



**Department of Computer Science and Engineering
National Institute of Technology Calicut**

NIT Campus (PO), Calicut-673601, India

DCC Meeting Minutes

Date: 05/07/2022

Time: 12:20 AM

Venue/ Mode : Online

Agenda Items:

1. Ratification of the approval of the minutes of the previous two DCC meetings held on 28/06/2022 and 01/07/2022
2. Action Taken Action Pending report of the last two DCC meetings held on 28/06/2022 and 01/07/2022
3. Finalization of PhD admission procedure July 2022
4. AOB: (i) DCC Approval for Conference participation by Dr. Jimmy Jose
(ii) DCC Approval for Conference participation by Dr. Raju Hazari

The DCC meeting started at 12:20 PM. The Chairperson welcomed all members to the meeting

Agenda Item 1: Ratification of minutes of the last two DCC meetings held on 28/06/2022 and 01/07/2022

The DCC ratified the confirmation of the minutes of the DCC meetings dated 28/06/2022 and 01/07/2022.

Agenda Item 2: Action Taken Action Pending Report.

Action items in the DCC meetings dated 28/06/2022 and 01/07/2022

Item	Status
DCC comments on "MoU with IIT Hyderabad"	The consolidated comments from the DCC were communicated to Dean Academic on Friday, 01/07/2022.
Recommendation for the request for permission for leaving HQ - Dr. Abdul Nazeer and Dr. Saleena N.	The DCC recommendation for the leave request was communicated to Dean F/W office on 01/07/2022

Agenda Item 3: Finalization of PhD admission procedure July 2022

DCC approved the Ph.D admission procedure finalized in the faculty meeting dated 30/06/2022 (Annexure I), with the minor modification that a suitable minimum cut off score for the written tests may be fixed by the interview committee, so that committees of each stream may fix a cut off that is higher than or equal to the minimum prescribed by the interview committee.



M. Murali Krishnan
05/07/2022
11:01:48 AM
Dr. K. MURALI KRISHNAN
Associate Professor & Head
Dept. of Computer Science & Engineering
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Kerala - 673 601, India

The interview committee for the admission session July 2022 shall constitute of the following members:

1. Dr. K. Murali Krishnan, HOD CSED (Chairperson)
2. Dr. Jimmy Jose, Ph. D Coordinator (Convener)
3. Dr. Priya Chandran, (Member)
4. Dr. Saidalavi Kalady (Member)
5. Dr. S. D. Madhu Kumar (Coordinator - Applied Computing Stream)
6. Dr. Hiran V. Nath (Coordinator - Systems Stream)

AOB: (i) DCC approval for conference participation by Dr. Jimmy Jose
(ii) DCC approval for conference participation by Dr. Raju Hazari

- Ref: 1. Submission from Dr. Jimmy Jose dated 21/06/2022
2. Submission from Dr. Raju Hazari dated 21/06/2022

The DCC considered the submissions from Dr. Jimmy Jose and Dr. Raju Hazari.

- a) Permission to leave the Headquarters.
- b) Application of leave from 09/09/2022 to 16/09/2022 (for Dr. Jimmy Jose and Dr. Raju Hazari).
- c) Arrangement of classwork during the period of their leave.

The DCC ratified the approval of the recommendation for both the faculty members to leave the headquarters during the period 09/09/2022 to 16/09/2022.

The DCC considered their request for leave from 09/09/2022 to 16/09/2022 and noted that the course/laboratory work handled by Dr. Jimmy Jose (Topics in Cryptography and Cryptography) shall be handled by Dr. Hiran V. Nath, Assistant Professor, CSED. The DCC noted the consent from the concerned faculty members for handling the above additional responsibility.

The course/laboratory work handled by Dr. Raju Hazari (Programming Laboratory and Theory of Computation) shall be handled by Dr. Pranesh Das, Assistant Professor, CSED. The DCC noted the consent from the concerned faculty members for handling the above additional responsibility.

The DCC resolved to recommend the requests from the faculty members.

The meeting started on 05/07/2022 at 12: 20 PM and closed at 1:00 PM.



[Handwritten signature in blue ink]
05/07/2022

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Annexure I
Department of Computer Science and Engineering
National Institute of Technology Calicut
NIT Campus (PO), Calicut-673601, India

Faculty Meeting Minutes

Date: 30/06/2022 **Time:** 12:15 PM to 1:00 PM **Venue/Mode:** Online

Agenda Item: PhD admission-July 2022 (to finalize the selection process)

The meeting started online at 12:15 PM. The HOD welcomed all the faculty members to the meeting.

A draft (*Annexure II*) of the PhD selection guidelines is presented by the HOD and PhD Coordinator. The members approved the guidelines. Following decisions are collectively taken by the members:

- a) The interviews of each stream will be conducted in parallel subject to the consent of the external member.
- b) Each stream will decide the respective cutoff of the marks in the written test.
- c) Faculty members in each stream will choose a coordinator among themselves who will represent them and communicate with the PhD coordinator on their behalf.
- d) Each stream will prepare a list of subjects (and their respective syllabi) and communicate it to the PhD coordinator by 2:00 PM, Friday (01 July 2022). The interview in that particular stream will be conducted based on the subjects given in the list.
- e) A general cut off marks for each subject will be specified by the interview committee and only candidates scoring above the cut off marks in the test will be shortlisted for the interview. The cut off marks may be relaxed for reserved category seats if an adequate number of candidates are not shortlisted for interview. *
- f) Each stream may fix a higher cut off mark for shortlisting for interview than the minimum prescribed by the interview committee.*
- g) An applicant who scores more than the respective cutoff for a particular stream will be allowed to take part in the interview conducted for that stream. The number of streams for which he/she can attend interviews will not be more than two.
- h) The total number of seats with institute fellowship available for CSE department during the current academic year is 15 which will be divided in the ratio of number of eligible faculty in each stream between Applied computing and Systems stream. No seats are allocated to Theory stream as none of the faculty members of that particular stream have reported willingness to admit students. The seats allocated to each stream will be proportionally assigned as per the reservation matrix provided by the institute.
- i) The total number of seats in the self-sponsored category available for the CSE department during the current academic year is 15 which will be divided in the ratio of number of eligible faculty in each stream between Applied computing and Systems streams. No seats are allocated to Theory stream as none of the faculty members of that particular stream have reported willingness to admit students. There is no provision for reservation of seats in the self-sponsored category.

The meeting started on 30/06/2022 at 12: 15 PM and closed at 1:00 PM.

*Clauses (e) and (f) are added subsequent to the DCC meeting dated 05/07/2022.



30/06/2022

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Faculty Meeting Minutes (contd.)

Date: 30/06/2022

Time: 12:15 PM to 1:00 PM

Venue/Mode: Online

Annexure II

General Guidelines-PhD selection

General guidelines:

1. The number of vacancies in each stream is determined by dividing the total number of vacancies in the ratio of the number of eligible faculty members who have reported willingness to admit candidates.
2. Each stream will prepare independent stream-wise rank lists after the interview.
3. Between two candidates having the same rank in different stream-wise rank lists, the overall rank will be decided by the total marks in the common test. If their total marks are the same, the marks in Data Structures will be considered. If this value is also the same, the marks in Programming will be considered. Again if there is a tie, the candidate having a higher GATE score will be ranked higher.
4. The candidates will be considered in the order of their overall rank for inclusion to the selected list, subject to availability of a) vacancy in the stream in which the rank is obtained b) vacancy in the category of the candidate. c) No candidate ranked higher in the stream in the same category is yet to be considered.
5. Candidates found suitable for admission to Ph.D, who could not be placed in the selected list will be placed in the wait-list as per their overall rank.
6. If a wait-listed candidate is offered admission, she/he will be allotted to the stream against which the vacancy was reported. However, if vacancy is reported in a stream that is not of the choice of the candidate, the candidate will be allocated to her/his stream of first preference. In such a case, the position transferred may be adjusted in the next recruitment.

Tentative Procedure

After Stage 3, suppose we have already placed r candidates in the selected list. The selection of $r+1$ -th candidate considers candidates not offered admission in the order of their overall rank list. Suppose the next candidate under consideration is the i -th candidate in the j -th stream. This candidate will be placed in the selection list if the following two conditions are satisfied:

- a. There is an unfilled vacancy in stream j
- b. There is an unfilled vacancy in the category of the candidate.
- c. No candidate ranked higher in stream j in the same category is yet to be considered for selection.

If any condition fails to hold, we proceed to consider the next candidate.

The process terminates when either the vacancies or the candidate lists are exhausted. All candidates who are not selected, but are ranked in any of the stream interviews, will be placed in the waiting list.



30/6/2022

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