

**Department of Computer Science and Engineering**  
**National Institute of Technology Calicut**  
NIT Campus (PO), Calicut-673601, India

**DCC Meeting Minutes**

**Date: 05-07-2023**

**Time: 03:00 PM to 04:00 PM**

**Venue: CSED Seminar Hall**

**Agenda Items:**

1. Ratification of the minutes of the DCC meeting held on 15/06/2023
2. Action Taken Action Pending Report
3. Ratification of the Department comments on REX and Contact Course
4. Moving First Year Classes From ECLC to ELHC
5. Request from B18 student Adwin M (Roll No: B180481CS) for permission to continue the programme after completing two academic probations.
6. Request from S.Vishnu Vardhan Reddy (B190429CS) for Permission to credit both lab courses in the winter semester and monsoon fee waiver

The DCC meeting started at CSED Seminar Hall at 3:00 PM. The Chairperson welcomed all members to the meeting.

**Agenda Item 1: Ratification of the minutes of the DCC meeting held on 15/06/2023**

The DCC ratified the confirmation of the minutes of the DCC meeting held on 15/06/2023.

**Agenda Item 2: Action Taken Action Pending Report**

Action Taken: Syllabi of B Tech CS , M Tech CSE, M Tech CSE(IS) and M Tech CSE (AIDA) curricula have been submitted to the Dean (Academic) office.

Action pending : NIL

**Agenda Item 3: Ratification of the Department comments on REX and Contact Course**

DCC ratified the following comments on REX and Contact Courses submitted by the department to the Dean (Academic) office on 30th June 2023.

Suggestion:

- Introduce R Grade (4 points) and Pass Grade (3 points) and avoid all "extra" exams except the Makeup Exam under medical reasons.
- Along with this, introduce the provision to "drop" the course at a later stage in the semester; at least after the results of the mid semester exams are announced.
- No contact course

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Justification for the suggestion:

- This will help the students to be serious in their study during the semester period.
- This will help the students to take the exams with the seriousness it requires.
- This will help the faculty members to concentrate on exclusive academic activities, especially research, during summer session.
- Dropping the course will avoid the negative psychological impact of a failure on a student when the student is clear about the outcome.
- Since the lower points affect the CGPA, students will be serious about the grade in a course.
- Contact courses round the year are logistically difficult; creating unnecessary load round the year with little returns and need to be avoided and this will also help the faculty members to concentrate on research, during the vacation.

Observations leading to the suggestion:

- Students lack seriousness in their study during the semester period.
- Students do not take the exams with the required seriousness.
- Students spend a lot of time in non-academic activities during the semester at the cost of the seriousness in their study.
- Some of the students even plead the faculty members for a pass grade after the final exam creating a bad culture in the academic environment.

Note:

To avoid complications where there are students who have passed all the courses, but do not have the minimum CGPA for B.Tech degree, the minimum CGPA required for B.Tech degree may be fixed appropriately considering the minimum point possible in a course.

#### **Agenda Item 4: Moving First Year Classes From ECLC to ELHC**

HOD presented the proposal from Dean academic to conduct the first year UG classes close to the parent department premises by shifting some higher semester classes to ECLC block for enabling the first year UG students to meet their FAs and contact the course faculty as there are 3+ department courses from the first semester onwards.

After a brief deliberation, DCC agreed with the proposal. Nonetheless, the DCC expressed apprehension regarding the potential rise in incidents of ragging as the first year students would be scattered throughout the campus.

#### **Agenda Item 5: Request from B18 student Adwin M (Roll No: B180481CS) for permission to continue the programme after completing two academic probations.**

Dr Arun Raj kumar, Faculty advisor of a B18 student named Adwin M (Roll No: B180481CS) presented a request [Annexure I] from the student for permission to continue the B.Tech programme after completing two academic probations.

It was brought to the notice of DCC that according to the B.Tech. rules and regulations (2017), the student was required to discontinue the program after failing two courses in the second year. However, the student had successfully passed all the remaining courses of the first, second, and third years. In addition to the

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17/07/25

request, Dr. Arun Raj Kumar presented a detailed plan, submitted by the student, outlining how the student intends to complete the programme.

After a detailed discussion, considering the student's recent record of consistent improvement in completing the courses, DCC recommended that the student may be permitted to complete the B.Tech programme on compassionate grounds.

**Agenda Item 6: Request from S.Vishnu Vardhan Reddy (B190429CS) for Permission to credit both lab courses in the winter semester and monsoon fee waiver**

Dr Vasudevan A R, faculty advisor of S.Vishnu Vardhan Reddy (B190429CS), presented a request(Annexure II) from the student for permission to credit both lab courses in the winter semester and allow fee waiver for the monsoon semester as he would be taking no course in the monsoon semester.

After a short discussion DCC decided to forward the request.

Meeting ended at 04:00 PM on 05-7-2023.

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Annexure 1-1

P Arun Raj Kumar <park@nitc.ac.in>

## Draft request for permission

adwin m <adwin\_b180481cs@nitc.ac.in>  
To: P Arun Raj Kumar <park@nitc.ac.in>

Thu, Jun 29, 2023 at 12:00 AM

Sir, this is a draft of the body of the letter in which I am trying to explain the reasons why I was not able to complete the failed courses after several attempts.

Respected Dean,

I am Adwin M, B180481CS, a 2018 batch Computer Science Engineering student and I've not been able to complete my B.tech degree course yet. I am writing this letter to illuminate the reason why I have not been able to finish my degree course within the time period allotted to me, and a humble request to help me complete my degree from this prestigious college.

In my first year of college I was very well involved in the college community, being active in all extracurricular activities such as tathva and ragam and all club activities due to which I lost attendance in a few courses and couldn't attend the end semester examinations for those courses, leading to probation the next year. I did request for an increase in my attendance, since I could avoid probation if I could satisfy the credit quota, but I was not granted that privilege. This put me in a spiral of psychological issues, but I treated all those issues with utmost care by talking to my parents and my faculty advisor and bravely fought through those times. I tried my very best in all aspects of a student's college life, I was able to clear courses from then onwards. But I haven't been able to clear two lab courses from S4 (Data structures lab & Hardware lab) yet. I used to be very slow at coding and have not been able to improve as quickly as other students. I have repeated these lab courses twice and still I haven't been able to clear them. This made me worried and frustratingly stressed out, questioning my skills and abilities, further putting me in a very bad situation, through all these hardships my FA-Dr. Arun Raj Kumar P(CSE dept.) has been of great help, he gave me courage and confidence to complete the B.tech degree course. He understood my way of thinking through these situations and guided me to have better and positive thoughts. I have cleared all other courses upto third year, in the previous semester I had taken up these two lab courses so that I could clear them using the lab facilities in our college. I have an attendance of 80% and attended all examinations, yet to me vain I wasn't able to clear it. I was recommended to go for counseling and I had gone to the SGC for a few sessions. I tried my best, hoping to complete the lab courses and, saying this with great sorrow, I still found it difficult to confidently attend the examinations due to past traumatic experiences. In spite of all this, I'm willing to give my everything if I am given a chance and I'm sure I would clear the two lab courses if I do get one last shot at this.

I deeply regret the inconveniences I have caused, and I ensure I would work towards honing and professionalising my skills in the field. Hence, I humbly request you to kindly understand my situation and grant me permission to pursue my B.tech degree upto completion. I hope I receive a positive response from your side.

Yours Sincerely  
Adwin M  
B180481CS

*Signature*  
17/07/23

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## Annexure 1.2

Name : Adwin M

**CREDIT REQUIREMENTS TABLE**

S. No.	Category	Credits	Completed Credits	Remaining Credits
1.	Mathematics (MA)	12	12	0
2.	Science (BS)	10	10	0
3.	Humanities (HL)	9	9	0
4.	Basic Engineering (BE)	15	15	0
5.	Other Courses (OT)	6	6	0
6.	Professional Core (PC)	70	49	21
7.	Departmental Electives (DE)	32	14	18
8.	Open Electives (OE)	6	0	6
<b>TOTAL</b>		160	115	45

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P Arun Raj Kumar &lt;park@nitc.ac.in&gt;

**Course Plan for 2023-24**

adwin m <adwin\_b180481cs@nitc.ac.in>  
To: P Arun Raj Kumar <park@nitc.ac.in>

Sun, Jul 2, 2023 at 11:29 PM

**Semester 7**

Sl no.	Course Code	Course Name	Slots	Credits
1	CS4098D	Project: Part 1		3
2	CS4023D	Artificial Intelligence	A1	4
3	CS4028D	Quantum Computation (DE)	G	3
4	CS4050D	Design and Analysis of Algorithms (DE)	D1	4
5	CS4046D	Computer Vision (DE)	E1	4
6	CS4033D	Distributed Computing (DE)	B1	4
		<b>Total</b>		<b>22</b>

**Semester 8**

Sl no.	Course Code	Course Name	Credits
1	CS4099D	Project: Part 2	8
2	CS2094D	Data Structures Laboratory (PC)	3
3	CS2093D	Hardware Laboratory (PC)	3
4		Elective VII (OE)	3
5		Elective VIII (OE)	3
6		Elective IX (DE)	3
		<b>Total</b>	<b>23</b>

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Date: 03/07/2023

To,

Dean Academics,

National Institute of Technology, Calicut.

Sub: Regarding Academics.

Respected Sir,

I am S. Vishnu Varadhan Reddy (B190429CS) from Computer Science department 2019 Batch. I have 157 credits out of 160 credits. At present, I have Two labs to clear my B-Tech degree and those can be completed in a single semester. but one of lab ~~is~~ is core lab and only offered in winter semester.  
 [Name of the lab: Hardware lab].

If I have to attend both semesters, I just have to take only one subject core lab. Each semester and pay full fee which cost me around 67,000 for each semester without including hostel fee and mess.

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*S. Vishnu Varadhan Reddy*  
 17/07/23

Financially in my current position, paying around one lakh for each semester is difficult to bear. Please consider my situation and allow me to take both labs in a single semester which can be possible in winter semester and help me to tailor paying fee for monsoon semester. In this way, it helps me financially and can complete my b-tech degree.

Hoping you will consider my burden and help me to complete my degree in a single semester.

Thanking you.

Yours Sincerely,

S. Vishnu Vardhan Reddy (Self)

B190429CS

Mr. Selvam Vishnu Vardhan Reddy has two courses to credit in order to receive the degree. He has a backpaper in a core lab in S4, CS2093D. Hardwarahat offered in the winter semester. Apart from this, one more backpaper (lectures) is pending. Hence, he may be allowed to credit both the papers in the winter semester 2023-24. He may be waived off his <sup>academic</sup> fees in the monsoon 2023 while keeping his registration alive.

V. Vasudevan  
04/07/2023  
(VASUDEVAN, A.R.)  
FA, BES'19.