

**राष्ट्रीय प्रौद्योगिकी संस्थान कालीकट**  
**NATIONAL INSTITUTE OF TECHNOLOGY CALICUT**  
**Office of Research and Consultancy**

**Checklist for Reimbursement-Travel**

SL No	Particulars	✓
1	Fully filled Reimbursement Form	
2	Copy of the AA & ES	
3	TA/DA form	
4	Travel permission approval (copy)	
5	Original bills with paid by me certification	
6	Digital payment proof for payments of Rs.5000/- or above	