. The following decisions were taken at the meeting.

Subject	BG21.01: Passing the minutes of the 20th meeting of the BoG
Decision	The minutes of the 20 th meeting of the BoG was confirmed and ratified.
Subject	BG21.02: Report on action taken/ pending on the minutes of the 20th meeting of the BoG
Decision	The BoG noted the report on action taken/ pending on the decisions taken at its 20 th meeting.
Subject	BG21.03: Proposal for filling up all vacancies including backlog vacancies of SC/ ST along with proposal for restructuring and mapping of existing staff
Decision	The BoG approved the recommendations of the DPCs for promotion of eligible non teaching staff. It also approved the recommendation of the FC that 5 supernumery positions be created as a special case to enable promotion of eligible non teaching staff of the Institute. The BoG directed that these positions shall be adjusted during the process of restructuring of non teaching staff positions.

	<p>The BoG appreciated the proposal for restructuring of non teaching staff positions as prepared and discussed. It felt that the matter requires careful consideration and decided to appoint a sub-committee comprising of Dr. T. K. Suresh Babu, Dr. K. Muralikrishnan, Adv. P. M. Suresh Babu, and the Chairmen of the two Institute level Committees that prepared the proposal for restructuring non teaching staff positions, Dr. C. Muralidharan and Dr. V. Mustafa, to study the issue in depth and submit its report. The committee may visit a few NITs where restructuring has already been done/ completed and study how this exercise has been done/ completed there. It shall also examine how the existing staff were mapped into the restructured pattern in these Institutes. The committee was requested to submit its report within a period of one month and the same shall be placed before the BoG for consideration and decision.</p>
Subject	<p>BG21.04 Implementation of 8th Kerala State Pay Revision from 1.7.2004 to non-teaching staff as grievance redressal before shifting them to central scales</p>
Decision	<p>The BoG noted the brief of the FC in this regard and directed that the details of calculation and pay fixation shall be audited by the Internal Auditor or by an External Auditor with assistance from AG's office, if required. Recovery may be effected, if any excess payment has been made. To a query from Director, (TC), MHRD regarding OM no. F.28-40/2007/TS.III dated 28.12.2012 from the Under Secretary (NITs) seeking certain clarifications on the proposal in this regard submitted by NITC to the MHRD, which is presently under the consideration of the Ministry of Finance, the Registrar informed that a reply to this is being prepared and will be sent to the MHRD in the second week of January 2013.</p>
Subject	<p>BG21.05 : Proposal pertaining to distribution of overheads in sponsored projects and testing and consultancy charges</p>
Decision	<p>The BoG approved the recommendations of the FC that the present rules regarding distribution of charges towards consultancy and testing need not be changed. In the case of testing, the distribution of net income between the Institute and the Consultant will be in the ratio 60:40 and in the case of consultancy projects this ratio will be 40:60. Details regarding internal distribution of the Institute share shall be worked out and implemented internally. In the case of sponsored R&D projects, the BoG approved the recommendation of the FC that the project overheads may be distributed as follows: (i) Institutional Development Fund (IDF) – for common institutional developmental activities – 60%, (ii) Departmental Development Fund (DDF) – maintenance and repair of equipment and other activities of the Department concerned – 20%, and (iii) Personal Contingency Fund (PCF) – for activities connected with professional development of the Principal Investigator of the project and members of the team (as decided by the Principal investigator), including participation in conferences, travel, purchase of computer, printer, scanner, stationery etc – 20%. PCF can be used in combination with PDA.</p>

Subject	BG21.06: Constitution of Grievance Committee of non-teaching staff
Decision	The BoG did not approve any change in the composition of the Grievance Committee for non teaching staff. It decided that the process of constitution of the Grievance Committee for non teaching staff shall be resumed from the stage where it was stopped and that the representatives of the staff shall be selected through secret ballot.
Subject	BG21.07: Quarters allotment rules
Decision	The BoG approved the quarters allotment rules placed before it. The BoG also instructed that a detailed proposal for maintenance and repairs, and upkeep of all quarters shall be prepared immediately and placed before it after getting necessary approvals from the BWC and the FC.
Subject	BG21.08: One rank one pension - issue of CREC pensioners - streamlining the pension structure of NITC
Decision	The BoG approved the recommendation of the FC and authorized the administration to verify the status in other NITs and to report the same for enabling to take a decision on the issue. Alternately, the matter could be taken up with the NIT Council for adopting a uniform policy in this regard for all those NITs where this problem exists.
Subject	BG21.09: Proposal for launching an Inclusive Innovation Centre at NITC
Decision	<p>The BoG accepted the proposal in principle; however it felt that the proposal should be made more specific with plans, milestones, budget etc, and modalities of operation. The BoG directed that before the revised proposal is drafted, the administrative setup and working of similar centres in the IISc and some of IITs should be studied. The proposal should ensure flexibility of operation for the centre while remaining within the overall control of the Institute. The BoG felt that the TBI in NITC could be allied to the proposed centre. Modalities of operation, type of projects that would be undertaken, technical/ administrative and financial assistance to student innovators, and entrepreneurs for industrialization and business development etc have to be brought out in the revised proposal.</p> <p>In this connection, the Hon. Chairperson, BoG, mentioned that the President and a few members of the NITC Alumni Association had informed him that although in the past they had expressed willingness to support NIT Calicut in several ways including complete/ partial financial support for construction of a guest house, student recreational facilities, eco park etc and for training, project work, and placement of students, the response has been rather poor. He observed that this great potential should be realized by quick and positive response from the administration and participative actions on a time bound basis. In pursuance, the BoG directed that a committee comprising the Director, Dean (P&D), Dean (Students Welfare), Dean (R&C), and Professor (T&P) shall be set up to engage in a dialogue with the representatives of the Alumni Association to specifically ensure</p>

	their active participation in the proposed Innovation Centre venture and, in general, to attract their support and help in developmental activities. The BoG also instructed that, as mentioned by the Hon. Chairperson, the Committee shall prepare a short term (12 to 18 months) and a long term (5 year) plan, with a quarterly review mechanism.
Subject	BG21.10 : Request to increase the student intake for the MSc courses in Physics and Chemistry to 20 per year and to rationalize the fee structure of these courses
Decision	The BoG approved the recommendation of the FC to increase the student intake for the MSc courses in Physics and Chemistry to 20/year to the BoG. The BoG concurred with the suggestion of the FC that when proposals for new postgraduate courses are submitted, the fund requirement should be indicated.
Subject	BG21.11: Remuneration for evaluation of M Tech and PhD thesis
Decision	The BoG decided that the existing scheme of remuneration shall continue. The proposal regarding thesis submission fee - fee of ` . 2000/- if submitted within the prescribed date and ` . 3000/- for late submission – was approved by the BoG.
Subject	BG21.12: Remuneration for guest and visiting faculty
Decision	The BoG accepted the recommendation of the FC and approved the proposal for remuneration for guest/ visiting faculty as outlined in the report of the Committee set up for submitting recommendations in this regard. It also decided that the maximum remuneration paid to a guest/ visiting faculty shall not exceed ` . 3000/- per day.
Subject	BG21.13: Remuneration of adhoc employees
Decision	The BoG agreed with the observations of the FC on the proposal for revising the remuneration of adhoc employees and decided that the existing scheme of remuneration shall continue till a fresh proposal based on the suggestions of the FC is submitted and approved.
Subject	BG21.14: Designation and Retirement age of Librarian and Personnel in Physical Education
Decision	The BoG directed that the Government of India (GoI) orders pertaining to the retirement age of librarian and personnel in Physical Education (60years) shall be implemented in NITC. Dr. Muralikrishnan suggested that existing personnel presently working in the Institute in the designations of Assistant Professor/ Associate Professor may be protected in their present designations and service conditions. Director (TC) clarified that enhancement of retirement age does not apply to personnel in Physical Education. It was decided to implement the orders of the GoI.
Subject	BG21.15: Movement of faculty from other Departments to the School of Management Studies (SoMS) on permanent basis and other issues related to SoMS
Decision	The Registrar informed the meeting that applications were invited from permanent faculty of the Institute interested in permanently moving to the School of Management Studies (SoMS) and in response to this only one faculty, Dr. N. Sudarsan, Associate Professor, Dept. of Mechanical

	<p>Engineering, currently officiating as Head of the SoMS had applied. The committee appointed by the Director to evaluate the suitability of applicants for permanent movement to the SoMS has recommended that Dr. N. Sudarsan, Associate Professor, Dept. of Mechanical Engineering, currently officiating as Head of the SoMS, may be permanently moved to the SoMS and consequently his post in the Department of Mechanical Engineering may be deemed to be vacant. The BoG accepted this recommendation.</p> <p>Hon. Chairperson, BoG, briefed the BoG about the measures that he had proposed for restructuring and strengthening the MBA program in SoMS during his visit to NITC in October 2012 and later in a meeting on 2nd January 2013 at Bangalore with the Head of the SoMS, the Registrar, and Dr. T. K. Suresh Babu, Member, BoG. The proposed measures include restructuring the current MBA program, offering 'dual degree' programs for NITC students, launching a two year executive MBA program, and conducting short duration Management Development Programs (MDPs). The BoG noted the same and advised the Director and Head of the SoMs to get the curricula finalized and approved through the Curriculum Committee/ Board of Studies and Senate in time so that the new program could be implemented in the forthcoming academic year. Dr. K.Shoukath Ali, Member, BoG, offered assistance in developing co-operation with the Faculty of Management at the King Abdul Aziz University in the KSA with which he is associated. Members welcomed the same and suggested that the Head of the SoMS may also seek support and co-operation from the IIM Calicut, industries in Kerala, and the NITC Alumini.</p>
Subject	BG21.16 : Creation and norms for operation of Student Welfare Fund
Decision	The BoG approved the recommendation of the FC and accepted the proposal for creation of a Student Welfare Fund (SWF) and the norms for operation of the SWF.
Subject	BG21.17 : Enhancing the limit for signing cheques consequent to enhancement of financial powers
Decision	The BoG approved recommendation of the FC and accepted the proposal to enhance the financial powers of the Deputy Registrar/ Officer on Special Duty in charge of Finance and Accounts and the Registrar with respect to signing of cheques. According to the proposal, the Deputy Registrar/ Officer on Special Duty in charge of Finance and Accounts will be empowered to sign cheques for amounts upto ` . 50,000/- and the Registrar will have powers to sign cheques for amounts upto ` .5,00,000/-. Cheques for amounts above ` .5,00,000/- will be signed by the Director.
Subject	BG21.18 : Any other matter permitted by the Chair
Decision	<p>(i) Exemption from producing medical certificate for sanctioning commuted leave for regularizing the excess earned leave availed by faculty during the period after 1.9.2008</p> <p>The BoG did not take up this item.</p>

(ii) Request of Dr A. A. Celine, RMO for implementing Dynamic Assured Career Progression in place of MACP

The BoG did not take up this item as it was not recommended by the FC.

(iii) Request of Smt. Rosamma V. J., Staff Nurse, for sanctioning nursing allowances sanctioned by the Central Government as per 5th and 6th CPCs

The BoG accepted the recommendation of the FC that nursing allowances may be granted to Smt. Rosamma, V. J. as per the recommendations of the 6th CPC.

(iv) Request for sanctioning sabbatical leave by Sri. Mokalla Srinivas, Assistant Professor, Dept. of Mechanical Engineering

The BoG did not take up this item.

(v) Request for regularizing the services of contract faculty on acquiring Ph D

The BoG did not take up this item as it was not recommended by the FC.

(vi) Permission for publishing tender notices in national dailies at non-DAVP rates

The BoG accepted the recommendation of the FC to grant permission to publish tender notices in national dailies at non-DAVP rates whenever it was found necessary.

(vii) Review of progress of ongoing construction work in the campus

The Registrar tabled details pertaining to the status on ongoing construction activities in the campus. The BoG expressed grave concern over the slow progress of work. It instructed the Director to carry out weekly review of the status of ongoing construction activities and also to instruct Dean (P&D) to immediately convene a BWC meeting after carrying out a comprehensive review of ongoing construction activities and identifying measures to accelerate the pace of work. The meeting suggested that BWC meetings shall be held regularly. Project wise program of action in the form of activity charts, clearly indicating the probable date of completion (taking into account civil, mechanical, electrical and all other components of works), may be prepared and presented to the BoG in its next meeting. Completion of a building must be understood as completion in every respect including furniture & fittings etc and ready for occupation and operation. In this respect, the Hon. Chairperson, BoG, instructed that necessary action may be initiated to procure/ install requirements such as furniture, networking and LAN, UPS, air conditioning etc for the SoMS building nearing completion so that the building can be put to use as soon as it is handed over by the Contractor/ CPWD.

Regarding the Central Library Building, the BoG instructed to send the Legal Officer with all relevant documents to Adv. P. M. Suresh Babu, Member, BoG, who volunteered to go through the documents and examine the feasibility of trying for an early settlement through the Court of Law so as to enable using the building at the earliest.

The Chairperson expressed concern at the lack of progress from the NITC in establishing a 'Park' for the students and resident faculty / families in the campus, although this suggestion was made more than a year ago and the planting should have been done during the last year monsoon. The Registrar clarified that a compound wall has to be constructed around the place identified for the park, and the same is in progress and will be completed by March.

Hon. Chairperson, BoG, presented an artist's plan (to scale), which he had prepared for establishing a park in the campus with a schematic diagram of the proposed park and various types of flowering plants, rock garden, fountain, path ways etc. The BoG instructed to take up the matter immediately, utilizing internal resources. In this context, a few members, including the Director expressed the view that adequate attention was not being given to environmental hygiene and beautification of the campus.

Hon. Chairperson, BoG, instructed that a comprehensive proposal for environmental management including waste management in the campus and campus beautification may be submitted to the BoG in its next meeting. If required, a horticulturist may be appointed on contract to supervise and implement the action plan.

(viii) Approval of list of nominees of the BoG in the Selection Committees for CAS and faculty recruitment

Director requested that the list of nominees of the BoG to the selection committees for CAS and faculty recruitment be approved. The BoG authorized the Director to do the needful in this regard and approved the list.

The BoG expressed its concern at the inordinate delay in the conduct of one time CAS interviews approved by the BoG in its 18th meeting in May 2012. It was informed that these interviews could not be held as the Institute is yet to get the name of the Visitor's nominee on the selection committee. The BoG instructed the Director to take up the matter with MHRD again in addition to putting up a draft letter for the Hon. Chairperson to write to the Secretary.

(ix) Action taken against Mr.K. M. Subash, Assistant Professor, Dept.of Electrical Engineering

The Registrar informed the meeting that Mr. K. M. Subash, Assistant Professor, Dept. of Electrical Engineering was arrested on 29th December 2012 in case number CBCID Crime/105/CR/HHW-III/KKD/2011 (Kozhikode Railway Police Station Crime 36/11). The Institute has decided to keep him out of duty temporarily by way of suspension pending final action against him in respect of any criminal offence which is under investigation, inquiry or trial. The BoG noted action taken as reported.

(x) Appointment of Associate Deans

The BoG decided that as in some other NITs including NITT and NITK, Associate Deans shall be appointed to assist Deans in their functioning. Two Associate Deans may be appointed to assist Dean (Academic) and Dean (P&D). All other Deans will have one Associate Dean working under them. The Associate Deans may be chosen by the concerned Deans from among Associate Professors and Assistant Professors only. Any form of assistance existing at present will become nonexistent with this decision.

(xi) Reconstitution of the Board of Governors of TBI

The BoG noted that the present Board of Governors of the TBI was constituted long back and instructed the Director and Dean (R&C) to take immediate steps to reconstitute it, following the existing procedure.

(xii) Fixing a maximum tenure in remunerative positions

Dr. T. K. Suresh Babu, Member, BoG, suggested that persons nominated to positions with monetary benefits such as Deans, Chief Warden, Wardens, Chairperson (Admissions) etc shall hold office only for a maximum period of 3 years. The BoG authorized the administration to examine the situation and ensure that persons do not continue in such positions for more than 3 years, unless it is totally unavoidable.

(xiii) Stipulating some conditions for Departments to be eligible to propose new PG programs

A suggestion was put forward that proposals for new PG programs from Departments may be put up to the BoG only if the UG program offered by the respective Department has been accredited once for 5 years. The BoG noted the spirit of the suggestion and decided to look into this aspect as and when new proposals are put up before it. However, the meeting pointed out that this aspect has to be first considered by the Senate before the proposal is forwarded to the BoG.

(xiv) Proposal for establishing a Kendriya Vidyalaya in NITC campus

The BoG was informed that there is a proposal for establishing a Kendriya Vidyalaya in NITC campus for which 5 acres of land has been sought. The matter was discussed by the Director and the Hon. Chairperson, BoG. In a meeting with the District Collector, Kozhikode, and the Hon. Member of the Lok Sabha Sri. M. K. Raghavan, representing Kozhikode constituency, it was suggested that the Kendriya Vidyalaya Sangathan (KVS) could take over the existing Spring Valley School in the campus, subject to certain conditions. It is understood that the matter is under consideration of the KVS. In case this is not materializing, the BoG approved giving alternate land on lease, subject to the approval of the concerned Ministry as per procedure.

(xv) Others

The BoG instructed the Director and the Registrar that henceforth there shall be a specific recommendation on each item placed before the FC and the BoG.