

FORM OF APPLICATION BY THE CONTRACTOR FOR SEEKING EXTENSION OF TIME

1. Name of contractor _____
2. Name of work as given in the agreement _____

3. Agreement No. _____
4. Contract amount _____
5. Date of commencement of work as per agreement _____
6. Period allowed for completion of work as per agreement _____
7. Date of completion stipulated in agreement _____

8. Period for which extension of time has been given by the Institute authority previously:

Letter No. and Date	Extension granted	
	Months	Days
a) 1st extension _____		
b) 2nd extension _____		
c) 3rd extension _____		
d) 4th extension _____		
e) Total extension previously given		

9. Reasons for which extension has been previously given (copies of the previous applications should be attached) _____

10. Period for which extension is applied for _____

11. Hindrances on account of which extension is applied for, with dates on which hindrances occurred and the period for which these are likely to last. (attach hindrance register)

Dated _____

Signature of the Contractor