

AGREEMENT

Agreement made on thisday (dd/mm/yyyy) BETWEEN National Institute of Technology, Calicut, Kerala-673 601 represented by the Dean (R&C) (herein after referred to as the first party) and Sri./Smt Son/Daughter of..... Residing at.....
.....
herein after referred to as the second party).

WHEREAS the party desires to have a purely temporary and provisional hand for the purpose of assisting as..... of NIT, Calicut for a period of..... months starting from.....to.....on payment of a consolidated sum of Rs...../- (Rupees.....) per month with no other further benefit and whereas the second party is agreeable for accepting and undertaking the assignment on such terms and conditions and whereas the first party has engaged the second party on terms and conditions and where the first party has engaged the second party on terms and conditions mutually agreed to by and between the parties hereto and setout hereunder;

NOW THESE PRESENTS WITNESS as follows:

The first party has engaged/appointed the second party on purely temporary and provisional basis for assisting as..... of NIT Calicut for a period of months from..... to.....on a consolidated monthly remuneration of Rs...../- (Rupees.....only) payable by the first party/NIT Calicut on the last working day of every English calendar month.

Except the monthly remuneration of a consolidated sum of Rs...../- (Rupees.....only) and for the period during when second party renders his/her services, he/she would not be eligible or entitled to any other amounts or benefits under any heads what so ever.

On expiry of the term fixed as indicated above, the engagement for employment of the second party stands automatically terminated and no intimation regarding termination will be issued separately.

The second party is bound to follow the instructions of the first party and/or his subordinates who have supervising and controlling functions.

The second party will attend to duty on all working days during office time i.e from **9:00AM to 5:30 PM** and will be entitled to avail benefit of public holidays only. Second party can avail 1-day casual leave per month. It may also be accumulated and availed in one stretch (but not more than 3 days altogether). Any leave availed of by the second party during the period of his/her engagement would and could only be with proportionate reduction depending up on the number of days availed of as leave from out of consolidated amount payable to his/her per month aforementioned.

Even during the period of employment indicated above the first party can terminate the services of the second party by giving one-month notice without assigning any reason and likewise the second party can leave the employment by giving one-month notice to the first party.

The decision of the Dean (R&C) of the first party be final and shall not be questioned by the second party. Parties here to have agreed to and accepted to and accepted the terms and conditions aforesaid.

IN WITNESS whereof **Dr. SANTOSH G THAMPI** as Dean (R&C), National Institute of Technology Calicut, Kerala the first party and Sri/Smt.....the second party have signed this on the date, month and year above written in the presence of written hereto.

Signed on this..... day (dd/mm/yyyy)

Signature of the first party

Signature of the second party

Witness (Permanent staff) 1.

2.