

Annexure I

राष्ट्रीय प्रौद्योगिकी संस्थान कालिकट
NATIONAL INSTITUTE OF TECHNOLOGY CALICUT
एन आई टी कैंपस (पी.ओ.), कालिकट, केरल- ६७३६०१
NIT Campus (P.O.), Calicut, Kerala- 673601

PURCHASE OF GOODS AND SERVICES FROM GeM
ADMINISTRATIVE AND FINANCIAL SANCTION

1.	Name of the Department	
2.	(a) Name of the item	
	(b) Quantity required	
	(c) Brief description of the item	
	(d) Is the item Proprietary?(Y/N)	
	(e) Justification for procurement of this item (Please justify the need of the item, based on the syllabus contents/course objectives)	
	(f) Estimated cost	
	(g) GeM Product ID (If available)	
	(h) Warranty specifications	
	(i) AMC Details (If applicable)	
3.	Head of Account	
4.	Name of the Faculty in charge of procuring the item.	
5.	Recommendations of the Department Purchase Coordinator	Signature with date:.....
6.	Recommendations of the Department HoD	Signature with date:.....
7.	Administrative and Financial Sanction	Registrar/Director