



NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

ACD0011

ACADEMIC SECTION

Requirements for Duplicate Certificate/(s)

I. Apply in the proper format

Application
[Download](#)

II. Attach the following and send to

Deputy Registrar (Academic)
NIT Calicut
NIT Campus (P O)
Calicut – 673601 Kerala,
India

a. ORIGINAL receipt of the complaint filed in the police station in respect of the lost certificate/(s).

b. ORIGINAL advertisement given in leading newspaper in respect of the lost certificate/(s)

c. ORIGINAL affidavit counter signed by the NOTARY in the stamped paper worth Rs.100/-

Format of Affidavit
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d. The fee of Rs.500/- for each certificate (For TC/Migration/Semester Grade Card).

e. The fee of Rs. 1000/- (for Consolidated Grade Card/Degree Certificate, Provisional Degree Certificate etc.,).

III. The fees shall be remitted by through SBI Collect under the category Duplicate certificate.

NOTE: Process time: Minimum 5-6 weeks after receipt of application, other documents (hard copies) and fee with all attachments. In case of mismatch/ incomplete documents, the issue of duplicates will be further delayed. Duplicate certificate/(s) will be issued only after due verification and the institute is convinced that the request is genuine.