NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

Engineering Unit Office

Engg./El/ 191/Circular/2023 23/03/2023

### CIRCULAR

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Following apartments and quarters of this Institute are vacant. Eligible **Faculty/Staff members** who are in need of a change or for fresh allotment to this are requested to apply in the prescribed format attached along with this Circular either to send to divisionalaccountant@nitc.ac.in or submit it in Engineering Unit Office on or before **04.00** pm on 27/03/2023

**Quarters**

D Type: D-27, D-37

E Type : E-5 A , E-6 A,

F Type: F-03-B, F-05-B

G Type : G-1-A, G-1-B, G-3-A, G-6-B, G-18-A, G-18-B, G-27-B,

**Apartments**

Apartment-FB: FB-26, FB-28

Apartment -FD: FD-12, FD-18

Apartment -FE: FE 4, FE 8

The allotment of quarters/Apartments will be given to applicants according to Grade Pay/Pay level (as per 6th CPC/7th CPC) and Seniority. If there is no demand for a particular category from eligible applicant, staff members eligible for lower category will also be considered (One stage higher as per existing rules) for allotment based on their request. Such allotments will be on temporary basis and the incumbent has to vacate the quarters/apartments as and when the institution requires the quarters.

**Research Scholars/Adhoc Staffs need not apply based on this Circular.**

##  Sd/-

## Superintending Engineer (I/c)

## To

All heads of Departments/ Schools/Sections with a request for circulation among Faculty/Staff members

Copy to:

 Chairperson, Campus Accommodation Allotment Committee

 PA to Director for kind information of the Registrar/Dy Director/Director

 All Asst. Engineers

 Webmaster: for publishing in the website

 DA: for informing all the faculty/staff members through email

***\*Engg\_Circular\_regular\_23.03.2023***

**NATIONAL INSTITUTE OF TECHNOLOGY CALICUT**

**Engineering Unit Office**

APPLICATION FOR ALLOTMENT OF QUARTERS/APARTMENTS

Name :

Employee code :

Mobile No :

Email Address :

Designation :

Department :

Grade Pay /Pay Level :

Date of effect of present GP/Pay Level:

Date of joining in the Institute :

Date of Birth :

Date of retirement :

Present Quarters/Apartment if any :

Preferences (1) (2) (3) (4)

 (5) (6) (7) (8) (9)

(10) (11) (12) (13) (14)

(15) (16) (17) (18) (19)

Signature of Applicant with date :