

# National Institute of Technology Calicut

## 13<sup>th</sup> CONVOCATION

4.00 PM, Saturday, 23 September 2017

Venue: Open Air Auditorium, NIT Calicut

### General Information (to be read positively)

- **On campus registration desk** will be open from **9.00 am to 4.00 pm** on **Friday, 22<sup>nd</sup> September 2017**.
- There will be a convocation rehearsal at 4.30 pm on Friday, **22<sup>nd</sup> September 2017** at OAT. **It is compulsory for all the graduands to attend the rehearsal ceremony.**
- All graduands should be **seated by 3.00 pm on 23<sup>rd</sup> September 2017** in the convocation hall. **No late entry will be allowed.**
- Nobody will be permitted in the convocation hall without Valid Entry Pass and Valid Photo ID card.
- Children below 12 years old will not be admitted in the convocation hall.
- Walky talky, food packets, camera, bags, water bottles, etc. are not permitted in the convocation hall.
- Mobile phones shall be strictly switched off in the convocation hall.
- Clapping is strictly prohibited in the convocation hall.
- Entry time of Academic Procession in convocation hall is at 4 pm on 23<sup>rd</sup> September 2017.
- **All are requested to stand up when the Academic Procession arrives and leaves the hall.**
- All are requested to stand up at the time of National Anthem.
- **Please do not leave the hall until the Academic Procession leaves the hall.**
- Please do not throw the Academic Cap into the air after the convocation ceremony.
- Institute **will not provide** accommodation for graduands / guest of the graduands.
- All graduands are requested to appear in **formal wear** for the convocation ceremony.
- SC/ST students from Kerala are required to produce the proof for remittance of convocation fee at the registration counter. Convocation fee in **cash** will be collected only on Friday, **22<sup>nd</sup> September 2017** upto **3 pm at the Institute Account section.**

### On-Campus Registration

Venue: **Chanakya Hall** (Lecture Hall Complex) Time: 9.00 am to 4.00 pm on Friday, 22<sup>nd</sup> September 2017

- All registered graduands should show a valid ID card (Eg.:- Aadhar Card, Driving License, PAN Card etc.) for On-Campus reporting. A graduand can have at the most two guests. Collect the pass for the guest at the time of on-campus reporting by showing a valid ID card of each guest. At the time of on-campus reporting, proxy registration is **not** permitted.
- SC/ST students from Kerala– Please produce convocation fee receipt at the registration counter.  
***Seating arrangement for graduands, arranging the degree certificates, and list of graduands for the HoDs to read at Convocation hall are prepared based on the On-Campus reporting. So on-campus reporting and registration should be completed sufficiently in advance. Hence, all registered participants are requested to complete the registration process before 4.00 pm on 22<sup>nd</sup> September, 2017.***

### Issue of Convocation Dress (Formal Wear for Graduands) after On-Campus Registration

Venue: Lecture Hall Complex

Time: 1 pm to 4.00 pm on 22<sup>nd</sup> September 2017 and 9.00 am to 12 noon on 23<sup>rd</sup> September 2017

Each graduand has to give a caution deposit of Rs. 3000/- (Rupees three thousand only) at the time of receiving the convocation dress, which will be returned on return of Convocation Dress and refund slip.

### Convocation Dress Return and Refund of Deposit

Venue: SNST Block Time: upto 8.30 pm on 23<sup>rd</sup> September 2017.

Convenor, Registration Committee  
13<sup>th</sup> Convocation, NIT Calicut