



നാഷണൽ ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ടെക്നോളജി കാലിക്കറ്റ്  
राष्ट्रीय प्रौद्योगिकी संस्थान कालीकट  
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT

NITC/13-3(II)/2022-RO

Dated: 16 August 2023

**CORRIGENDUM TO THE NOTIFICATION FOR RECRUITMENT OF  
NON-TEACHING STAFF AT NIT CALICUT (01/2023)**

With reference to notification no.NITC/13-3(II)/2022-RO dated 20 July 2023 for recruitment to various Group B & C posts, corrigendum/ amendments to the notification is placed at Appendix. All other terms and conditions of the notification shall remain unchanged. In case of any ambiguity or discrepancy between the original notification and the corrigendum, the corrigendum shall prevail.

Registrar



**Appendix to Corrigendum to the notification No. NITC/13-3(II)/2022-RO dated 20 July 2023 for recruitment Of non-teaching staff at NIT Calicut (01/2023)**

**Crucial date for determination of eligibility shall be the last date prescribed for the receipt of ONLINE applications.**

**IMPORTANT CONDITIONS**

**The Applicant should ensure the following:**

**1. ESSENTIAL QUALIFICATION & EXPERIENCE :** The Applicant must fulfill the essential qualification & experience for the Post as mentioned above as well as other conditions stipulated in this Advertisement. The Applicant is advised to satisfy himself/herself before applying that he/she possess at least the essential qualification / experience as laid down for the post. No inquiry asking for advice as to eligibility will be entertained.

**(NOTE:** The prescribed essential qualification(s)/experience are the minimum and the mere possession of the same does not entitle candidates to be considered for appointment or interview).

**2. ELIGIBILITY FOR AVAILING RESERVATION:**

a) Candidates seeking reservation/relaxation benefits available for SC/ST/OBC/EWS/ESM/PWD must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in the relevant Rules/instructions of the Vacancy Notification. They should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the relevant rules/instructions for such benefits and **these certificates should be dated earlier than the due date i.e. closing date of the online application.**

b) No change in the community status already indicated in the on-line application/offline application form by a candidate for this post will be allowed.

c) The Candidature of an Applicant claiming reservation under one of these categories shall be summarily rejected in case it is found at any stage of the Application process or recruitment process that his/ her Application is not supported by valid certificates as above.

**3. CITIES FOR EXAM CENTRES FOR CBT :** - Effort will be made to allot Centre of Examination to the candidates in order of the City choice opted by them in their Application Form. However, due to administrative reasons, a different city/district of nearby area may be allotted at the discretion of NTA. Choices once exercised will not be changed under any circumstances. NTA reserves the right to allot a candidate an exam city, other than the one opted by him/her, if need be depending on administrative exigencies. NTA reserves the right to cancel/ merge any exam city/centre if need be, depending on administrative exigencies. The Examination City Centre, once opted, shall not be changed. The decision of the NTA regarding allotment of Centre, Date and Shift shall be final. No further correspondence or request shall be entertained in such case.



#### 4. **GENERAL CONDITIONS FOR THE APPLICANTS:**

4.1 Applicants should possess the prescribed qualification and experience for the respective post as on the closing date of application. Shortlisted candidates would be required to produce specific certificates in Original as per eligibility conditions of the NIT Calicut.

4.2 Those who are in employment with State/Central Govt./PSU/Autonomous Bodies, etc. must submit a “NO OBJECTION CERTIFICATE” from their respective employers at the time of verification of documents. Failure to submit by due date will lead to cancellation of candidature.

4.3 Canvassing in any form will be a disqualification.

4.4 In case of any dispute/ambiguity that may occur in the process of selection, the decision of the NIT Calicut shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.

4.5 Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of respective Courts where the NIT Calicut is located only.

4.6 Intimation to the concerned candidates regarding admit card, date/time/place of CBT will be communicated by NTA through its Website, i.e. <https://recruitment.nta.nic.in> and/or <https://crenit.samarth.ac.in> and/or <https://nitc.ac.in/recruitments/non-faculty-recruitment/non-teaching-staff-recruitment-2023>.

4.7 The number/category/recruitment mode of posts advertised may increase/decrease/change, and the NIT Calicut reserves the right not to fill up some or all posts advertised, if the circumstances so warrant.

4.8 In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the NIT Calicut reserves the right to modify/withdraw/cancel any communication made to the applicant.

4.9 In anticipation of the huge number of applicants, scrutiny of the eligibility criteria etc. will not be undertaken at the time of Recruitment Examination. Therefore, the applications shall be accepted provisionally. The candidates are advised to go through the requirements of educational qualification, age etc. and satisfy themselves that they are eligible as per advertisement published/uploaded by the NIT Calicut before applying. Otherwise their candidature will be cancelled at any stage if any information or claim is not found substantiated including when the scrutiny/verification of documents is undertaken by the NIT Calicut.

4.10 Applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material / information while submitting the application and self-certified copies/testimonials.

4.11 Based on the declaration made by the candidate in their Online/Offline



Registration Form/Application Form, they will be provisionally declared eligible to appear in the Recruitment Examination in Computer Based Test (CBT) mode. All Selection will be made in order of merit. Qualified/selected candidates are subject to multi stage document verification. If anyone is found not fulfilling the prescribed qualification/experience etc. claimed and any other eligibility criteria as per the advertisement published/uploaded, at any stage of process, his/her candidature will be treated as cancelled without any further notice.

4.12 Candidates will be allowed to appear in the test provisionally. Mere appearing in the CBT/Interview (as the case may be) and qualifying the test is not the criteria for calling for Interview. It will be subject to fulfillment of all eligibility qualification/conditions and verification of documents. Further, in case it is found that the documents/information submitted by the candidate are false or the candidate has suppressed relevant information, the services/candidature of the candidate shall be terminated without prejudice to any other action initiated by the NIT Calicut.

4.13 No TA/DA will be paid to the Candidate(s) for appearing in the CBT/ Interview / Physical Document Verification/ Joining (post selection).

4.14 If it is found at any stage of the recruitment process or even after appointment that a successful Candidate has furnished incorrect information/ document(s) as mentioned/ claimed in his / her online application form in support of eligibility criteria [(essential qualification(s), experience, category certificate /PwD certificate, etc. (wherever applicable)], his / her candidature / appointment (as the case may be) shall be forfeited and he / she shall be liable for penal actions as per law.

4.15 Information uploaded on the website shall not be provided to the candidate or any other person under R.T.I. Act, 2005. The information uploaded on the website shall remain for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep with them for future. In due course of examination or in midway of process, neither any application under Right to Information Act, 2005 shall be entertained nor information will be provided. Factual information under R.T.I., Act shall be provided only after declaration of final result. Inferential questions or Speculative questions shall not be answered in RTI.

## 5. **ONLINE APPLICATION PROCEDURE:**

5.1 Applicants can apply ONLINE only. The procedure to be followed for filling up the application is given below: -

5.2 Visit Websites: <https://recruitment.nta.nic.in> and/or <https://crenit.samarth.ac.in> and/or <https://nitc.ac.in/recruitments/non-faculty-recruitment/non-teaching-staff-recruitment-2023> for applying Online (Applications received through any other mode would not be accepted and summarily rejected).

5.3 Carefully go through this Vacancy Notification Circular to see whether you are eligible for the post for which you intend to apply.

5.4 Keep the relevant information / documents ready before filling up the Online Application Form.



5.5 Follow the steps given below:

**Step-1:** Apply for Online Registration using own Email Id and Mobile No

**Step-2:** Fill in the Online Application Form and note down the system generated Application Number.

**Step-3:** Upload scanned images of: (i) the recent photograph (file size 10Kb – 200Kb) should be either in colour or black & white with 80% face (without mask) visible including ears against white background in jpg format; (ii) candidate's signature (file size: 4kb - 30kb) in jpg/jpeg format; (iii) Class X Certificate for date of birth proof (file size: 50kb to 300kb); (iv) Certificate in support of essential qualification(s) (file size : 50kb to 300 kb); (v) experience certificate(s) (file size : 50 kb to 300 kb) (vi) Category / Sub-Category Certificate (SC/ST/OBC/EWS/PwD /Ex-Serviceman) wherever applicable (file size: 50kb to 300KB) ; in PDF.

**Step-4:** Pay Fee using the Payment Gateway through Debit Card/Credit Card/Net Banking/UPI and keep proof of fee paid safely for future reference. Applicable fees as follows:-

Fee details	Category	Fee per Post, Rs
Registration fee in for CBT/ entrance test	SC/ST/PwD/EWS	500/-
	Others	1000/-
Other test/ skill Test Fee ( <b>To be paid by only by the shortlisted candidates to the Institute at a later date</b> )	SC/ST/Women/ESM/PwD	250/-
	Others	500/-

5.6 In case the Confirmation Page is not generated after payment of prescribed Fee, then the candidate should approach the concerned Bank/Payment Gateway integrator for ensuring the successful payment.

5.7 In spite of above, if successful transaction is not reflected on the Portal, the candidate may contact NTA Helpline No. at 011- 40759000/011 -69227700 or write to NTA at [crenit@nta.ac.in](mailto:crenit@nta.ac.in) If the payment issue is still not resolved, the candidate may pay second time.

5.8 However, any duplicate payment received from the candidate by NTA in the course of said transactions will be refunded through the same payment mode through which the duplicate payment is received, after fee reconciliation by NTA.

5.9 Download and print a copy of Confirmation Page of the Application Form for future reference.

5.10 All the 4 Steps can be done together or at separate timings. The submission of Application of a candidate could be considered as successful only when Confirmation Page is generated by you.

**(Note:-** The applicant is required to keep a copy of Confirmation Page of the Application in safe custody for producing / submitting the same to the



NIT Calicut later along with a copy of the Admit Card as well as the supporting documents in respect of entries made by him/her with regard to his / her date of birth / educational qualification / SC/ST/OBC/EWS certificate (if applicable) /experience certificate/ NOC from the employer (wherever applicable), etc. The applicant must ensure that the supporting documents uploaded with the online application are clearly legible and visible for reading.)

5.11 The Applicants are advised to fill the ONLINE application form carefully in accordance with the eligibility criteria and experience mentioned above. It may be noted that the entire selection process shall be carried out on the basis of the entries made by the applicant in his / her application form and no request shall be entertained under any circumstances for any alteration / modification / change in the entries made by the applicant in the application form.

**Note:**

- i. The candidates are advised to submit the Online Recruitment Application well in advance without waiting for the closing date.
- ii. Crucial date for determination of eligibility shall be the last date prescribed for the receipt of ONLINE applications.
- iii. Candidates must ensure that their email address and mobile number to be registered in their online Application Form are their own, as relevant/important information/ communication will be sent through e-mail on the registered e-mail address and / or through SMS on registered mobile number only. NTA/NIT Calicut shall not be responsible for any non-communication / mis-communication with a candidate in the email address or mobile number given by him/her other than his/her own.
- iv. NTA/NIT Calicut does not edit /modify/alter any information entered by the candidates after completion of application process under any circumstances. Any request for change in information thereafter will not be entertained. Therefore, candidates are advised to exercise utmost caution before filling up correct details in the Application Form.
- v. NTA/NIT Calicut disclaims any liability that may arise to a candidate(s) due to incorrect information provided by him/her in his/her online Application Form.
- vi. Canvassing or bringing influence in any form will disqualify the candidature.
- vii. Corrigendum or Addendum or cancellation to this advertisement, if any, shall be published only on the websites of NTA and//NIT Calicut Therefore, the Applicants are advised to check the websites regularly.
- viii. Candidates shall appear at their own cost at the Examination Centre on the date, shift and time indicated on their Admit Cards issued by the NTA online through its Website in due course.
- ix. The final submission of Online Application Form will remain incomplete if Step-3 is not complete. Such forms will stand rejected and no correspondence on this account will be entertained.
- x. The entire application process for this recruitment is online, including



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uploading of scanned images, printing of Confirmation Page and Admit Card, etc. Therefore, candidates are not required to send/submit any document(s) including Confirmation Page to NTA through Post/Fax/WhatsApp/Email/by Hand.

xi. Usage of Data and Information: NTA/NIT Calicut shall use the data provided by the Candidate for the purpose of this Recruitment

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