



# National Institute of Technology Calicut

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## P.G. Admission Office

ADM/15971/M. TECH. /CCMT/2024

18<sup>th</sup> July 2024

### Schedule of Physical Reporting cum Admissions to at NIT Calicut

(Applicable for candidates who got seat allotment through CCMT/CCMN)

#### Instructions to Candidates

The candidates who got their final seat allotment to National Institute of Technology Calicut through the Centralized Counseling (all rounds, special rounds and National spot round of CCMT/CCMN) for M. Tech./ M. Plan/M. Sc. Programmes for the academic year 2024-25 (i.e., **those who have chosen the “freezing” option against their seat allotment at NIT Calicut after the payment of seat acceptance fee and partial admission fee**) have to physically report at NIT Calicut for taking admissions according to the schedules given below.

#### The venue for physical reporting is BHASKARA HALL, NIT CALICUT

Sl. No.	Name of Departments/School where candidates have got seat allotment	Date & Time for Physical Reporting @ NIT Calicut *
1	Department of Architecture & Planning Department of Civil Engineering	06 August 2024 @ 9am
2	Department of Chemical Engineering Department of Computer Science & Engineering Department of Electronics & Communication Engineering	07 August 2024 @ 9am
3	Department of Electrical engineering Department of Materials Science & Engineering Department of Chemistry, Department of Mathematics & Department of Physics	08 August 2024 @ 9am
4	Department of Mechanical Engineering	09 August 2024 @ 9am
<b>Orientation Program &amp; Commencement of Classes for M. Tech/ M. Plan/ M. Sc.</b>		<b>14 August 2024</b>

\*Hostel admissions will also happen on the same day

Dean (Academic)

## Registration in Institute Management System (IMS) and Balance Fee Payment

Candidates who have been allotted a seat at NIT Calicut through the Centralized Counseling-CCMT/CCMN 2024- (all rounds, special rounds and National spot round of CCMT/CCMN) (i.e., **those who have chosen the “freezing” option against their seat allotment at NIT Calicut after the payment of seat acceptance fee and partial admission fee**) will be receiving a separate email, tentatively in the second week of August (in their CCMT/CCMN registered email id) detailing the online process to be completed in Institute Management System (IMS) of NIT Calicut, including fee payment, before physically reporting to the campus. All candidates are compulsorily required to do the required data entry and balance fee payment before physical reporting to NIT Calicut. Kindly follow the instructions in the email (which will be sent later from IMS) and in case of any queries relating to your data entry / fee payment in IMS, please contact [support-ims@nitc.ac.in](mailto:support-ims@nitc.ac.in)

### 1. List of Documents to be Produced at the time of Physical Reporting to the Institute:

**Candidates are required to bring the following documents in original, at the time of Physical reporting:**

- (a) **Document for Proof of date of birth:** Class X marksheet/ certificate issued by the school last attended/ Recognized educational board containing the date of birth of the applicant. In case, class X marksheet/certificate does not contain date of birth, the candidate is required to upload class X marksheet/ certificate and any other Government issued document containing date of birth of the applicant, name and Parent's name such as Passport/ Aadhar Card/ Driving License/ Voter ID Card/ PAN Card/ Birth Certificate issued by Municipal Corporation/authority empowered to register the birth.
- (b) **Photo ID proof as per Govt. of India norms.**
- (c) Mark sheet of Class XII/ Diploma certificate and mark sheets in case of lateral entry candidates (The candidates who have appeared for improvement has to submit both the original and the improvement mark sheets).
- (d) Grade/Mark sheets of qualifying examination for all semesters / Consolidated Grade (Mark) sheet with all subjects mentioned in it.
  - For the final semester appearing candidates, whose results are awaited or final semester exams are not over, mark sheets up to the pre-final semester need to be produced. If the mark sheets of the final two semesters of the qualifying degree are available as digital copies, the self-attested copies of such certificates are to be produced.
  - The calculation of CGPA or Percentage (Whichever is the primary mode of evaluation criteria by the university) should be clearly visible in the mark sheets / consolidated marks/ grade cards.
- (e.) **Original Degree certificate/ Provisional degree certificate:**
  - **Original degree certificate:** Since the provisional degree certificate is valid for limited period only, candidates who have **graduated in the year 2022 or before** must submit their original degree certificate at the time of physical reporting.
  - **Provisional degree certificate:** Candidates who have graduated in 2023 or 2024 are allowed to submit their provisional degree certificate at the time of physical reporting. However, candidates who have graduated in 2023 have to submit original degree certificate by 30th September 2024, as stipulated by CCMT/CCMN.
  - **Final semester candidates:** If the result of qualifying degree is awaited, certificate

of course completion from the institute/university last studied must be provided in the prescribed format available in **Annexure A**. Such candidates also have to submit an undertaking in the prescribed form as given in **Annexure B**. However, they need to submit provisional degree certificate by 30th September 2024, as stipulated by CCMT/CCMN.

- (f) GATE score card (2022/2023/2024)/JAM score card (2024)
- (g) Certificate for Economically Weaker Sections (EWS), if applicable, issued by the competent authority (not below the rank of Tahsildar) indicating the financial status for the financial year ending March 31, 2024 (i.e., for the financial year 2023-24) **(this certificate should have been issued on or after 1<sup>st</sup> April, 2024)**. **Candidates, who fail to produce the valid EWS certificate as mentioned above, at the time of admissions, will lose their allotted seat in the category.**
- The financial year shown in the EWS certificate should be 2023-24 and year of validity should be 2024-25.
  - The certificate should contain the office seal along with the signature of the competent authority (Not Applicable for digital certificates).
- (h) Community Certificate, in the case of OBC candidate, from a competent authority (not below the rank of Tahsildar) indicating the status regarding Creamy Layer based on financial year ending March 31, 2024 **(the certificate should have been issued on or after 1<sup>st</sup> April, 2024)**. **Candidates, who fail to produce the valid OBC-NCL certificate as mentioned above, at the time of admissions, will lose their allotted seat in the category.**
- (i) Community Certificate, in the case of SC/ST candidate, from a competent authority **(not below the rank of Tahsildar)**.
- (j) Certificate from the Medical Board of Govt. Medical Colleges/Dist. Head Quarters Hospitals, in the case of Persons with Disabilities (PwD), if applicable.
- (k) Transfer or Leaving Certificate issued from the institute last studied/attended. You can submit the Migration certificate instead of the Transfer certificate, only if the Institute/University is autonomous/Deemed or the institute is not providing the same. In that case you need to submit a proof issued from the institute last studied/attended stating that they do not issue a transfer certificate.
- (l) Conduct/Character certificate from the Head of the Institution/Organization last attended/working or Gazetted Officer issued within last six months (Should have been issued on or after 1<sup>st</sup> February 2024). If character is indicated in the transfer certificate, please make sure that the Transfer certificate is issued after 1st February 2024, otherwise you must produce a separate certificate for character/conduct.**
- (m) Online Document Verification Certificate (ODVC), downloaded from the CCMT/CCMN portal through candidate's login, duly signed by the candidate.
- (n) Provisional Seat Allotment Letter (PSAL) of the finally allotted seat downloaded from the CCMT/CCMN portal through candidate's login, duly signed by the candidate.
- (o) Proof of payment of Seat Acceptance Fee (SAF), duly signed by the candidate.
- (p) Proof of payment of Partial Admission Fee (PAF), duly signed by the candidate.
- (q) Late submission undertaking form (format given in **Annexure-C**), if necessary
- This form is applicable only to those candidates graduated in 2023 or 2024. If they do not have the certificates as per the list above, they may submit the undertaking in Annexure C. Note that the undertaking in Annexure C is not

applicable for category certificates (OBC-NCL, EWS, SC/ST, PWD certificates).

**Notes:**

1. Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate. ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
2. If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required during the verification of documents.
3. Candidates, who fail to produce the relevant category certificate (OBC-NCL or EWS certificate, as the case may be) as mentioned above, at the time of physical reporting, will lose their claim for reservation and thus their allotted seat will be cancelled. Please note that the undertaking to be submitted for late submission of relevant documents/ certificates given in Annexure C is not applicable for category certificates.
4. The formats for all the required certificates are available in our website.  
<https://nitc.ac.in/pg-formats-of-certificates>
5. **One Photostat copy of all relevant original documents also should be submitted at the time of Physical reporting.**

## 2. Fee Structure for M. Tech/M. Plan

The fee structure for M.Tech/M.Plan (Regular) Programme 2024-25 admissions at NIT Calicut is given below.

Tuition Fee may vary as per the directives of Ministry of HRD, Government of India from time to time. The present tuition fee is as per MHRD Order F. No. 33-4/2014-TS.III dated 5<sup>th</sup> May, 2014 and subsequent clarifications under reference F No. 28/2013/TS.III dated 21<sup>st</sup> October, 2014. Other fees are as determined by the Institute as per provision of Statute No. 37(i)(b)

Fee Category		All Candidates			
<b>(a) Onetime fee at the time of admission# (Rs.)</b>					
Cautions Deposit	20,000				
Admission Fee	5,000				
Library Fee	5,000				
Development Fee	12,000				
Association & Cultural fee	1,000				
Alumni Affairs Fee	2,000				
Seminar/Thesis Fee	1,500				
Career Development Fee	2,000				
Students Welfare Fee	1,000				
Convocation Fee	3,000				
<b>Total (a)</b>	<b>Rs. 52,500/-</b>				
<b>(b) Other Fee# (Rs.)</b>	<b>Monsoon Semester 2024-25</b>	<b>Winter Semester 2024-25</b>	<b>Monsoon Semester 2025-26</b>	<b>Winter Semester 2025-26</b>	
Tuition Fee	35,000*	35,000*	35,000*	35,000*	
Registration Fee	2,000	2,000	2,000	2,000	
Examination Fee	2,000	2,000	2,000	2,000	
Health Centre Facility Fees	1,200	-	1,200	-	
Students Activities Fee	1,000	-	1,000	-	
Sports Fees	1,000	-	1,000	-	
Campus Amenities	1,200	-	1,200	-	
Central Computing Facility Fee	1,000	-	1,000	-	
Internet Fee	1,200	-	1,200	-	
Mediclaime**	1,186	-	1,186	-	
<b>Total (b)</b>	<b>Rs.46,786</b>	<b>Rs.39,000</b>	<b>Rs.46,786</b>	<b>Rs.39,000</b>	
<b>(c) Hostel Seat Rent</b>	<b>Rs. 9,000/-</b>				
<b>Total Amount during admission</b>	<b>Rs. 108,286/-</b>				

\*NIL for SC/ST students for regular students admitted through CCMT

\*\*Mediclaime Policy amount may vary year to year.

### 3. Fee Structure for M.Sc. Programmes

The fee structure for M.Sc. Programmes (2024-25) admissions is as given below.

Tuition Fee may vary as per the directives of Ministry of HRD, Government of India from time to time. The present tuition fee is as per MHRD Order F. No. 33-4/2014-TS.III dated 5th May, 2014 and subsequent clarifications under reference F No. 28/2013/TS.III dated 21st October, 2014. Other fees are as determined by the Institute as per provision of Statute No. 37(i)(b).

Fee Category		All Candidates			
<b>(a) Onetime fee at the time of admission# (Rs.)</b>					
Caution Deposit	20,000				
Admission Fee	5,000				
Library Fee	4,000				
Development Fee	12,000				
Association & Cultural Fee	1,000				
Alumni Affairs Fee	2,000				
Seminar/Thesis Fee	1,500				
Career Development Fee	2,000				
Students Welfare Fee	1,000				
Convocation Fee	3,000				
<b>Total (a)</b>	<b>Rs. 51,500/-</b>				
<b>(b) Other Fee#(Rs.)</b>	<b>Monsoon Semester 2024-25</b>	<b>Winter Semester 2024-25</b>	<b>Monsoon Semester 2025-26</b>	<b>Winter Semester 2025-26</b>	
Tuition Fee	7,500*	7,500*	7,500*	7,500*	
Registration Fee	2,000	2,000	2,000	2,000	
Examination Fee	2,000	2,000	2,000	2,000	
Health Centre Facility Fee	1,200	-	1,200	-	
Students Activities Fee	1,000	-	1,000	-	
Sports Fee	1,000	-	1,000	-	
Campus Amenities Fee	1,200	-	1,200	-	
Central Computing Facility Fee	1,000	-	1,000	-	
Internet Fee	1,200	-	1,200	-	
Mediclinam**	1,186	-	1,186	-	
<b>Total (b)</b>	<b>Rs.19,286</b>	<b>Rs.11,500</b>	<b>Rs.19,286</b>	<b>Rs.11,500</b>	
<b>(c) Hostel Seat Rent</b>	<b>Rs. 9,000/-</b>				
<b>Total Amount during admission</b>	<b>Rs.79,786/-</b>				

\*NIL for SC/ST students

\*\*Mediclinam Policy amount may vary year to year.

#### 4. Details of Fee (Other than Hostel Fee) to be Paid at the Time of Admissions

**At the time of physical reporting, candidates will be required to pay the balance fee to NIT Calicut (balance fee equals total fee at the time of admission as given in the above table minus total fee paid to CCMT/CCMN). The balance fee details are as given below:**

Sl. No	Programme	Total Admission Fee to be Paid for the M. Tech. /M. Plan./MSc programme	Fee Already Paid to CCMT/CCMN (SAF+PAF)	Balance Fee to be paid at NIT Calicut during Physical reporting (Hostellers)	Balance Fee to be paid at NIT Calicut during Physical reporting (Non-Hostellers)
1	M. Tech. / M. Plan.	GEN/GEN-EWS/ OBC: <b>Rs. 108,286/-</b> SC/ST/ SC-ST-PwD: <b>Rs 73,286/-</b>	GEN/GEN-EWS /OBC: <b>Rs. 40,000/-</b> SC/ST/ SC-ST-PwD: <b>Rs 15,000/-</b>	GEN/GEN-EWS/ OBC: <b>Rs. 68,286/-</b> SC/ST/ SC-ST-PwD: <b>Rs 58,286/-</b>	GEN/GEN-EWS/O BC: <b>Rs. 59,286/-</b> SC/ST/ SC-ST-PwD: <b>Rs. 49,286/-</b>
2	M. Sc.	GEN/GEN-EWS/ OBC: <b>Rs. 79,786/-</b> SC/ST/ SC-ST-PwD: <b>Rs 72,286/-</b>	GEN/GEN-EWS /OBC: <b>Rs. 25,000/-</b> SC/ST/ SC-ST-PwD: <b>Rs 15,000/-</b>	GEN/GEN-EWS/ OBC: <b>Rs. 54,786/-</b> SC/ST/ SC-ST-PwD: <b>Rs 57,286/-</b>	GEN/GEN-EWS/O BC: <b>Rs. 45,786/-</b> SC/ST/ SC-ST-PwD: <b>Rs 48,286/-</b>

#### 5. Hostel Admissions

Limited hostel accommodation facilities are available in the campus. The fee structure for the hostel admissions and hostel charges (with effect from 2023-24 admissions) are as given below:

Sl. No	Description	Amount (Rs)
<b>A. One-time fee at the time of admissions</b>		
1	Cost of application form	500/-
2	Hostel Amenities Fund (Non-refundable)	6,500/-
3	Caution and Furniture Deposit (refundable at the end of the programme on production of Non-Liability Certificate)	15,000/-
<b>Total</b>		<b>22,000/-</b>
<b>B. Mess &amp; Hostel charges</b>		
1.	Hostel establishment charges and other charges per semester (Non-refundable)	13,000/-
2.	Mess advance for 1 <sup>st</sup> semester	25,000/-
<b>Total</b>		<b>38,000/-</b>
<b>Grand Total</b>		<b>60,000/-</b>

Note:

1. Hostel Establishment charges and other charges of Rs.13,000/- as per the table above should be paid by all students at the beginning of every semester.
2. Mess advance Rs.20,000/- should be there at student's credit at Hostel Office as advance at the beginning of every semester.

For any enquiry related to hostel accommodation, candidates may contact hostel office after the admission process. Candidates are advised to make payments towards hostel room allotment only after confirming with Hostel Main Office.

#### **6. Refund Rules: M. Tech./ M. Plan. / M. Sc. Programmes (CCMT/CCMN)**

1. **Candidates Not Reporting to NIT Calicut after seat allotment by CCMT/CCMN:** Rs 5000/- (Rupees five thousand only) will be deducted from the fee paid to CCMT/CCMN (assuming that the amount paid by the candidate to CCMT/CCMN during the counseling process is transferred to NIT Calicut)
2. **Candidate withdraws within 30 days after taking admissions at NIT Calicut:** 50% of the Tution fee + Admission Fee + Registration Fee will be deducted from the total amount paid at NIT Calicut during admissions and the remaining money will be refunded.
3. **Candidate withdraws after 30 days of taking admission at NIT Calicut:** Only Caution and Library deposits will be refunded to the candidate
4. **Refund of fee in case of candidates who couldn't clear their qualifying examination within the stipulated period given by the counselling authority or NIT Calicut:** The admission of the candidate will be treated as cancelled and the caution and Library deposits only will be refunded.

**Dean (Academic)**



**Annexure-A**

**FORMAT OF COURSE COMPLETION CERTIFICATE**

[TO BE ISSUED IN THE OFFICIAL LETTER HEAD OF THE INSTITUTE/ UNIVERSITY]

This is to certify that

1. Mr. /Ms. \_\_\_\_\_(full name) bearing  
Roll No. \_\_\_\_\_ is a bonafide student of \_\_\_\_\_  
(course / program) in our institute/university.
2. He / She has completed all requirements of the course / program and all of  
his/her examinations has been completed by August 15, 2024.
3. His / Her final result is awaited and will be published on or before September 30, 2024.

\_\_\_\_\_  
**Signature (with Seal) of  
the Authorised Signatory of  
the Institute/University**

**Date** \_\_\_\_\_

## Annexure-B

### UNDERTAKING BY CANDIDATES WHO HAVE APPEARED FOR QUALIFYING DEGREE EXAMINATION OR AWAITING FOR RESULTS

I \_\_\_\_\_ GATE ID \_\_\_\_\_

Son/daughter of Shri \_\_\_\_\_ resident of  
village/ town /city district of State/UT \_\_\_\_\_do

hereby declare as under:

1. That I have appeared for final year /semester examination and my Institute/University has not yet declared the results

OR

My university/Institute has not conducted final year /semester examination yet

**(tick as applicable).**

2. That, I would submit my final year/semester marks card and Provisional degree certificate on or before 30<sup>th</sup> September 2024.
3. I am aware that for admission to M Tech/ M.Sc programmes at NITC, I must satisfy the following criteria

**“Candidates should have passed the prescribed qualifying examination with CGPA of at least 6.5 in the 0-10 scale grading system, OR not less than 60% marks. However, this prescribed minimum shall be a CGPA of 6.0 OR 55% marks in the aggregate for SC/ST/PWD candidates. Only primary mode of evaluation (CGPA or percentage) as mentioned in the qualifying degree certificate/mark sheet shall be considered while verifying eligibility. Conversion from CGPA to percentage or vice versa given by individual Institute/university will not be allowed”**

4. I am also aware that after the announcement of my Bachelor’s degree results, if I am found not to satisfy the above eligibility criteria, my admission would be cancelled and I will not be entitled for refund of the Institute fee paid to CCMT.

**Name and Signature of the candidate with date**

**Annexure-C**

Date:

To  
The Director  
NIT, Calicut

**Subject: - Undertaking for the late submission of relevant documents/certificates**

Respected Sir,

I \_\_\_\_\_ S/o/D/o \_\_\_\_\_

R/o \_\_\_\_\_ have to reported to NIT, Calicut, through  
online

For M. Tech. / M. Sc. admission through CCMT / CCMN-2024.

I have not submitted the following \*documents/certificates. I will submit the same by  
30.09.2024.

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

5. \_\_\_\_\_ 6. \_\_\_\_\_

In case I fail to submit the documents/certificates by date as mentioned above or found ineligible or information provided herein or in Application Form found incorrect at any stage then the Institute reserves the right to cancel my admission automatically. In such event, I shall be fully responsible for all consequences arising out of such cancellation of admission. The allocated Institute shall not be held responsible in any case. I also know that, fee refund rules of the allotted Institute will be applicable in case of cancellation of my admission.

**Signature of the Applicant**

**Signature of Guardian / Parents**

**Name of the Candidate**

**Name of the Guardian / Parents**

**Date:**

\* Not applicable for category certificates