## National Institute of Technology Calicut Minutes of the DCC meeting held on 24<sup>th</sup> July 2015

Venue: New Conference Room, CSED

The meeting started at 3.30 pm. HOD welcomed the members and initiated the discussions. The deliberations and decisions in the meeting are outlined below:

- 1. DCC discussed the plan for the first year orientation program and approved it.
- 2. HoD discussed the list of extra-academic duties of the faculty and staff members.
- 3. HoD'discussed the placement related issues pointed out by the Professor, Training and Placement (T & P). DCC authorized Dr. Vineeth Paleri and Dr. Abdul Nazeer to discuss the matter with the Professor, T & P.
- 4. Mr. Bharath updated DCC with current status of NBA accreditation of B.Tech Programme. It was decided that the form will be presented before the DCC for final scrutiny.
- 5. Update about the status of Plan Fund Purchase was given by Dr. Vinod Pathari.
- 6. HoD updated the status of classroom space availability and the efforts being taken to solve the shortage of space.
- 7. HoD updated about the issue of the Ph. D students admitted under the QIP scheme who were instructed to join the ECE Department.

  Also the DCC resolved to submit application for recognizing CSED as a QIP center for Ph.D. The task of coordinating this activity is entrusted with Dr. Gopakumar G.
- 8. DCC resolved to entrust the job of task allocation to Adhoc technical staff to Dr. S. D. Madhukumar and Dr. Vinod Pathari.

9. Mr. Jayaraj P.B presented the case of Mr.Shidhin Mohammed (B100117CS) who has 71 credits to finish the B.Tech Program. Student has to finish Maths IV in level 2. He has already completed two academic probations. The request is for permission to register to the IV year(in Monsoon 2015) and to get an extra semester (total 6 and a half years) to complete the programme. DCC decided to recommend and forward the request for consideration by the BOAC/ Senate.

The meeting came to an end at 5 pm.

## Name and Signature of the Members Present:

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