



National Institute of Technology Calicut

P4/10775/PDA/2015

CIRCULAR

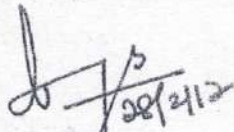
28 FEB 2017

Board of Governors in its 18th meeting held on 3rd May, 2012 approved the guidelines for Professional Development Allowance (PDA) for academic staff on the recommendations of the Finance Committee.

Subsequent to which an audit observation regarding utilization of CPDA vide MHRD file No. F. No. 31-2/2016-TS III dated 21.01.2016 was issued to all NITs and IEST. MHRD has advised to **avoid the purchase of computer peripherals, tablets, interactive media books** etc. under the contingent expenses of CPDA.

In view of above, the competent authority in consultation with Dean (FW) has decided to allow the purchase of items related to **computer peripherals** mentioned as below:-

"Consumable item pen drives, anti-virus software, printer cartridges, CDs, CD packing/bags, printing papers, OHF sheets, can be reimbursed up-to a limit of Rs. 20,000/- in a financial year."


Registrar

Cc to

1. PA to Director, for kind information of Director
2. All Deans
3. All HODs
4. All Deputy Registrars / OSDs