Department of Computer Science and Engineering
National Institute of Technology Calicut

NIT Campus (PO), Calicut-673601, India

DCC Meeting Minutes

Date: 07/12/2020 & 09/12/2020   **Time: 12:20 PM**   **Venue/Mode: Online**

The DCC meeting started online at 12:20 PM on 07/12/2020. But could not come to a conclusion and therefore, halted at 1:00 PM and continued on 09/12/2020 from 12.20 PM. The Chairperson welcomed all the DCC members to the meeting.

Agenda Item: Formalization of Ph.D selection procedure

The Chairperson requested the PhD coordinator to continue the meeting. After discussion with all the members, the DCC has taken the following decisions:

1. Number of selection panel:
   The PhD Coordinator proposed to form a single selection committee for the PhD selection process. The DCC members agreed on that.

2. Number of Candidates to be interviewed:
   The DCC comes to a resolution that two times the number of candidates approved for CSED will be interviewed (Example: 2*11=22 number of candidates to be interviewed).

3. Formation of a sub committee:
   DCC proposed to form a sub committee who will sit throughout the selection process to conduct the interview smoothly. The committee includes four faculty members namely Dr. S Sheerazuddin, Dr. Anil Pinapati, Dr. Raju Hazari and Dr. Pranesh Das. Any other faculty members willing to sit throughout the interview process are welcome. The committee consisting of these four members are requested to prepare a draft for the interview process.

4. Number of subject experts:
   The DCC decided to have at least one expert for each subject. Department must try for two experts if possible.

The meeting came to a close at 12:52 PM

Approval from Members obtained
Via Email and finalized on 16/12/2020

K. Murali Krishnan
HOD, CSED
(Chairperson)
16/12/2020