

# NATIONAL INSTITUTE OF TECHNOLOGY CALICUT HOSTELS

**Application for accommodation in the hostel during semester break (for all UG students staying in hostel beyond 25<sup>th</sup> November 2019)**

Name of student :.....Roll No.:.....

Program:.....Semester:.....

Department:.....Mob No.:.....

Reason for vacation stay:.....

## Category (A) Academic

(Make up Exam/Project Evaluation/Project work/Group Project) to be signed by FA/Guide and HoD

## Category (B) Co-curricular/Extra-curricular

Club activities/Professional society activities (to be signed by Faculty in charge)

Vacation stay recommended from..... To.....(total no. of days.....)

### Declaration

I hereby declare that (1)I will adhere to all the hostel rules, (2)I have No hostel dues against mess and hostel charges as on today (3) I will vacate the room on ..... (4) I will pay fine/penalty for the damages/defects if found during my stay.

I have paid Mess & Hostel charges upto September 2019.

Date:

Signature of the student

**Remarks by the Faculty Advisor:** His/her vacation stay is essential and will be under my control & monitoring. I will ensure he/she will adhere to the rules and regulations of NITC hostels I will also ensure that he/she will vacate the room on ..... (date)

Signature of the Faculty Advisor

Recommended by HoD:.....

(Office Seal)

---

### **For Office use only**

**Details regarding hostel dues – NIL/Rs.....**

**Signature .....(.....- Section )**

Hostel allotted:..... Permitted by Hostel Manager.....

Room No allotted:..... Signature of Steward/Care taker.....

I have taken the room with all items in good condition.

Date:

Signature of the student

---

### **Vacation Report**

Date & Time on which room has been vacated:

Damages/defects found:.....Penalty recommended: Rs.....

Signature of Steward/Caretaker