

Draft Minute of the 17th BOG Meeting

Minutes of the 17th meeting of the Board of Governors of National Institute of Technology Calicut held at 2.30 pm on 18th January 2012 at the Conference Room, Hotel Classic Inn, Bangalore.

Members Present

1. Dr. C.G Krishnadas Nair Chairman, BOG NIT Calicut	Chairman
2. Dr. M.N Bandyopadhyay Director, NIT Calicut	Member
3. Smt. Uma Pillai Former Secretary to Govt. of India	Member
4. Dr. M. Vijayan Distinguished Professor IISC Bangalore	Member
5. Sri Satpal Sharma IFD, MHRD	Nominee of the MHRD
6. Dr. T.K Suresh Babu Professor, NIT Calicut	Member
7. Dr. Muralikrishnan Associate Professor, NIT Calicut	Member
8. Sri. P.K.S Raja Registrar, NIT Calicut	Secretary

The Secretary / Joint Secretary, MHRD regretted his inability to attend the meeting. Since the Government of Kerala has not so far nominated the two State Government nominees to the Board as per NIT Act 2007, there were no nominees for the State Government.

The Chairman, BOG, NIT Calicut called the meeting to order at 2.30 pm and welcomed the members present including the MHRD nominee to the meeting.

BG 17.01 Passing the minutes of the 16th meeting of the Board held on 31.08.2011.

The submission made by Dr. Muralikrishnan, Member BOG is noted and the Chairman directed the Registrar to note the same and incorporate in the minutes.

The Board decided to confirm the 16th minutes with the corrections suggested, to record the submission made by Dr. T.K. Suresh Babu on item BG 16.10.

The Board also resolved to accept the recommendations of the Finance committee [FC 20.01] on the procedure to be adopted for the preparations of the minutes of the meeting.

The Board also agreed to publish the minutes of the Finance Committee and Board after the final approval of the Board Members and the Chairman, Board of Governors, in the website.

BG 17.02 Report on the action taken / pending on the 16th meeting of the Board.

The Board noted the action taken / pending report presented by the Registrar.

BG 17.03 Cumulative action taken / pending on various Board decisions.

The Board noted the report on the cumulative action taken / pending on various Board decision.

BG 17.04 Approval of the list of B.Tech/B.Arch/MCA/Mba/MSc (Tech)/M.Tech and Ph.D graduates for the year 2010-2011 approved by the Senate.

The Board approved the recommendations of the Senate to award Degree to the list of graduands for the year 2010-2011 presented to the Board.

BG 17.05 Proposal to set up Grievance Committees for faculty, non-faculty and students.

The Board approved the recommendations of the Committee formed for the proposal to set up Grievance Committee for faculty, non-faculty and students.

The Board authorized the Director to nominate a suitable person for the A G Office, as and when it is required, for the non-faculty grievance committee.

The Board also authorized the Director to implement the various committees in the Institute.

BG 17.06 CAS for faculty – recommendations of the Finance Committee.

The Board accepted the recommendations of the Finance Committee FC 20.04 to conduct a one time CAS based on 5th CPC, which was pending by taking into consideration of the correction of the anomaly, if any, on the date of eligibility. The cut off date for this one time 5th CPC CAS may be taken as the date of implementation of the 6th CPC ie. September 2009.

The Board also accepted the recommendations of the Finance Committee to implement the 6th CPC CCAS for faculty as and when the Ministry publishes the OM on CAS norms.

BG 17.07 Consideration of the request of Dr. Pramada S.K of Civil engineering Department for permission to join the Institute.

The Board noted the unauthorized absence of the faculty and authorized the Director to act as per the CCS leave rules.

BG 17.08 Consideration of the Audit Report submitted by the AG special audit team in the case of a few non-teaching staff.

The Board deliberated on the issue and noted that the issue is only for a few selected cases and that too related to the period 70's and 80's during the Regional Engineering

College time. It is observed that different REC Boards are involved on the subject. In view of these, the Board expressed its inability to take any decision in this matter. The Board authorized the Director to take the matter with AG again and assure that this Board will comply the Directions of the AG on such matters during its tenure.

BG 17.09 Faculty without PhD on contract basis – extension of period of contract and regularization of those completed PhD.

Board authorized the Director to extend the service of the faculty under contract for another 2 years to complete the PhD.

The Board also authorized the Director to regularize the service and issue orders to a faculty on contract as and when he/she acquires the PhD qualification and satisfactory performance for the period.

BG 17.10 Constitution of Technical Advisory Committee

The Board approved the recommendations and authorizes the Director to constitute the Technical Advisory Committee in the Institution.

The Chairman BOG advised the Director to use the same Committee to attract more consultancy work to the Institute.

BG 17.11 Court affidavit – delegates of power

The Board approved the proposal of the Director to delegate the power to sign on behalf of the Institute to the Registrar on Court affidavit.

BG 17.12 Filling up of Backlog vacancies of SC/ST/OBC/and PWD

The Board authorized Director to comply the Honorable Minister of HRD letter after obtaining the clarifications from the Ministry on the ban on recruitment of non-faculty position for want of restructuring.

The Board also directed the Registrar to prepare proper data on the back log vacancies of all categories also and present to the Board for further action to comply the Government directions.

BG 17.13 Appointment of Medical Officer on deputation doctor on contract, MOU with hospitals and hiring of vehicles.

The Board accepted the recommendations of the Finance Committee

1. To appoint one Medical Officer on deputation basis. Following the deputation rules.
2. To explore getting Medical Officers on contract basis rather than increasing the per day remuneration. For such contract appointments Finance Committee recommended to Board to authorize the Director to pay a remuneration of
 - (a) Rs. 30,000/- for Medical Officer with MBBS and two years clinical experience.
 - (b) Rs. 45,000/- for Medical Officer with MBBS and 5 years clinical experience or Medical Officer with Post Graduate qualification and 2 years clinical experience.
3. To enter into MOU with the proposed hospitals and established hospitals around the Institution to provide health care to the students and staff of the Institute under CGHS rules.
4. Recommended to authorize Director to explore the possibility of providing a parking place / space in front of the Institution to suitable vehicle operators after getting quotation / tenders with the condition that to keep at least one vehicle 24*7 in the area provided so that the facility can be used to get vehicle under emergency in the campus.

The Board authorized the Director to implement the recommendations.

BG 17.14 Request from Dr. A.K Kasthurba – Assistant Professor ARC

The Board decided not to accept the request of Dr. A.K. Kasthurba

BG 17.15 Applications for sabbatical leave from faculty Mr. Varaprasad and Mr. Abdul Nazar.

Members expressed concern on the absence of proper guidelines on sabbatical leave in NIT Calicut.

The Board authorized the Director to accept and grant Sabbatical leave to Sri. Varaprasad and Sri. Abdul Nazar strictly as per the guidelines followed when the Institute was REC, like the 3 months notice period for the request, and the 3 year Bond agreement.

The Chairman authorized the Director to take up the matter in the next meeting of the NIT Council so that a uniform norm is followed in all NITs. Till such a norm is available, the Board authorized the Director to prepare the guidelines, such as the various purpose for such leave can be granted, duration, notice period, number of faculty of a department at a time on such leave, bond, leave sanctioning authority etc and get it approved by the Board.

BG 17.16 Constitution of the Board of Academic Studies (BOAC)

Board approved the constitution of the Board of Academic Council for NIT Calicut. The Chairman directed the Registrar to issue proceedings on the matter correcting the mistake pointed out by Dr. Suresh Babu on the circular issued in this regard by the Dean (Academic).

BG 17.17 Sponsoring faculty for higher studies – QIP.

The Board ratified the decision taken.

BG 17.18 Acceptance of resignation from faculty.

The Board ratified the decision taken

BG 17.19 Enhancement of remuneration of faculty appointed on ad-hoc basis.

Board approved the decision taken by the Honorable Chairman on the matter.

BG 17.20 Application for study leave by Mr. T.M Srinivasa, faculty CSED

The Board ratified the decision taken.

BG 17.21 Applications for sabbatical leave by Dr. Lilly Kutty Jacob, Professor, ECED

The Board's decision on item 17.15 with respect to sabbatical leave is applicable in this case also.

The Hon. Chairman's action is ratified and the faculty is advised to follow the existing guidelines on sabbatical leave with respect to notice period and bond duration.

BG 17.22 Reports

17.22 (a) Status or faculty position – noted

(b) List of pending court cases – noted

(c) Minutes of the 19th Finance Committee – noted

(d) Company of 33rd and 34th Senate meeting – noted. Board also noted the change of M Sc (Tech) to M Sc as approved by the Senate.

(e) Legal advice on appointment in Dr. Paleri – FC recommendation is noted.

(f) Appointment of Dean & staff in charge of the post of Registrar to the senior most DR (Tabled item)- Board noted

The Board did not consider the following Tabled items for want of time and directed to present in the next Board.

(g) IAO – enhancement of grade pay – The matter was not tabled, hence did not consider.

(h) Reimbursement of Telephone Charges to staff members (tabled item)

The FC in its item FC 20.17 (c) deferred its recommendations on the matter and hence Board did not consider.

Any other items with the permission of the Chair.

BG 17.23 Pay anomaly committee report

Board accepted the recommendations of the Finance Committee on pay anomaly committee report formed by the 16th meeting of the Board on the recommendations of the Chairman BOG to look in to the grievances of non-teaching staff on pay rationalization.

Board in principle accepted the report and authorized the Director to forward it to the Ministry / IFD for the formal approval to implement the same.

Board also accepted the recommendation of the Finance Committee to implement the recommendations in case no reply is received from the Ministry within 3 months on submission of the recommendations to the Ministry.

Since the issue of pay anomaly was pending for almost six years, the Chairman authorized the Director to take up the pay anomaly report with the Ministry on top most priority.

BG 17.24 Delegation of Financial Power – enhancement of limits.

The Board accepted the recommendations of the Finance Committee on the delegation of financial powers-enhancement of limits (FC 20.09) with the following additional suggestions.

1. Dean (R&C) may also be included along with Dean (P&D) with limit up to Rs. 2,00,000/- and all the files may be submitted through DR (F) in the case of Deans and Registrar in the case of Director.
2. The term “Head of the Department” may be modified as “Head of the Departments / Schools”.

The meeting ended at 6 P M with thanks to the chair.