

National Institute of Technology Calicut

Stores & Purchase

Dated: 17.05.2018

Ref. No: S&P/S3/12085/ASV/2017-2018

Sub: Annual Stock Verification 2017-2018 - Allocation of work - Reg.

Ref: Office note S&P/S3/12085/ASV/2017-2018 dated 04.04.2018

In continuation of the office note under reference, it is notified for the information of all concerned that the physical verification of Assets (Equipment, Furniture, etc., including those acquired under sponsored Projects), Library books, etc., of the Institute will be taken up during the Period from 01.06.2018 to 15.06.2018. Members of the stock verification team are directed to verify the stock with reference to the register(s) maintained in each section and countersign on the registers.

The reports of verification as per the enclosed format should be submitted to the Director on or before 03.07.2018 positively.

All Heads of Departments/Sections/Offices are directed to ensure that all articles are made available for Physical verification and wholehearted co-operation/assistance is rendered to the personnel engaged on verification so as to enable them to complete the onerous task within the prescribed frame.

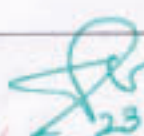


Units	Stock verification entrusted to	Depts./Offices
1	1. Dr. K. Ranga Swamy (Co-ordinator) (CED) 2. Dr. Bimal P (Arch) 3. Dr. Gopakumar G (CSED) 4. Dr. M. Sanjay (EED) 5. Dr. Suchand Sangeeth (Physics) 6. Dr. Sushama C.M (MATHS)	EED, CTC, Energy Audit
2	1. Dr. Hanas T (Co-ordinator) (SNST) 2. Dr. Lineesh M C (MATHS) 3. Dr. M. Srinivas (MED) 4. Dr. Sanjay P.K (MATHS) 5. Dr. Subha D.P (EED) 6. Dr. Ashesh Saha (MED)	Main Office, Hostel Office, Hospital
3	1. Dr. Vasudevan A R (Co-ordinator) (CSED) 2. Dr. A. Sujith (Chemistry) 3. Dr. Gangadhara Kiran Kumar L. (MED) 4. Dr. Sreejith S. S (SOMS) 5. Dr. Sunitha K (EED) 6. Mr. B. Roshinikumar (MED)	Engg.Unit, EMU, Pump House, Filter House and Guest House

2018

4	1. Dr. Praveen Nagarajan (Co-ordinator) 2. Dr. Lintu Rajan 3. Dr. U.B. Jayadeep 4. Dr. Sindhu, T. K 5. Dr. Soney Varghese 6. Dr. Suresh Kumar Nadupuri	(CED) (ECED) (MED) (EED) (SNST) (MATHS)	SBT, SOMS, CHED
5	1. Dr. Sunil Mathew (Co-ordinator) 2. Dr. Chithra N R 3. Dr. Jagadanand.G 4. Dr. Mahesh Kumar 5. Mr. Sreenu Naik Bhukya 6. Dr. Vineesh Ravi	(MATHS) (CED) (EED) (MATHS) (CSED) (CHED)	CED and Architecture
6	1. Dr. Sajith.V (Co-ordinator) 2. Dr. Ashish Awasthi 3. Dr. Ram Ajor Mourya 4. Dr. Agilan 5. Dr. Venu Anand 6. Mr. Sreenath A.M	(SNST) (MATHS) (Physics) (CED) (ECED) (MED)	Class Room Furniture, Library Furniture and Equipments.
7	1. Dr. Biju T.Kuzhiveli (Co-ordinator) 2. Dr. C.B.Sobhan 3. Dr. K Haribabu 4. Dr. Sudeep K.S 5. Dr. T.K.Sunil Kumar 6. Mr. Subhash K.M	(MED) (SNST) (CHED) (CSED) (EED) (EED)	CSED, Main Computer Centre, LAN, CNC, ITC.
8	1. Dr. Satyananda Panda (Co-ordinator) 2. Dr. Arun P 3. Dr. Gopi Krishna Saramekala 4. Dr. Jimmy Jose 5. Dr. Mini Remanan 6. Ms. Pournami P N	(MATHS) (MED) (ECED) (CSED) (CED) (CSED)	ECED, CCN, Intercom and Audio Visual Lab
9	1. Dr. Sudeep P V (Co-ordinator) 2. Dr. G.Varaprasad 3. Dr. Aswathy .E.V 4. Dr. Pramada S K 5. Dr. Subashini R	(ECED) (MED) (CED) (CED) (CSED)	MED including Centre for Biomechanics, CAD- CAM, SNST & WORKSHOP
10	1. Dr. Sathish Kumar D (Co-ordinator) 2. Dr. Deepthi Bendi 3. Dr. Kanakalakshmi. S 4. Dr. K.Sekar 5. Dr. Sunitha.R 6. Dr. Ranjith Mary Varghese	(CED) (Arch) (EED) (MED) (EED) (CED)	PHYSICS, CHEMISTRY, T&P, KVIC,TBI, Physical Edn. and Mathematics.
11	1. Dr. P.B. Dhanish (Co-ordinator) 2. Dr. Vinay V.Panikar 3. Dr. T.J Sarvoththama Jothi	(MED) (MED) (MED)	LIBRARY

4. Dr. A.P Sudheer	(MED)	
5. Dr. R.Arun Kumar	(CED)	
6. Dr. Jagadeesha T	(MED)	
7. Mr. K.Ratnakumar	(MED)	
8. Mr. P.V.Manu	(MED)	
9. Dr. Baiju G Nair	(SBT)	
10. Dr. T. Veni	(CSED)	
11. Dr. Jayakumar E P	(ECED)	
12. Dr. N.Sandhyarani	(SNST)	
13. Dr. S.Bhuvaneshwari	(CHED)	
14. Dr. Sunitha M S	(MATHS)	
15. Sri. Sunil M.S	(PHY.Edu)	
16. Dr. Althaf S	(SOMS)	
17. Dr. Aswathi .G	(Physics)	
18. Dr.Minimol. M	(Chemistry)	
19. Dr. Anjana Bhagynathan	(Arch)	
20. Dr. V. Karthikeyan	(EED)	
21. Dr. Kumaravel .S	(EED)	
22. Mr. K P Venugopal	(ECED)	
23. Mr. V Krishnankutty	(ECED)	
24. Mr. Anandan K R	(ECED)	
25. Mr. Praveen H Babu	(ECED)	
26. Mrs. Visalakshi E	(Arch)	
27. Mr. Shaly Joseph	(MED)	
28. Mr. K.A Somanth	(EED)	
29. Mr. K.Nandakumar	(EED)	
30. Sri. R.Ajayakumar	(CED)	
31. Mr. V. S Jayan	(EED)	
32. Sri. Narayanlal	(MED)	
33. Sri. R Unnikrishnan	(MED)	
34. Sri. Sanal P R	(MED)	
35. Sri. Velayudhan Kutty	(MED)	
36. Sri. Manoj K G	(MED)	
37. Sri. Prasad M V	(MED)	
38. Sri. T M George	(MED)	
39. Sri. Surendran	(MED)	
40. Sri. Reghu P V	(MED)	
41. Sri. K C Suresh	(MED)	
42. Sri. K K Sasi	(MED)	
43. Sri P Anandan	(MED)	
44. Sri.Eldho P Varghese	(MED)	
45. Sri. Ajayan A	(MED)	
46. Sri.Vasu T C	(MED)	
47. Sri. Abhilash A	(MED)	
48. Sri. Shibu K	(CED)	
49. Sri. Sathyan P K	(CED)	
50. Sri. Noushad K	(CED)	

LIBRARY


 23-05-2018
 DIRECTOR



Submitted to the Director

Sub : Annual Stock Verification Report 2017 - 2018

Ref : S&P/S3/12085/ASV/2017-2018

Date :

As directed, Stock Verification was carried out by the verification team consisting of the following members.

Department/Section verified :	
Team Co-ordinator :	
Team Members :	

The Stock details available in the sectional stock registers were physically verified and countersigned.

Discrepancy observed :					
Sl No.	Description of the item	Quantity	Stock Register Details (name of Office/Lab etc)	Sl No. & Page No. for the Entry in the Stock Register	Nature of Discrepancy

Signature of the verification team members:

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)