



OFFICE OF THE DEAN (ACADEMIC)
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

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Sub: General guidelines for the Institute/Department Level Enquiry Committees regarding the punishments for examination malpractice cases - reg

As per the decision of the 96th meeting of the Senate of National Institute of Technology Calicut, the general guidelines for the Institute/Department Level Enquiry Committees regarding the punishments for examination malpractice cases are approved as follows:

Sl no	<u>Nature of malpractice</u>	<u>Punishment</u>
1	Possession or use of chits (including blank paper), notes, books, or information related to the course for which examination is being conducted, in any form including writing answers/tips/formulae etc. on the student's body or clothing or other wear, keeping or leaving such material at the examination venue or other surrounding areas (e.g. toilets, windows, etc.), except an area designated for the safe maintenance of student belongings during examinations.	The concerned student(s) i) shall be awarded 'F' grade in the corresponding course without giving a chance to appear for the corresponding REX/ SAY/ Supplementary examinations as applicable. AND ii) shall be awarded one grade less for all the other theory courses registered in the corresponding semester.
2	Writing answers/formulae/any other matter (related to the course for which examination is being held) on the question paper and passing the same to other student (s) in the examination hall (applicable to both the student who wrote and exchanged the question paper and the student (s) who received the question paper)	
3	Copying from neighbor's answer scripts with mutual consent or by peeping into the other's answer-script (applicable to both the parties, i.e., student who copied and the student who has shown his/her answer sheets for copying)	
4	Threatening/requesting the neighbor to show the answer script	
5	Helping other candidates during examinations from inside or outside the examination venue (applicable to both the parties, i.e., students who helped and the students who received the help).	
6	Misbehavior in the examination hall (unruly conduct, misbehavior with invigilator, TA or any staff)	
7	Repeating the misdeeds (1)-(6) mentioned above	
8	Possession of non-permissible materials (mentioned in 1 or any other items) in large quantities/content	
9	Possession or use of electronic devices of any form including mobile phones, other transmitting or receiving devices, or other means of communication in the examination venue and/or keeping/leaving such devices in the premises (including toilets),	



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	other than in the area designated to retain such articles.	
10	Copying from neighbor's answer scripts with mutual consent, by exchanging or handing over the answer sheet to the neighbor (applicable to both the parties, i.e., student who copied and the student who exchanged his/her answer sheets for copying)	ii) shall be debarred from all the placement activities coordinated by the Center for Career Development of the institute.
11	Impersonation in the examination (for both the students)	The concerned students i) shall be awarded 'F' grade in all subjects credited in the corresponding semester AND ii) shall be debarred from attending classes and appearing for examinations in the next two subsequent semesters
12	Students engaged in malpractice during REX/SAY/Supplementary examinations	i) The concerned student(s) shall be awarded 'F' grade in the corresponding course. ii) In addition, the student(s) shall be awarded one grade less for all the other theory courses registered in the corresponding REX/ SAY/ Supplementary examinations. AND iii) The student(s) shall be debarred from the provision of any REX/ SAY/ Supplementary examinations in future.
13	Any other case not mentioned above	Punishment will be as recommended by the Department level committee for malpractice enquiry or Institute level committee for malpractice enquiry

Note:

1. Over and above this, the level of punishment will vary based on the recommendations of the Department level committee for malpractice enquiry or Institute level committee for malpractice enquiry, depending on the nature and variation of malpractice done by the student(s).
2. The department level committee is to be constituted as per proceedings **DEAN(ACAD) / Exam/Inquiry_committe / Guidelines/60 dated 11-October-2022.**
3. The institute level review committee is to be constituted as per proceedings **DEAN (ACAD)/Exam/Inquiry_committe/Guidelines/60/1 dated 17-May-2023.**

11.06.2024

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