

**NITC: CONSOLIDATED DELEGATION OF FINANCIAL POWERS, W. E. F. 01 JANUARY 2024**

- (A) Authority: 1. 20<sup>th</sup> Meeting of BOG dated 16.10.2012  
 2. Amended vide BoG 65<sup>TH</sup> Meeting of BOG dated 03.07.2023  
 3. Amended vide BoG 67<sup>TH</sup> dated 22.12.2023

(B) Govt of India rules including GFR etc shall be adhered for incurring any expenditure under Grant in aid or IRG

(C) Additional conditions:

1. For all cases of Rs 100L or above: Shall be reported to FC and BoG.
2. Contracts worth Rs 100L and above shall be examined by MoE nominated Independent External Monitor.
3. Each case involving the expenditure of Rs 2 Lakh & above is to be routed and evaluated by any nominated Internal Financial Advisor (IFA) in Pay Level 14 or above or the Registrar, acting as IFA. The concurrence of the IFA is mandatory and thereafter Competent Financial Authority shall accord the sanction.

(D) Cheque signing authority shall be decided by the Director

(E) Faculty/ Group-A officers may be allowed by the Director/ Registrar to hold and operate imprest advance not exceeding Rs 20,000/-.

(F) Building maintenance and Works

1. Up to 100 Lakh in each case – Director
2. INR 100 Lakh to INR 300 Lakh in each case – BWC
3. Beyond INR 300 Lakh in each case – BoG through FC

Sl. No.	Item	Director	Registrar	Deans	HoDs/Centre Chairperson	Conditions	Remarks
1	Purchase of equipment including computers, laptops, LCD projectors, Tablet PCs, printers, scanners etc. required by the Departments/ schools for teaching	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Planning & Development)	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
2	All expenditure under PDA including those for purchase of equipment including computers, laptops, LCD projectors, Tablet PCs, printers, scanners etc.	Above ₹500 Lakh	Up to ₹5 Lakhs on each occasion	Up to PDA limit on each occasion - Dean (Faculty & Welfare)	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures and PDA guidelines approved by the BoG	-

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Sl. No.	Item	Director	Registrar	Deans	HoDs/Centre Chairperson	Conditions	Remarks
3	Purchase of raw materials and consumables for laboratories and workshops.	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (P&D) and Dean (R&C)	Up to ₹2.5 Lakhs per month	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
4	Purchase of Office equipment including computers, intercom, photocopiers etc. for office use	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	-	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
5	Repair and maintenance of all equipment including computers, printers, scanners, laptops, Tablet PCs, Photocopiers etc.	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Planning & Development)	Up to ₹2,50,000 on each occasion	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
6	Library books and journals including e-sources	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Academic) on recommendation of Library Advisory Committee	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, recommendation of the library purchase committee and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
7	Disposal of obsolete and unserviceable stores.	Up to ₹100 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	-	-	Subject to the recommendation of a committee to be set up specifically for this purpose.	For disposal of items worth above ₹100 Lakhs, clearance from the FC and BoG are required

Sl. No.	Item	Director	Registrar	Deans	HoDs/Centre Chairperson	Conditions	Remarks
8	Academic expenses (including TA and DA) such as those incurred in connection with conducting exams, guest lectures, guest faculty etc.	Full Powers	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Academic)	-	Subject to availability of funds, initial approval by the Director and fulfilment of procedures and rules.	-
9	Faculty Development/ Staff Development Programmes, Seminars, Conferences, Workshops, Symposia etc.	Full Powers	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Faculty Welfare)	-	Subject to availability of funds, initial approval by the Director and fulfilment of procedures and rules.	-
10	Student activities including cultural and technical festivals, Aid to needy students, activities connected with Physical Education, sports and games etc.	Up to ₹100 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Students Welfare)	-	Subject to availability of funds, and fulfilment of procedures and rules.	For activities with a budget above ₹100 Lakhs, clearance from the FC and BoG are required.
11	Purchase of furniture and fixtures.	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	-	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
12	Repair of buildings, ground, furniture and fixtures etc. (Apart from BWC issues).	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Planning & Development)	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required
13	Purchase of stationery	Up to ₹500 Lakhs	Up to ₹5 Lakhs on each occasion	-	Up to ₹5000 per month	Subject to availability of funds, and fulfilment of purchase procedures.	For Purchases above ₹500 Lakhs, clearance from the FC and BoG are required
14	All purchases and expenditure in sponsored R&D projects and FRG projects	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Research and Consultancy)	Up to ₹1 Lakh on each occasion – Principal Investigator of the Project/ Centre Chairperson	Subject to availability of funds, and fulfilment of procedures and rules.	For Purchase above ₹500 Lakhs, clearance from the FC and BoG are required.

Sl. No.	Item	Director	Registrar	Deans	HoDs/Centre Chairperson	Conditions	Remarks
15	All purchases and expenditure in consultancy projects	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion-Dean (Research and Consultancy)	Up to ₹1 Lakh on each occasion – Consultant/ Co-ordinator of the Consultancy Group	Subject to availability of funds, and fulfilment of procedures and rules	For Purchase above ₹500 Lakhs, clearance from the FC and BoG are required
16	Distribution of Consultancy fee in Consultancy Projects (Payment to Staff and Faculty)	Full Powers	-	-	-	Subject to fulfilment of procedures and rules	-
17	All expenditure in connection with training and placement activities for students	Full Powers	-	-	Up to ₹1 Lakh on each occasion – Chairperson (CCD)	Subject to availability of funds, and fulfilment of procedures and rules	-
18	Local conveyance	Full powers	Up to ₹5 Lakhs on each occasion	-	-	-	-
19	Postal and courier charges	Full powers	Up to ₹5 Lakhs on each occasion	₹10000/- per month	₹5000/- per month	Subject to availability of funds, and fulfilment of procedures and rules	-
20	Local Purchase of Rubber stamps and official seals	Full powers	Up to ₹5 Lakhs on each occasion	₹10000/- per year	₹5000/- per year	Subject to approval of the contents and form by the Director, availability of funds and fulfilment of procedures and rules.	-
21	Training / welfare activity of the employees	Up to ₹100 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	-	-	Subject to availability of funds and fulfilment of purchase procedures	For Purchases above ₹100 Lakhs, clearance from the FC and BoG are required

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Sl. No.	Item	Director	Registrar	Deans	HoDs/Centre Chairperson	Conditions	Remarks
22	Purchase of air conditioners	Up to ₹500 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	-	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchase above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required.
23	Freight demurrage/ wharfage	Up to ₹500 Lakhs	Up to ₹5 Lakhs	-	-	Stores shall be airlifted only with the approval of the Director. All cases where payment of demurrage/ wharfage is due shall be reported to the Director at the initial stage itself	-
24	Maintenance and upkeep of motor vehicles	Full powers	Up to ₹5 Lakhs on each occasion	-	-	Subject to availability of funds, and fulfilment of procedures and rules.	-
25	Hiring of motor vehicles	Full powers	Up to 1 Lakh Lakhs on each occasion	-	Up to ₹5000/- on each occasion in the respective Department	Subject to availability of funds, and fulfilment of procedures and rules	-
26	All sanctions and purchases in connection with training and placement activities	Up to ₹50 Lakhs on each occasion	Up to ₹5 Lakhs on each occasion	-	For items 1,3,5,11,12,13,19,20 and 24 – Chairperson (CCD)	Subject to availability of funds, and fulfilment of procedures and rules	For Purchase above ₹50 Lakhs, clearance from the FC and BoG are required
27	All sanctions and purchases in TBI	Up to ₹500 Lakhs on each occasion	-	Up to ₹5 Lakhs on each occasion- Controller of TBI	-	1. The annual ceiling limit is twice that of each occasion. 2. Subject to availability of funds, and fulfilment of purchase procedures.	For Purchase above ₹500 Lakhs or beyond annual ceiling limit, clearance from the FC and BoG are required.

  
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