

राष्ट्रीय प्रौद्योगिकी संस्थान कालीकट
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT
Office of Research and Consultancy

Project proposal submission through IMS

- ✓ Every Project proposal endorsement need to be **submitted through IMS 2 days in advance.**
- ✓ PI need to upload filled endorsement format along with proposal summary, Budget details (overhead is 20% if no norms exists, for manpower salary- ANRF guidelines may be referred) for getting endorsement.
- ✓ Once PI Submit the endorsement, kindly inform the HoD to forward it.
- ✓ Once HoD forwards the submission, PI must inform the R&C office by writing a mail to cadeanrc@nitc.ac.in.
- ✓ Kindly sent the soft copy of the filled endorsement in Word Format to cadeanrc@nitc.ac.in in order to print it in the institute letterhead (If required).
- ✓ Once the endorsement is approved, PI can collect the hard copy of the endorsement from the R&C office.